



**Township of North Algona Wilberforce
COUNCIL / COMMITTEE REPORT**

Title: Year to Date Finance Report	Date:	February 4, 2020
	Council/Committee:	Administration
	Author:	Daniel Burke
	Department:	Treasury

RECOMMENDATIONS:

That the Committee accepts the report as presented

BACKGROUND:

The township appears to be approaching a surplus of approximately \$850,000. The largest contributions to this are as follows:

- Funding announcements – \$325,000
 - Doubling of the gas tax grant - \$90,000
 - Cancelling of the OCIF Lett Cemetery Rd grant - (\$330,000)
 - One-time provincial modernization funding - \$479,000
 - 2017 Flood Funding - \$69,000
- Capital projects that are delayed- \$850,000
 - Letts Cemetery Rd, work delayed as the grants related to the construction were delayed - \$325,000
 - Royal Pines Rd, not yet started - \$275,000
 - Grist Mill Rd – work expanded, now over budget – (\$70,000)
 - Black Creek Rd – work spread over two years - \$70,000
 - Fire Pumper Truck delayed - \$150,000
 - EODF Sign – was to be funded by EODF grant, grant was not received - \$50,000

All other items are near the budgeted amounts.

ALTERNATIVES:

This report is for information only

FINANCIAL IMPLICATIONS:

N/A

ATTACHMENTS:

2020 Work plan updates

2019 Year end projections

CONSULTATIONS:

N/A

Author: _____
signature

Other: _____
signature

Treasurer _____
signature

C.A.O. _____
signature

Item	Description	Completion date
Server/computer update	To have a new server and computers tendered, awarded, purchased and in place before Microsoft ceases to support our current operating systems	January 2020 Delayed, completion date February 14, 2020
Approval of the 2020 budget	To have both the capital and operating budgets created, presented, and approved by council	February 25, 2020 On target
Interim property tax billing	To have the interim property tax bills calculated, printed, and mailed	February 2020 On target
IT services	To produce a tender for a new contract for information technology services	March 2020 On target
Employee benefits review	To undertake a review of the current employee benefits (health, dental, life, LTD, STD) and produce a tender for a new contract	May 2020 On target
Banking review	To undertake a comprehensive review of banking services purchased by the township and produce a tender for a new contract	June 2020 On target
Final property tax billing	To have the final property tax bills calculated, printed and mailed	July 24, 2020 On target
New purchasing bylaw	To undertake a comprehensive review of the purchasing bylaw and update it as appropriate with current best practices	August 2020 On target
New compensation bylaw	To undertake a comprehensive review of the wages and compensation bylaw(s), updating terms where appropriate, and consolidating all wage terms into a single bylaw for both council and staff that can be referenced and updated/reviewed annually thereafter	September 2020 On target

2019 Year to Date
 NORTH ALGONA WILBERFORCE TOWNSHIP
 31-Dec-19

	BUDGET	YEAR END PROJECTION	PROJECTED VARIANCE
REVENUE			
TAX & PILT	3,008,600	3,087,701	79,101
FUNDING	1,342,477	1,668,989	326,512
MISC INCOME	199,400	172,539	-26,861
RESERVE	852,683	852,683	0
	<u>5,403,160</u>	<u>5,781,912</u>	<u>378,752</u>
OPERATING EXPENSES			
COUNCIL	114,900	134,423	19,523
ADMIN	752,200	689,938	-62,262
FIRE	293,700	305,427	11,727
OTHER	700,517	731,598	31,081
PUBLIC WORKS	959,350	939,534	-19,816
WASTE	211,300	177,923	-33,377
PARKS & RECREATION	205,210	174,519	-30,691
	<u>3,237,177</u>	<u>3,153,362</u>	<u>-83,815</u>
RESERVE CONTRIBUTION	318,500	797,439	478,939
CAPITAL	1,847,483	984,391	-863,092
	<u>-</u>	<u>0</u>	<u>846,719</u>
	<u><u>0</u></u>	<u><u>846,719</u></u>	<u><u>846,719</u></u>

2019 Year to Date

NORTH ALGONA WILBERFORCE TOWNSHIP

31-Dec-19

TAX & PILT

	BUDGET	YEAR END PROJECTION	PROJECTED VARIANCE
TAX	2,934,300	2,948,309	14,009
PITL	14,300	29,107	14,807
INTEREST	60,000	110,285	50,285
	<u>3,008,600</u>	<u>3,087,701</u>	<u>79,101</u>

2019 Year to Date

NORTH ALGONA WILBERFORCE TOWNSHIP

31-Dec-19

FUNDING

	BUDGET	YEAR END PROJECTION	PROJECTED VARIANCE
GAS TAX REBATE	88,430	348,868	260,438
SUMMER JOBS GRANT	5,000	13,458	8,458
ONTARIO MUNICIPAL PARTNERSHIP	570,000	588,400	18,400
CANNABIS GRANT	5,000	15,000	10,000
CANADA DAY GRANT/TREE GRANT	4,000	1,300	-2,700
ACCESSIBILITY GRANT	10,765	22,376	11,611
PROTECTIONS INSPECTION			0
TRANSPORTATION - ROADWAYS	531,048	91,277	-439,771
LETT CEMETARY GRANT			0
ONE TIME PROVINCIAL		478,939	478,939
ECONOMIC DEVELOPMENT GRANT	54,721	21,098	-33,623
EODF - SIGN FUNDING	25,000		-25,000
DIGITAL MAIN STREET	10,000	6,000	-4,000
MAIN STREET GRANT	38,513	13,450	-25,063
2017 FLOOD FUNDING	0	68,823	68,823
	<u>1,342,477</u>	<u>1,668,989</u>	<u>326,512</u>

2019 Year to Date

NORTH ALGONA WILBERFORCE TOWNSHIP

31-Dec-19

MISC INCOME

	BUDGET	YEAR END PROJECTION	PROJECTED VARIANCE
GENERAL GOVERNMENT	8,000	14,276	6,276
PROTECTION TO PERSONS & PROPERTY	5,000	937	- 4,063
BANK INTEREST	5,000	24,648	19,648
FEES & OTHER REVENUE	10,000	-3,230	- 13,230
FIRE DEPT INCOME	5,000	1,140	- 3,860
9-1-1 SIGNS	500	750	250
BUILDING PERMITS	25,000	21,677	- 3,323
DOG TAGS	2,000	2,108	108
SEWAGE SYSTEM PERMITS	10,000	10,213	213
TRANSPORTATION SERVICES	2,000	3,647	1,647
BERNDT ROAD SITE TIPPING FEES	40,000	38,930	- 1,070
SHAW WOODS SITE TIPPING FEES	30,000	36,321	6,321
PLANNING FEES - O.P. & ZONING	3,000	2,431	- 569
TWP COTTAGE RENTALS	8,000	2,594	- 5,406
TWP BALL DIAMOND RENTALS	500	160	- 340
GL COMM CENTRE RENTALS	2,000	1,140	- 860
GL POST OFFICE RENTALS	6,800	7,073	273
LOTTERY LICENCE FEE	100	159	59
OTHER PROGRAMS	2,000	3,090	1,090
SWIM REGISTRATION FEES	3,000	3,475	475
FOOD VENDOR PERMITS	1,500	1,000	- 500
SALE OF ASSETS	30,000		- 30,000
	<u>199,400</u>	<u>172,539</u>	<u>-26,861</u>

2019 Year to Date

NORTH ALGONA WILBERFORCE TOWNSHIP

31-Dec-19

RESERVES WITHDRAW

	BUDGET	YEAR END PROJECTION	PROJECTED VARIANCE
FIRE TRUCK/DRY HYDRANT	139,316	139,316	-
FIRE - SCBA EQUIPMENT	39,000	39,000	-
FIRE TRUCK/DRY HYDRANT	150,000	150,000	-
2004 FORD REPLACEMENT	15,000	15,000	-
2006 STERLING REPLACEMENT	25,000	25,000	-
WORKING CAPITAL			-
ELECTION			-
RECREATION			-
RECREATION HUB			-
RECREATION TREE GRANT			-
PUBLIC WORKS			-
REGULAR - ROADS			-
LETT'S CEMETERY			-
CURRENT YEAR CARRY FORWARD AND UNALLOCATE RESERVES	484,367	484,367	-
	852,683	852,683	-

2019 Year to Date

NORTH ALGONA WILBERFORCE TOWNSHIP

31-Dec-19

COUNCIL EXPENSES

	BUDGET	YEAR END PROJECTION	PROJECTED VARIANCE
SALARIES	75,800	88,992	-13,192
BENEFITS	4,500	5,032	-532
VISION	1,000	1,743	-743
CONFERENCES/MEETING	12,000	15,421	-3,421
MEMBERSHIPS	2,000	0	2,000
SPECIALIZED TRAINING	10,000	7,096	2,904
EXPENSES	5,000	9,388	-4,388
CELL PHONE	600	21	579
PUBLIC RELATIONS	4,000	5,510	-1,510
ELECTION		1,221	-1,221
	<u>114,900</u>	<u>134,423</u>	<u>-19,523</u>

2019 Year to Date

NORTH ALGONA WILBERFORCE TOWNSHIP

31-Dec-19

ADMIN EXPENSES

	BUDGET	YEAR END PROJECTION	PROJECTED VARIANCE
WAGES	332,300	346,370	-14,070
BENEFITS	124,000	105,988	18,012
STAFF DEVELOPMENT (CONFERENCE, MEMBERSHIP, TRAVEL)	5,500	6,276	-776
FAMILY ASSISTANCE	5,000		5,000
OFFICE COSTS (PHONE, POSTAGE, SUPPLIES)	17,700	15,361	2,339
COMPUTER EXPENSE	20,000	19,307	693
DONATIONS/SENIORS/FAI	1,000	936	64
ACCOUNTING/AUDIT	22,000	26,966	-4,966
LEGAL FEES	40,000	49,333	-9,333
LEGAL - TAX REGISTRATION	500	0	500
ZONING BYLAW UPDATE	15,000		15,000
ADVERTISING	5,500	2,173	3,327
CONTRACTS	80,000	35,339	44,661
MAINTENANCE/COPIER	5,000	3,205	1,795
RED GRANT (ECONOMIC DE	5,000	33,935	-28,935
FINANCE CHARGE	2,500		2,500
TAX ARB WRITEOFS	10,000		10,000
AMO CLOSED MTGS	1,000		1,000
SHORLINE EXPENSES	1,000		1,000
MUNICIPAL HALL EXPENSES (HEAT, HYDRO, R&M)	11,000	8,365	2,635
INSURANCE	33,500	25,696	7,804
MUNICIPAL HALL CARETAKER	14,700	10,688	4,012
	<u>752,200</u>	<u>689,938</u>	<u>62,262</u>

2019 Year to Date

NORTH ALGONA WILBERFORCE TOWNSHIP

31-Dec-19

FIRE EXPENSES

	BUDGET	YEAR END PROJECTION	PROJECTED VARIANCE
WAGES	112,800	138,136	-25,336
BENEFITS	8,700	4,960	3,740
STAFF DEVELOPMENT (TRAINING, CONFERENCE, MEMBERSHIP, TRAVEL, CERTIFICATION)	12,200	6,777	5,423
FIRE DEPT - MILEAGE & EXP	1,500	2,979	-1,479
FIRE HALL EXPENSE (HYDRO, HEAT, R&M, OFFICE SUPPLIES)	20,500	24,379	-3,879
TELEPHONE, CELL, INTERNET, RADIO	11,000	6,445	4,555
VEHICLE FUEL	6,000	3,559	2,441
VEHICLE MAINT	25,000	29,175	-4,175
FIRE TRUCK INTEREST	2,000	751	1,249
FIRE DEPT - INSURANCE	26,500	24,008	2,492
EQUIP, TOOL, EXP	13,000	8,770	4,230
PROTECTIVE GEAR E	12,000	18,304	-6,304
UNIFORMS (CASUAL)	1,000	810	190
FIRE DEPT - SCBA EXP	8,000	2,023	5,977
FIRE PREVENTION	15,000	8,882	6,118
MNR FIRE AGREEMENT	1,000	1,011	-11
DOUGLAS FIRE DEP'T	12,000	10,800	1,200
EGANVILLE FIRE DEP'T	5,500	13,658	-8,158
	<u>293,700</u>	<u>305,427</u>	<u>-11,727</u>

2019 Year to Date

NORTH ALGONA WILBERFORCE TOWNSHIP

31-Dec-19

OTHER EXPENSES

	BUDGET	YEAR END PROJECTION	PROJECTED VARIANCE
BUILDING INSPECTOR 50% SHARE	41,450	53,613	-12,163
BUILDING INSPECTOR- OFFICE, TRAVEL, CONFERENCE, MEMBERSHIP	4,850	41	4,809
LIVESTOCK CLAIMS & MILEAGE	5,000	2,625	2,375
LINE FENCE/WEEED EXP	100	0	100
ANIMAL CONTROL EXP	4,500	3,551	949
VETERINARY	400	280	120
DOG TAG	300	348	-48
RADIO TOWER FEE	1,200	0	1,200
CEMC - WAGES	11,000	15,588	-4,588
CEMC - BENEFITS	1,200	1,726	-526
CEMC MILEAGE & EXPENSE	1,800	4,151	-2,351
EMERGENCY PLAN EXP/EXERCISE	2,500		2,500
EOC COMMUNICATIONS	4,950	2,076	2,874
FLOOD EXPENSE		85,178	-85,178
POLICING	533,654	533,654	0
CIVIC ADDRESSING	800	305	495
ASSETS MANAGEMENT	50,000	3,287	46,713
SAFE WATER	300	0	300
MAIN STREET IMPROVEMENT GRANT	11,513	2,175	9,338
DOCTOR RECRUITMENT DONATION	23,000	23,000	0
PLANNING/ZONING - EXPENSES	2,000		2,000
	700,517	731,598 -	31,081

2019 Year to Date

NORTH ALGONA WILBERFORCE TOWNSHIP

31-Dec-19

PUBLIC WORKS

	BUDGET	YEAR END PROJECTION	PROJECTED VARIANCE
WAGES	343,000	371,123	-28,123
BENEFITS	116,000	103,857	12,143
STAFF DEVELOPMENT (CONFERENCE, MEMBERSHIP, TRAVEL)	13,500	6,585	6,915
BUILDING EXPENSES (HEAT, HYDRO, R&M)	16,200	4,315	11,885
OFFICE COSTS (PHONE/RADIO, POSTAGE, SUPPLIES, COMPUTER)	10,100	5,470	4,630
INSURANCE	30,000	31,331	-1,331
LEGAL FEES/PROFESSIONAL	5,000		5,000
TOOLS, MATERIAL, SUPPLIES	20,000	13,263	6,737
PUBLIC AWARENESS	800	256	544
VEHICLE DIESEL	55,000	64,414	-9,414
VEHICLE GAS	15,000	17,084	-2,084
VEHICLE LICENSES	9,000	11,288	-2,288
VEHICLE REPAIR	107,350	65,901	41,449
BRIDGES & CULVERTS	10,000	6,793	3,207
BEAVERS SUPPLIES	500	61	439
BEAVERS CONTRACT	5,000	2,990	2,010
DITCHING SUPPLIES, CONTRACTS	400	0	400
DEBRIS & LITTER PICKUP			
PATCHING/RESURFACING SU	23,000	38,927	-15,927
SWEEPING CONTRACT	5,000	5,206	-206
SHOULDER MAINTENANCE CO	2,000	3,290	-1,290
DUST CONTROL SUPPLIES	18,000	16,479	1,521
GRAVEL CONTRACTS	40,000	53,792	-13,792
SAND/SALT	80,000	95,642	-15,642
SAFETY DEVICES	10,000	6,934	3,066
SAFETY CONTRACT	4,000	4,319	-319
STREET LIGHTS HYDRO	10,000	8,980	1,020
STREET LIGHTS REPAIR	6,000	891	5,109
BOAT LAUNCHES	2,000	316	1,684
HWY 60 SIDEWALKS	2,000		2,000
POST OFFICE - R&M	500	27	473
	959,350	939,534	19,816

2019 Year to Date

NORTH ALGONA WILBERFORCE TOWNSHIP

31-Dec-19

WASTE

	BUDGET	YEAR END PROJECTION	PROJECTED VARIANCE
BERNDT RD WAGES	20,800	17,286	3,514
BERNDT RD BENEFITS	2,600	1,719	881
SHAW WOODS - WAGES	13,300	12,718	582
SHAW WOODS - BENEFITS	1,700	1,204	496
BERNDT RD SITE R&M, HYDRO, MATERIALS/SUPPLIES	11,500	1,013	10,487
SHAW WOODS - R&M, MATERIALS, SUPPLIES	10,000	223	9,777
CONSULTANTS	15,000	13,554	1,446
OVWRC HAULAGE FEES	25,500	26,213	-713
OVWRC TIPPING FEES	49,000	48,758	242
OVWRC DEBENTURE	47,500	40,783	6,717
LAURENTIAN VALLEY ROYALTY FE	14,400	14,452	-52
	<u>211,300</u>	<u>177,923</u>	<u>33,377</u>

2019 Year to Date

NORTH ALGONA WILBERFORCE TOWNSHIP

31-Dec-19

PARKS & RECREATION

	BUDGET	YEAR END PROJECTION	PROJECTED VARIANCE
WAGES	19,300	19,300	0
BENEFITS	2,300	2,300	0
INSURANCE	5,300	5,606	-306
COMMUNITY CENTRE HEAT, HYDRO, CLEANING CONTRACT, R&M	13,300	11,597	1,703
TWP PARK CONTRACT	2,000	3,200	-1,200
TWP PARK - R&M	5,000	3,808	1,192
COTTAGE HYDRO, R&M	3,400	620	2,780
BIEDERMAN PARK - R&M	1,200	2,136	-936
PARKS - HYDRO	1,000	962	38
PARKS ADVERTISING	5,000	235	4,765
CANTEEN	500	217	283
SWIM EXPENSES	1,000	1,090	-90
STUDENT RETENTION/SCHOLARSHIP	1,000	1,000	0
SWIM INSURANCE	910	1,018	-108
CANADA DAY	5,000	9,508	-4,508
TWP PROGRAMS - ADVERTISING	1,000	1,249	-249
DIGITAL MAIN STREET EXPENSE	10,000	2,967	7,033
HUB EXPENSES	5,000	2,130	2,870
TWP PROGRAMS - EXP	5,500	6,862	-1,362
RANKIN COMMUNITY CENTRE GRANT	3,000		3,000
EGANVILLE SENIORS NEEDS GRANT	5,000	5,000	0
EGANVILLE ARENA GRANT	20,000	20,000	0
BONNECHERE UNION PUBLIC LIBRA	80,000	71,714	8,286
MUSEUM GRANT	2,000	2,000	0
SPLASH PAD GRANT	2,500		2,500
SNOW DRIFTERS GRANT	5,000		5,000
	205,210	174,519	30,691

2019 Year to Date

NORTH ALGONA WILBERFORCE TOWNSHIP

31-Dec-19

CAPITAL

	BUDGET	YEAR END PROJECTION	PROJECTED VARIANCE
FIRE TRUCK/DRY HYDRANT	139,316	130,922	8,394
FIRE - SCBA EQUIPMENT	37,000	37,041	- 41
FIRE - PUMPER TRUCK	150,000		150,000
ADMIN			
OFFICE FLOOR REPLACEMENT	40,000	32,760	7,240
SIGN MAIN STREET	22,000	16,874	5,126
SIGN EODF	50,000	-	50,000
CAMERA UPGRADE	1,500		1,500
GOLDEN LAKE STEPS	5,000		5,000
DEACON BOAT LAUNCH FENCE	5,000		5,000
2004 FORD REPLACEMENT 1/2TON	42,000	39,739	2,261
2006 STERLING REPLACEMENT	265,000	269,548	- 4,548
2007 GMC SIERRA 4X4 REPLACEMENT			-
2018 CHEV SILVERADO 3500	-		-
V PLOW	12,000	9,865	2,135
SPEED CONTROL SIGN	4,500	10,798	- 6,298
TRAFFIC COUNTER	2,500		2,500
SHOULDERING BOX	9,000	11,398	- 2,398
SMALL EQUIPMENT	2,000		2,000
HANDICAP PARKING SPACE	10,765	11,535	- 770
PLAYGROUND SPINNER	6,385	6,385	-
CEDARWAVE LANDING PAD	1,159	1,159	-
ACCESSIBLE SWING	1,358	1,248	111
GL COMM CENTRE - CAPITAL			-
TWP COTTAGE/PARK CAPITAL			-
PARK REC - CAPITAL- CANTEEN			-
SHAW WOODS CAPITAL	-		-
BERNDT ROAD RAILING	6,000	6,365	- 365
GARBAGE COMPACTOR	30,000	11,689	18,311
LETTS CEMETERY ROAD	325,000	916	324,084
ISLAND VIEW DRIVE REBUILD	50,000	39,465	10,535
GRIST MILL ROAD RESURFACE	100,000	158,986	- 58,986
GREEN LAKE ROAD	30,000	13,765	16,235
ROYAL PINES ROAD	275,000		275,000
TRAYMORE ROAD		45,792	
BLACK CREEK ROAD	170,000	91,276	78,724
MCMILLAN RD		10,182	- 10,182
MINK LAKE ROAD	55,000	26,685	28,315
	<u>1,847,483</u>	<u>984,391</u>	<u>908,884</u>

2019 Year to Date

NORTH ALGONA WILBERFORCE TOWNSHIP

31-Dec-19

RESERVES CONTRIBUTION

	BUDGET	YEAR END PROJECTION	PROJECTED VARIANCE
ELECTION	4,500	4,500	-
ADMIN	5,000	5,000	-
MODERNIZATION		478,939	- 478,939
MUNCIPAL HALL	20,000	20,000	-
FIRE RESERVE	125,000	125,000	-
T3 2004 FORD PICKUP	-	-	-
T3 2007 STERLING	15,000	15,000	-
T4 2007 STERLING	15,000	15,000	-
T5 2006 STERLING	-	-	-
T6 TR16 TRUCK	10,000	10,000	-
T7 2013 GMC 3500	5,000	5,000	-
T8 2011 CHEV 3/4T	5,000	5,000	-
T18 2018 CHEV 3500	6,000	6,000	-
JD 772D GRADER	17,000	17,000	-
KOMATSU 2008 LOADER	12,000	12,000	-
2014 VOLVO B70	15,000	15,000	-
VOLVO EXCAVATOR	15,000	15,000	-
1999 FLOAT	2,000	2,000	-
2012 JD TRACTOR	5,000	5,000	-
2005 KIOTI TRACTOR	5,000	5,000	-
1999 INT TRACTOR	5,000	5,000	-
2004 FORD REPLACEMENT	5,000	5,000	-
2006 STERLING REPLACEMENT	20,000	20,000	-
SHAW WOODS TRANSFER SITE	1,000	1,000	-
BERNDT RD TRANSFER SITE	1,000	1,000	-
DOCTOR RECRUITMENT	5,000	5,000	-
	318,500	797,439 -	478,939