

**NORTH ALGONA WILBERFORCE TOWNSHIP
AGENDA
REGULAR MEETING OF COUNCIL
May 5, 2020
7:00 PM**

NOTE: SUBMISSIONS RECEIVED FROM THE PUBLIC EITHER ORALLY OR IN WRITING MAY BECOME PART OF THE PUBLIC RECORD.

1. CALL TO ORDER
2. MOMENT OF REFLECTION
3. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF
4. MAYORS ADDRESS

4.1 May 5, 2020

5. ADOPTION OF MINUTES

5.1 Regular Council April 21, 2020

5.2 Special Meeting April 27, 2020

6. DELEGATIONS

Pre-launch live demo of Township Website

7. REPORTS (NEW BUSINESS)

7.1 - Leach severance B 104-19

7.2 - Unopened road allowance

7.3 - Library reports

7.4 - Transition to Full Producer Recycling

8. DEPARTMENTAL UPDATES

9. CORRESPONDENCE - ACTION AND NON-ACTION

Non-Action

9.1.1 Renfrew County 2020 tax rates

9.1.2 OVWRC

Action

None

10. BY-LAWS

By-Law 2020 - Nuisance Noise By-Law

By-Law 2020 - Communications Committee

11. MATTERS OF URGENCY

12. NOTICE OF MOTION

13. REPORTS FROM COMMITTEES

14. UPCOMING MEETINGS AND UNFINISHED BUSINESS

15. CLOSED SESSION

1 a proposed or pending acquisition or disposition of land by the municipality or local board;

16. CONFIRMATORY BY-LAW

By-Law 2020 – 50 to confirm proceedings of council.

17. ADJOURNMENT

Mayors Address

At our virtual County Council meeting on April 29, 2020, it was recommended that each municipality in the County should have a separate account set up to track any expenses related to the COVID-19 pandemic. The County is intending to lobby our Provincial and Federal governments for financial support for our local business once the state of emergency is lifted.

Tax rates have been set for all of the lower tier municipalities and are attached as a report. Any late payment fees and interest on the June installments to the county have been deferred until September however Municipalities are encouraged to forward any County taxes collected by the normal due date to Renfrew County.

The Province has indicated in their news bulletin on April 22, 2020 that all symptomatic and asymptomatic, staff and residents in long-term care and retirement homes are to be tested for COVID 19. Unfortunately, Dr. Robert Cushman the Chief Medical Officer of Health has indicated that we do not have the lab capacity in Renfrew County to test everyone. Our maximum capacity is 100 -150 daily tests.

With Councils approval, I would like to direct staff to send thank you letters to the Eganville Rotary Club, the Eganville and Killaloe food banks, and the Algonquins of Pikwakanagan for their support and assistance in establishing our Golden Lake food bank. In addition I suggest we send a thank you letter to the Whelan's, owners of the Koko-Mish Cafe for the donation of their building in Golden Lake and food supplies.

MAY 05 2020

4.1

**NORTH ALGONA WILBERFORCE TOWNSHIP
MINUTES
REGULAR MEETING OF COUNCIL
April 21, 2020
7:00 PM**

PRESENT: Present in Council Chambers - Mayor Brose
Councillors: Melvin Berndt, Doug Buckwald, Janet Reiche-Schoenfeldt and
Maria Robinson

Staff: Present electronically – CAO/Clerk Andrew Sprunt and Recording Secretary
Laura Griffith

1. CALL TO ORDER

Mayor Brose called the Meeting to order at 7:00 pm.

2. MOMENT OF REFLECTION

Moment of Reflection was held.

3. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None

4. MAYOR'S ADDRESS

I want to start by thanking all our front-line workers in our ambulances, hospitals, long-term care homes, retirement homes, grocery stores, pharmacies, hardware stores and food banks. It has been especially difficult and stressful for these individuals who we rely on for delivering health care and essential services. Every day they report to work they are putting themselves and their families at greater risk of contracting the coronavirus. We are fortunate that in Renfrew County the number of individuals who have tested positive for COVID-19 has remained steady at 14 for the past few days. Our physical distancing, staying home and staying safe is paying dividends and we must continue this practice.

I also want to thank all our municipal office, public works, firefighters, and waste management staff for their efforts in maintaining the day to day operations of our Township.

Some good news for our Municipality is the opening of a new food bank in Golden Lake. I attended the food bank on Thursday, April 16, 2020, to congratulate and thank

Dale Beniot-Zohr and Hilda Tennisco on their persistence and determination in finding a suitable location and establishing this vital service in our municipality. This food bank is serving residents in our Municipality as well as Pikwakanagan.

Ms. Beniot-Zohr informed me that approximately 73 residents have registered with the food bank. They are looking for volunteer members for their board as well as volunteers who would be available to help organize donated items and pack orders. Ms. Beniot-Zohr can be contacted at 613-635-1904.

MOVED BY Councillor Buckwald

4.1

SECONDED BY Councillor Robinson

THAT COUNCIL accepts the Mayors address as presented.

Mayor Brose called a recorded vote:

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

5. ADOPTION OF MINUTES

5.1 March 3, 2020 Regular Minutes

MOVED BY Councillor Buckwald

5.1

SECONDED BY Councillor Reiche-Schoenfeldt

THAT Council accepts the March 3, 2020 Regular meeting minutes as presented.

Mayor Brose called a recorded vote:

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

5.2 March 24, 2020 Special Minutes

MOVED BY Councillor Robinson

5.2

SECONDED BY Councillor Berndt

THAT Council accepts the March 24, 2020 Special meeting minutes as presented.

Mayor Brose called a recorded vote:

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES

Carried

5.3 April 7, 2020 Electronic Attendance Regular Minutes

MOVED BY Councillor Berndt

5.3

SECONDED BY Councillor Reiche-Schoenfeldt

THAT the April 7, 2020 Electronic Attendance Regular Meeting minutes be accepted as amended. Correct spelling of Reiche-Schoenfeldt.

Direction to staff to correct By Law 2020-42, section 1. to read By Law 2020-30 and bring By Law 2020-42 to the next Regular Council Meeting indicating corrections.

Mayor Brose called a recorded vote:

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

6. DELEGATIONS

None

7. REPORTS (NEW BUSINESS)

7.1 Large item disposal

A report was presented regarding large item disposal days in 2020.

MOVED BY Councillor Robinson

7.1

SECONDED BY Councillor Reiche-Schoenfeldt

THAT Council directs staff to delay the event until Provincial restrictions are lifted.

Mayor Brose called a recorded vote:

Councillor Buckwald YES

Councillor Berndt YES

Councillor Reiche-Schoenfeldt YES

Councillor Robinson YES

Mayor Brose YES

Carried

7.2 Service Delivery

A report was presented regarding Township service deliveries.

MOVED BY Councillor Buckwald

7.2

SECONDED BY Councillor Robinson

THAT Council accepts the Service Delivery report as presented.

Mayor Brose called a recorded vote:

Councillor Buckwald YES

Councillor Berndt YES

Councillor Reiche-Schoenfeldt YES

Councillor Robinson YES

Mayor Brose YES

Carried

7.2 (B) Communication Strategy

MOVED BY Councillor Robinson

7.2.B

SECONDED BY Councillor Berndt

THAT Council directs staff to prepare a report on a communications strategy with associated costs.

Mayor Brose called a recorded vote:

Councillor Buckwald YES

Councillor Berndt YES

Councillor Reiche-Schoenfeldt YES

Councillor Robinson YES

Mayor Brose YES

Carried

7.3 Strategic Plan

A report was presented to Council regarding awarding the strategic plan RFP.

MOVED BY Councillor Buckwald

7.3

SECONDED BY Councillor Robinson

THAT Council awards the strategic plan RFP 2020- ADMIN02 to TGT Solutions Inc. for \$35,000.00 plus HST.

Mayor Brose called a recorded vote:

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

7.4 Tax report

A report was presented regarding taxes receivable as information.

MOVED BY Councillor Robinson

7.4

SECONDED BY Councillor Buckwald

THAT Council accepts the taxes receivable report as information only.

Mayor Brose called a recorded vote

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

8. DEPARTMENTAL UPDATES

None

9. CORRESPONDENCE

Non-Action

None

Action

None

10. BY LAWS

None

11. MATTERS OF URGENCY

11.1 Amend February 25, 2020 approved budget.

Councillor Berndt requested at the April 7, 2020 Council meeting to add to the April 21, 2020 Council meeting agenda under item 11, matters of urgency an amendment to the approved budget to remove the 4% roads reserve increase due to COVID-19.

MOVED BY Councillor Reiche-Schoenfeldt

11.1

SECONDED BY Councillor Berndt

THAT Council amend the 2020 budget that was passed by Council on February 25, 2020 and withdraw the contributions to reserves for 2020.

Mayor Brose called a recorded vote.

Councillor Buckwald	YES
Councillor Berndt	NO
Councillor Reiche-Schoenfeldt	NO
Councillor Robinson	YES
Mayor Brose	YES

Carried

12. NOTICE OF MOTION

None

13. REPORTS FROM COMMITTEES

None

14. UPCOMING MEETINGS AND UNFINISHED BUSINESS

None

15. CLOSED SESSION

MOVED BY Councillor Buckwald

15.1

SECONDED BY Councillor Reiche-Schoenfeldt

That Council move into closed session at 8:09 PM for the purpose of:

3 personal matters about an identifiable individual, including municipal or local board employees.

Mayor Brose called a recorded vote

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

MOVED BY Councillor Buckwald

15.2

SECONDED BY Councillor Reiche-Schoenfeldt

THAT Council comes out of Closed session at 9:00 PM.

Mayor Brose called a recorded vote		
Councillor Buckwald	YES	
Councillor Berndt	YES	
Councillor Reiche-Schoenfeldt	YES	
Councillor Robinson	YES	
Mayor Brose	YES	Carried

16. CONFIRMATORY BY-LAW

MOVED BY Councillor Robinson 16

SECONDED BY Councillor Berndt

That By-Law 2020-46 being a by-law to confirm the proceedings of council for April 21, 2020.

Be read a first and second time this 21st day of April 2020.

Be read a third time and finally passed this 21st day of April 2020.

Mayor Brose called a recorded vote:		
Councillor Buckwald	YES	
Councillor Berndt	YES	
Councillor Reiche-Schoenfeldt	YES	
Councillor Robinson	YES	
Mayor Brose	YES	Carried

17. ADJOURNMENT

MOVED BY Councillor Robinson 17.1

SECONDED BY Councillor Berndt

THAT this meeting of council adjourns at 9:02 PM.

Mayor Brose called a recorded vote:		
Councillor Buckwald	YES	
Councillor Berndt	YES	
Councillor Reiche-Schoenfeldt	YES	
Councillor Robinson	YES	
Mayor Brose	YES	Carried

Mayor James Brose

CAO/Acting Clerk Andrew Sprunt

**NORTH ALGONA WILBERFORCE
MINUTES
SPECIAL MEETING OF COUNCIL
April 27, 2020
7:00 PM**

Present in Council Chambers: Mayor James Brose
Councillors: Melvin Berndt, Janet Reiche-Schoenfeldt and Maria Robinson
Electronic Attendance: Councillor Doug Buckwald

Staff in Council Chambers: CAO/Clerk Andrew Sprunt
Staff present by telephone: Recording Secretary Laura Griffith

1. CALLED TO ORDER

Mayor Brose called the meeting to order at 7:00 pm.

2. MOMENT OF REFLECTION

Held

3. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None

4. CLOSED MEETING PURSUANT TO SECTION 239(2) (B) OF MUNICIPAL ACT

MOVED BY Councillor Reiche-Schoenfeldt

4.1

SECONDED BY Councillor Berndt

That Council move into closed session at 7:01 pm for the purpose of:

3 personal matters about an identifiable individual, including municipal or local board employees.

Mayor Brose called for the vote:

Councillor Melvin Berndt	YES
Councillor Doug Buckwald	YES
Councillor Janet Reiche-Schoenfeldt	YES
Councillor Maria Robinson	YES
Mayor James Brose	YES

Carried

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5.2

MOVED BY Councillor Robinson

4.2

SECONDED BY Councillor Berndt

THAT Council comes out of closed at 7:53 pm.

Mayor Brose called for the vote:

Councillor Melvin Berndt	YES
Councillor Doug Buckwald	YES
Councillor Janet Reiche-Schoenfeldt	YES
Councillor Maria Robinson	YES
Mayor James Brose	YES

Carried

5. BUSINESS FOR WHICH MEETING IS CALLED

5.1 Canada Day 2018 - Rescind resolution A-2-5-40

MOVED BY Councillor Robinson

5.1

SECONDED BY Councillor Berndt

THAT Council rescind the resolution A-2-5-2019 to meet with members of the 2018 Canada Day Committee and that Council's firm position is that their grievance has been considered, it has been found that the CAO's actions were appropriate in the circumstance and that there is nothing in the Canada Day 2019 report as presented by the CAO dated March 3, 2020 that maligns anyone.

Mayor Brose called for the vote:

Councillor Melvin Berndt	YES
Councillor Doug Buckwald	YES
Councillor Janet Reiche-Schoenfeldt	YES
Councillor Maria Robinson	YES
Mayor James Brose	YES

Carried

5.2 Communications Establish a Communications Committee

A report was received regarding a Communications By Law and establishing a Communications Committee.

MOVED BY Councillor Reiche - Schoenfeldt

5.2

SECONDED BY Councillor Buckwald

That Council establish a **Communications Committee** to receive and vet communications from certain ratepayers and groups and to make recommendations to Council about how those communications should be responded to.

That the following members of Council will constitute the **Communications Committee**:

Mayor James Brose
Councillor Melvin Berndt
Councillor Doug Buckwald
Councillor Maria Robinson, and
Councillor Janet Reiche-Schoenfeldt

Mayor Brose called for the vote:	
Councillor Melvin Berndt	YES
Councillor Doug Buckwald	YES
Councillor Janet Reiche-Schoenfeldt	YES
Councillor Maria Robinson	YES
Mayor James Brose	YES

Carried

5.3 Community Grant – Bonnechere Museum

MOVED BY Councillor Robinson

5.3

SECONDED BY Councillor Berndt

THAT Council approves the Community grant for Bonnechere Museum in the amount of \$2,000.00.

Mayor Brose called for the vote:	
Councillor Melvin Berndt	YES
Councillor Doug Buckwald	YES
Councillor Janet Reiche-Schoenfeldt	YES
Councillor Maria Robinson	YES
Mayor James Brose	YES

Carried

6. CONFIRMING BY LAW

MOVED BY Councillor Robinson

6.

SECONDED BY Councillor Buckwald

THAT By-Law 2020 – 48 being a By Law to confirm the proceedings of Council for April 27, 2020.

Mayor Brose called for the vote:	
Councillor Melvin Berndt	YES
Councillor Doug Buckwald	YES
Councillor Janet Reiche-Schoenfeldt	YES
Councillor Maria Robinson	YES
Mayor James Brose	YES

Carried

7. ADJOURNMENT

MOVED BY Councillor Reiche-Schoenfeldt

7

SECONDED BY Councillor Robinson

THAT this meeting of Council adjourns at 8:17 pm.

Mayor Brose called for the vote:

Councillor Melvin Berndt	YES
Councillor Doug Buckwald	YES
Councillor Janet Reiche-Schoenfeldt	YES
Councillor Maria Robinson	YES
Mayor James Brose	YES

Carried

Mayor James Brose

CAO/Acting Clerk Andrew Sprunt

North Algonia Wilberforce Township

PRESERVING OUR PAST
DEVELOPING OUR FUTURE

WHAT'S HAPPENING IN North Algonia Wilberforce

COMMUNITY EVENTS



May 03 2020 May 31
2020

COMMUNITY EVENT

COUNCIL MEETINGS



May 01 2020

COUNCIL MEETING MAY

May 02 2020

COUNCIL MEETING TEST

LOCAL NEWS

COVID-19 April 30th Bulletin

[read more](#)

Outdoor Burning Regulations
North Algonia Wilberforce Fire
Department

[read more](#)



ABOUT US

[Learn More](#)



CALENDAR

[View Calendar](#)



CONTACT US

[Learn More](#)

Visit Us

We are located at 1091 Shaw Woods Road, Eganville, ON.

Our township office is just off the shore of Lake Dore, and conveniently,
Highway 41.

Our office hours are Monday-Friday 8:30 a.m. - 4:30 p.m.

1091 Shaw Woods Rd

1091 Shaw Woods Rd, Eganville, ON
K0J 1T0, Canada

[View larger map](#)



Directions

MAY 05 2020

6



Township of North Algona Wilberforce COUNCIL / COMMITTEE REPORT

Title: Consent B104/19 Brian & Margaret Leach	Date: May 5, 2020
	Council/Committee: Council
	Author: Andrew Sprunt
	Department: Administration

RECOMMENDATIONS:

That Council recommend the approval of Consent B104/19 for Brian and Margaret Leach to sever 2.4 acres (0.97 ha) from their 7.29-acre property being part of Lot 10 Lake Dore Range, fronting on Stone Hedges Road. Stone Hedges Road can support this additional development.

Further, this recommendation is conditional upon the applicant meeting the Minimum Distance Separation Policy.

BACKGROUND:

Brian and Margaret Leach have made application to sever 0.97 ha (2.4 acres) from their property being part of Lot 10 Lake Dore Range fronting on Stone Hedges Road. Both the parcel to be severed and the retained lands are zoned Rural. The Rural Zone permits severances with a minimum lot size of 2,025 Sq. M. (0.2025 ha). The parcel to be severed and the retained land meets this requirement. In addition, the minimum required frontage of 30 metres. The lot to be severed has 78 m frontage and the retained lot has 45 metres frontage.

The application will conform to the Official Plan and Zoning By-law once it is shown to meet the Minimum Distance Separation Policy for two barns located within 750 metres of the proposed severance. The applicant has been supplied the MDS application forms. Support of the application by Council would be conditional upon the applicant meeting this requirement.

Favourable comments from the Township are required indicating that Stone Hedges Road can support this additional development.

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7.1

ALTERNATIVES:

Nil

FINANCIAL IMPLICATIONS:

There are no financial implications to the Township.

ATTACHMENTS:

Attached is a copy of the consent application and County comments.

CONSULTATIONS:

nil

Author: _____
signature

Other: _____
signature

Treasurer _____
signature

C.A.O. _____
signature

Department of Development &
Property



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-3204
FAX: 613-735-2081
www.countyofrenfrew.on.ca

REQUEST FOR COMMENTS

April 3, 2020

Mr. Andrew Sprunt, CAO
North Algona Wilberforce Township
1091 Shaw Woods Road, RR 1
Eganville, ON K0J 1T0

Dear Sir:

Owner: Brian & Margaret Leach

Location of Land: Part of Lot 10, Lake Dore Range, Wilberforce
Township of North Algona Wilberforce
B104/19 (78m x 104m – 0.97 ha. (2.4 ac.)

The above referenced Application For Consent has been received for consideration by the County of Renfrew. A copy of the application is attached. In accordance with Sections 53(11) and 53(5)(a) of the Planning Act, your written comments are required.

A Notice of an Application for Consent is attached that includes key map showing the location of the proposed consent.

Yours truly,

Alana Zadow

Alana Zadow, ACST
Secretary-Treasurer
Land Division Committee
azadow@countyofrenfrew.on.ca
/alz
Encl.

B104/19

APPLICATION FOR CONSENT
Under Section 53 of the Planning Act

Please print and complete or (✓) appropriate box(es). Fields outlined in red are required fields to be completed
Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96.

DEC 10 2019

1. OWNER INFORMATION (Please use additional page for owners with different addresses.)			
▶ 1.1 Name of Owner(s): BRIAN & MARGARET LEACH			
Mailing Address:	Town/City:	Province:	Postal Code:
1239 STONE HEDGES RD.	EGANVILLE	ON	K0J 1T0
Telephone No.: (Home)	(Work)	(Fax)	
Email Address: DRILEA@NETCO.NET			
▶ 1.2 Name of Owner's Authorized Agent (if applicable):			
Mailing Address:	Town/City:	Province:	Postal Code:
		ON	
Telephone No.: (Home)	(Work)	(Fax)	
Email Address:			
1.3 Please specify to whom all communications should be sent: - Select Option -			
2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)			
Complete applicable boxes in 2.1			
▶ 2.1 Municipality: - Select One - North Algona Wilberforce			
Former Township:	Subdivision Plan No.:		
Wilberforce			
Lot(s) No.:	Part(s) No.:		
Part of 10			
Concession:	Reference Plan No.: 49R-		
LAKE DOCK Range			
Civic Address of subject lands/Road Name: 1239 STONE HEDGES RD.			
▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land?			
- Select - N If Yes, describe each easement or covenant and its effect.			
3. PURPOSE OF THIS APPLICATION			
▶ 3.1 Type and purpose of proposed transaction (✓ appropriate box):			
<input checked="" type="checkbox"/> Creation of a New Lot	<input type="checkbox"/> Lot Addition/Lot Line Adjustment (see also 3.3)	<input type="checkbox"/> Create Easement/Right-of-Way	<input type="checkbox"/> A Charge/Mortgage
<input type="checkbox"/> A Lease	<input type="checkbox"/> A Correction of Title	<input type="checkbox"/> Other (Please Specify)	
▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged:			
BRIAN & Margaret Leach			

4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)							
▶ 4.1 Dimensions		Severed	select measure-ment	Retained	select measure-ment	Lands being added to	select measure-ment
	Road Frontage	78m	-	45m	-		-
	Depth	104m	-	250m	-		-
	Area	2.4 AC	-	5 AC	-		-
▶ 4.2 Use of the property	Existing Use(s)	Residential		Hop Farm			
	Proposed Use(s)	same		Hop Farm			
▶ 4.3 Buildings or Structures	Existing	house		2 SHEDS			
	Proposed	same		same			
▶ 4.4 Official Plan Designation		Rural		Rural			
4.5 Current Zoning		RU		RU			

▶ 4.6 Access (✓ appropriate space)		Severed	Retained	Lands being added to
	Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal road, maintained all year	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Municipal road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	County road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Crown road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other public road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Registered right of way (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Private Road (Unregistered) (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Water Access (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required):				
4.7 If access to the subject land is not by a public road, you MUST include proof of your right of access. (Include deed).				
Will a road extension be required?		- Select -		

<p>► 4.8 Water Supply</p> <p>(✓ type of existing service OR type that would be used if lands were to be developed)</p>	<p>Publicly owned and operated piped water system</p> <p>Privately owned and operated individual well</p> <p>Privately owned and operated communal well</p> <p>Lake or other water body</p> <p>Other means</p>	<p>Severed</p> <p><input type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>Retained</p> <p><input type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>Lands being added to</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
<p>► 4.9 Sewage Disposal</p> <p>(✓ type of existing service OR type that would be used if lands were to be developed)</p>	<p>Publicly owned and operated sanitary sewage system</p> <p>Privately owned and operated individual septic system</p> <p>Privately owned and operated communal septic system</p> <p>Privy</p> <p>Other means</p>	<p><input type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p><input type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
<p>► 4.10 Other Services</p> <p>(✓ if service is available)</p>	<p>Electricity</p> <p>School Busing</p> <p>Garbage Collection</p>	<p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p>	<p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
<p>5. PROVINCIAL POLICY STATEMENT</p>				
<p>► 5.1 Is the requested consent consistent with the Provincial Policy Statement issued under Section 3(1) of the Planning Act? - Select - <u>yes</u></p>				
<p>6. HISTORY OF THE SUBJECT LAND</p>				
<p>► 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act? - Select - <u>yes</u></p>				
<p>If you answered Yes in 6.1, and if you know, please specify the file number of the application.</p> <p style="text-align: center;"><u>B247/94 B146/12 B11/07</u></p>				
<p>6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application and provide the previous file number.</p>				
<p>► 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land? - Select -</p> <p>If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:</p>				
<p>Severed Parcel</p>	<p>Date of Transfer</p>	<p>Name of Transferee</p>	<p>Severed Land Use</p>	
<p><u>B146/12</u></p>	<p><u>ESTHER & TIM FLACK</u></p>	<p>.</p>	<p><u>Residential</u></p>	

7. OTHER CURRENT APPLICATIONS

- 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision? - Select - **No**

If Yes, and if Known, specify the appropriate file number and status of the application.

Type of Application:

File # (if known):

Number of Applications:

Status (if known):

8. SKETCH

- 8.1 Please attach a sketch to the one original and seven duplicate consent applications. Each sketch shall have the severance parcel outlined in red and the retained parcel in green.
- 8.2 The sketch shall show the following information:
- a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
 - b. the approximate distance between the subject land and the nearest township lot line or landmark, such as a bridge or railway crossing;
 - c. the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
 - d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
 - e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks*) that are
 - i. located on the subject lands and on land that is adjacent to it, and
 - ii. in the applicant's opinion may affect the application;
 - f. the current uses of land that is adjacent to the subject land (for example residential, agricultural or commercial);
 - g. the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way;
 - h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
 - i. the location and nature of any easement affecting the subject land.

* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.

9. OTHER INFORMATION

- 9.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.

10. AFFIDAVIT OR SWORN DECLARATION OF APPLICANT

► 10.1 Affidavit or Sworn Declaration for the Prescribed Information

I, BRIAN LEACH of the - Select One - TWP of NORTH ALBONA WILBERFORCE
in the - Select One - CTY of RENFREW solemnly declare that the information required by O. Regulation 547/06 and
all other information required in this application, including supporting documentation, are true and I make this solemn declaration
conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the
Canada Evidence Act.

Brian Leach

Signature of Applicant

Sworn (or declared) before me at the CITY OF PEMBROKE
in the PROVINCE OF ONTARIO
this 10 day of DECEMBER, 20 19

Alana Leigh Zadow, a Commissioner, etc.,
County of Renfrew, for the Corporation of the
County of Renfrew. Expires November 17, 2020.

Alana Zadow

A Commissioner for Taking Affidavits, etc.

NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.



11. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION
(Please complete either 11.1 or 11.2 whichever is applicable.)

► 11.1 If the owner is not making the application, the following owner's authorization is required.

AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, Margaret Leach, am the owner(s) of the land that is the subject of this application for a consent and I/we authorize Brian Leach to make this application and provide instruction/information on my/our behalf.

Dec 9 2019

Date

Margaret Leach

Signature of Owner

Date

Signature of Owner

► 11.2 If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, _____, am an Officer/Director of the Corporation that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize _____ to make this application and provide instruction/information on behalf of the Corporation.

Name of Corporation: _____

Date

Signature of Corporate Representative & Title

Date

Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

FOR OFFICE USE ONLY

Committee File No.: B104/19

Hearing Date (if appl.): _____

Date of Receipt of Application: Dec 10/19

Date deemed complete: 8

Checked by: 8

Authorization of Owner Received: Yes ☒ No ☐ N/A ☐

Date: Dec 24/19 Alana Tudson

Secretary-Treasurer, Land Division Committee



**Development & Property
Department
CONSENT PLANNING REPORT
TO THE COUNCIL OF THE
TOWNSHIP OF NORTH ALGONA
WILBERFORCE**

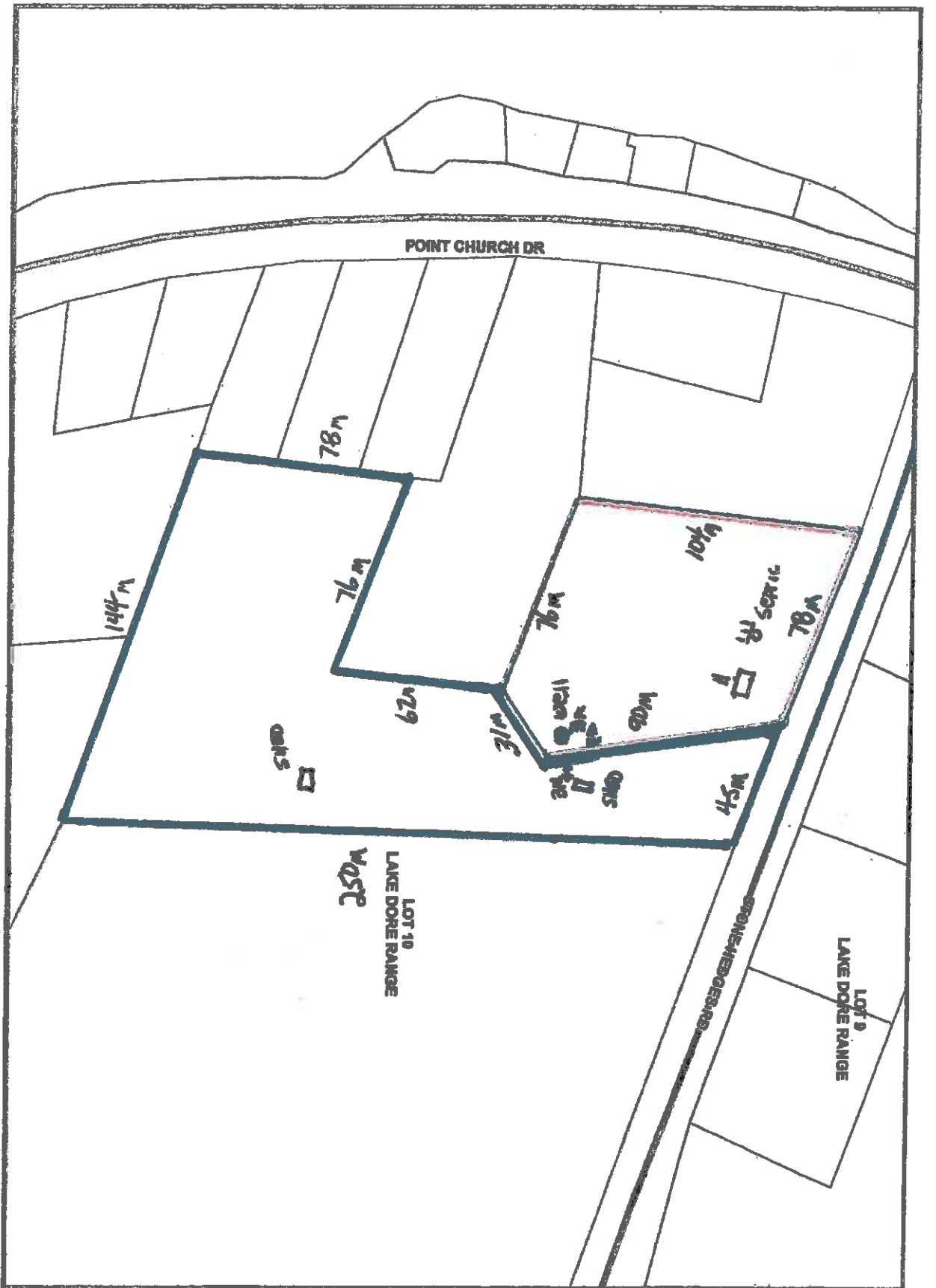
PART A - BACKGROUND

1. FILE NO.: **B104/19**
2. APPLICANTS: **Brian & Margaret Leach**
3. MUNICIPALITY: **Township of North Algona Wilberforce
(geographic Twp of Wilberforce)**
4. LOT: **Part Lot 10** CON.: **Lake Dore Range** STREET: **1239 Stone Hedges Road**
5. PURPOSE: **Creation of a new lot**
6. OFFICIAL PLAN OF THE COUNTY OF RENFREW
Official Plan Designation(s):

<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
Rural	Rural	n/a
7. ZONING BY-LAW OF THE TWP OF WILBERFORCE
(#04-97) Zone (s):

<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
Rural (RU)	Rural (RU)	n/a
8. SITE PERFORMANCE STANDARDS:

	<u>Proposed Lot Area</u>	<u>Zoning By-law Requirement</u>	<u>Proposed Lot Frontage</u>	<u>Zoning By-law Requirement</u>
Severed	9712 m ²	2025 m ²	78 m	30 m
Total, if Lot Addition	- m ²	- m ²	- m	- m
Retained	2.02 ha	2025 m ²	45 m	30 m
9. SEVERANCE HISTORY
 Number of new lots from original holding (1971) 1 previous severance: B247/94; 1 Lot addition: B146/12; B11/07 – withdrawn



1 centimeter = 20 meters

Township of NORTH ALGONA WILBERFORCE
(geographic Township of Wilberforce)

10. BUILT-UP AREA Yes ☐ No ☒

PART B – COMMENTS

1. CONFORMITY WITH OFFICIAL PLAN

- (a) The proposal conforms with the Official Plan, based on the information available to this Department. ☒
- (b) The proposal will conform with the Official Plan if/when, (Sec. Nos.) ☐
- (c) The proposal does not meet the intent of the Official Plan because, ☐

2. CONFORMITY WITH ZONING BY-LAW

- (a) The proposal appears to meet the requirements of the Zoning By-law. ☒
- (b) The severed/retained portion/overall proposal would contravene the By-law because, ☐

3. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns ☐ Concerns ☒

Explanation of Concerns:

2.3.3.3 – new land uses, including the creation of new lots shall comply with the minimum distance separation formulae

4. GENERAL PLANNING COMMENTS

The Provincial Policy Statement (PPS), as well as the County of Renfrew Official Plan and the Township of Wilberforce Zoning By-law, require compliance with MDS I. MDS I must be calculated for all livestock facilities within 750 metres of the proposed severed lot. Our records indicate that the following properties have barns **within 750 metres: 396 & 578 Point Church Drive.**

If these barns contain livestock, or if they are capable of containing livestock, or if there is manure storage on the property, an MDS 1 form must be completed for each livestock facility and/or manure storage and returned to our office to determine the minimum separation distance for the proposed severed and retained lots. A copy of the MDS 1 form is enclosed and copies may be made of it, as required.

The severed and retained lands have road frontage on Stone Hedge Road which is a Municipal Road. Section 13.3(3) of the Official Plan states that any new development which proposes access to or fronts on a Local Municipal Road must satisfy all requirements of the local municipality. Favourable comments from the Township are required.

5. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent may be appropriate if supported by Council and the agencies. ☐
- (b) There are some planning concerns which Council should deal with as follows, before deciding whether to support the consent. ☐
- (c) The proposal may be acceptable when the following matters are addressed and resolved: ☒
 - Favourable comments from the Township of North Algona Wilberforce Public Works Department.
 - Minimum Distance Calculations are completed and the results are favourable.
- (d) Conditions to the giving of consent should be considered for the following:
 - ☒ Registered Plan of Survey
 - ☐ Zoning By-law Amendment:
 - ☐ Minor Variance:
 - ☐ Private Road Agreement:
 - ☐ Development Agreement:
 - ☐ Site Plan Control Agreement:

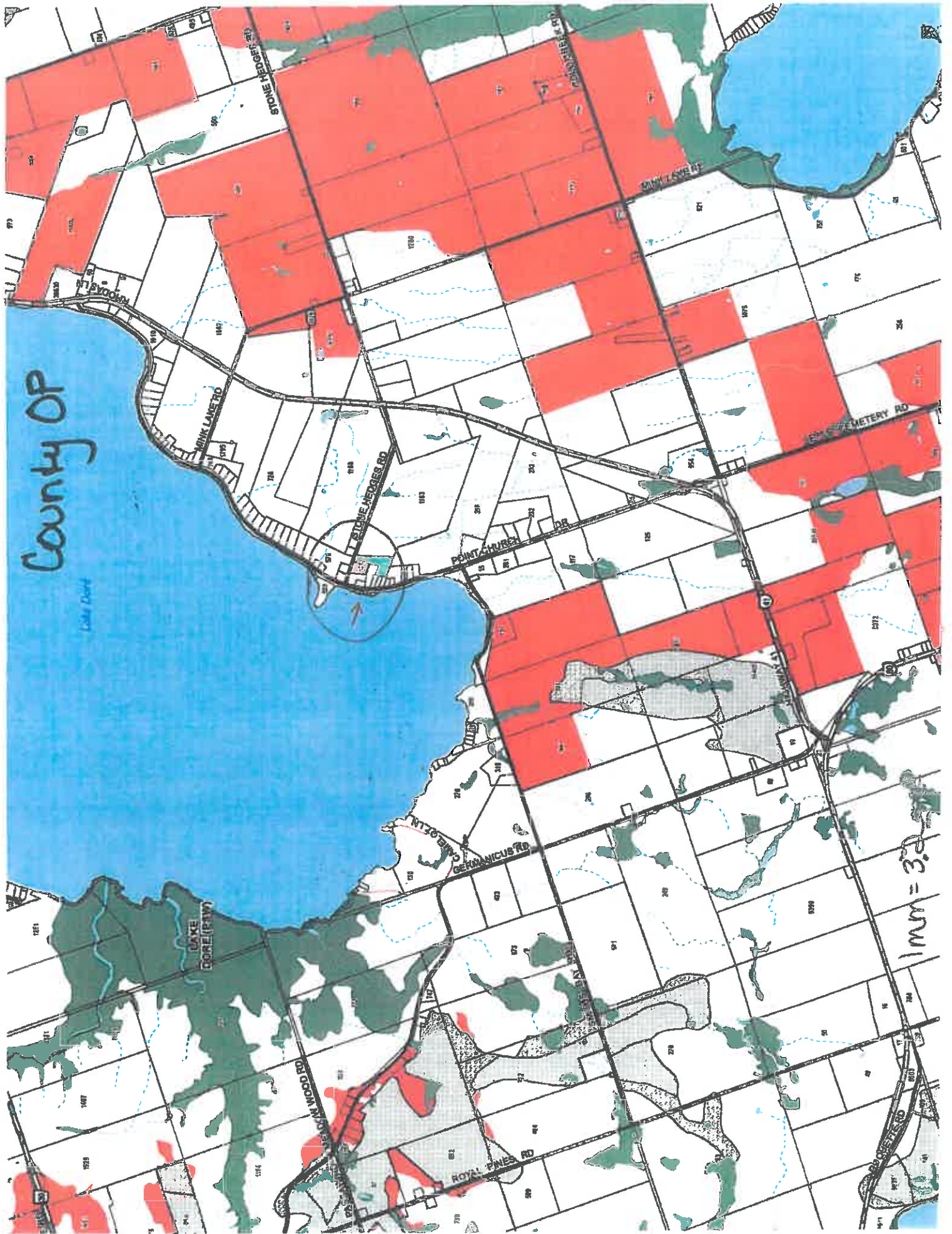
- ☐ Notice on Title:
- ☐ Shoreline Road Allowance Closure / Acquisition:
- ☐ Other:

(e) There are serious planning concerns, refusal is recommended. ☐

(f) Other Recommendations: ☐

Date: March 16, 2020
Planner: Bruce Howarth, MCIP, RPP
Senior Planner

Jan 2017





Township of North Algona Wilberforce COUNCIL / COMMITTEE REPORT

Title: Unopened Township Road Allowances for Snowmobile Trails	Date:	May 5, 2020
	Council/Committee:	Council
	Author:	Andrew Sprunt
	Department:	Administration

RECOMMENDATIONS:

That Council consider the Eganville Sno-Drifters Snowmobile Club's request to use two specific unopened roads for part of their snowmobile trail in the Township.

BACKGROUND:

Staff have been requested by a representative of the Eganville Sno-Drifter's Snowmobile Club to enter into an agreement with the Township to use two sections of unopened road allowances for a snowmobile trail. The roads are:

- Unopened extension of Shaw Woods Road between Cold Creek Road and Jessup Road; and
- Part of the unopened road allowance between Concessions 3 and 4 Wilberforce from Gurlitz Road southwest towards the Bonnechere River to property owned by Schroeder.

All improvements to the unopened road allowances require Township approval and would be carried out by the Snowmobile Club. The agreement with the Club includes \$15 million general liability insurance and additional environmental coverage with the Township as a named insured.

In both instances, the club is attempting to re-route existing trails around properties where the owner ended the Club's use of their property.

A sample copy of the Club's standard trail agreement is attached.

MAY 05 2020

7.2

ALTERNATIVES:

Council can refuse to accept this request.

FINANCIAL IMPLICATIONS:

As the Club provides insurance in the Township's name, there would be no financial implications to the Township.

ATTACHMENTS:

Copy of township map showing the road allowances in question and a sample agreement form are attached.

CONSULTATIONS:

The Ontario Federation of Snowmobile Clubs was contacted for insurance information.

Author: _____
signature

Other: _____
signature

Treasurer _____
signature

C.A.O. _____
signature

County of Renfrew GIS

4/22/2020 2:12:29 PM



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Legend

- Property Parcels
- Municipalities
- Water Body
- Roads**
 - Provincial Highway
 - County
 - Municipal Maintained
 - Municipal Seasonal
 - Private
 - Crown
 - Quebec
 - On-Ramp
 - Off-Ramp
 - Purposed Road

Depending on the number of layers
visible not all may be shown in the
legend.

Notes

Enter description of the map

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routes, locations of features, nor as a
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Renfrew shall not be liable in any way for
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any information on this map.

County of Renfrew GIS

4/22/2020 2:15:32 PM



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Legend

- Property Parcels
- Water Body
- Roads**
 - Provincial Highway
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 - Municipal Seasonal
 - Private
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 - Off-Ramp
 - Purposed Road

Depending on the number of layers visible not all may be shown in the legend.

Notes

Enter description of the map

This map is illustrative only. Do not rely on it as being a precise indicator of routes, locations of features, nor as a guide to navigation. The County of Renfrew shall not be liable in any way for the use of, or reliance upon, this map or any information on this map.

**MEMORANDUM OF UNDERSTANDING
PRESCRIBED SNOWMOBILE TRAIL LAND USE PERMISSION
(PLEASE PRESS HARD AND PRINT OR TYPE)**

On this _____ day of _____, year _____ I, the undersigned, owner/occupier of the premises that is
Lot # _____ Concession # _____
Or other _____ Township of _____
County/District/Region of _____ do hereby give the undersigned named local snowmobile club, as a
member in good standing of the Ontario Federation of Snowmobile Clubs, hereinafter referred to as the OFSC, permission to
legally enter, establish, groom, maintain, sign and use that portion of the premises herein designated by me for the exclusive
purpose of allowing valid permitted and exempted snowmobiles and their riders to use said designated premises for
snowmobiling under the following terms and conditions:

1. The local snowmobile club shall at all times remain a member in good standing of the OFSC and be able to verify this to the owner/occupier with a current OFSC certificate or this agreement shall be immediately null and void.
2. By remaining a member in good standing of the OFSC, the local snowmobile club shall be party to the OFSC's third party liability insurance. This coverage is confirmed to the undersigned owner/occupier by signing this memorandum of understanding on the condition no fee has been charged by the owner/occupier for the use of designated premises. The insurance shall have adequate limits to cover land uses specified herein by the local snowmobile club and valid permitted and exempted snowmobiles and their riders on the designated premises.
3. The designated premises shall be sketched on a separate sheet of paper or shown on an attached map and a copy of each/both shall be initialed by both parties hereto and attached to each copy of this agreement.
4. It is understood that the local snowmobile club, shall have use of the designated premises from Dec 1st to April 1st and prior to this period for the purpose of opening and closing, upgrading and maintaining the trail when there is no snow cover.
5. The local snowmobile club shall maintain that portion of the designated premises to be used by valid permitted and exempted snowmobiles and their riders in reasonably good condition for snowmobiling purposes only; and undertake to post appropriate signage; remove on an annual basis any litter caused by valid permitted and exempted snowmobiles and their riders; and repair or replace property damaged by valid permitted and exempted snowmobiles and their riders on that portion of the designated property used for snowmobiling.
6. Each party hereto shall give the other sixty (60) days prior written notice to the address below of any changes to, or cancellation of this agreement.
7. The local Snowmobile Club, its Trail Patrol Members and Executive are hereby authorized to be the undersigned owner/occupier's agent(s) to supervise and enforce the uses defined hereunder with respect to the designated premises in accordance with the Trespass to Property Act R.S.O. 1990, c.T21; the Motorized Snow Vehicles Act R.S.O. 1990, c.M44; and the Occupiers Liability Act R.S.O. 1990, c.O-2 as amended.
8. This agreement is held in good faith. The local snowmobile club shall not, nor has any intention of laying claim to or assigning easement rights to any portion of the property detailed in this agreement.

LANDOWNER/OCCUPIER		LOCAL SNOWMOBILE CLUB	
NAME		NAME	
ADDRESS		ADDRESS	
PHONE		PHONE	
SIGNATURE		SIGNATURE	

LOCAL SNOWMOBILE CLUB CONTACT PERSON NAME & PHONE:	OFSC DISTRICT OFFICE CONTACT NAME & PHONE

"Your local snowmobile club is committed to safeguarding your personal information provided on this form and may only be used by the clubs to provide guidelines and procedures under which the Club and Landowner operate"



Township of North Algona Wilberforce COUNCIL / COMMITTEE REPORT

Title: Library Report February, March & April 2020	Date: April 29 th 2020
	Council/Committee: Council
	Author: Maria Robinson Councillor

The library met on February 11th and March 10th, 2020. The Meeting for April was cancelled due to the COVID-19 pandemic.

1. CEO Report for the months of February and March are attached.
2. Guest speaker: Astro Allstars, Bob Peltzer. Discussed possible partnership with the library in developing programs for the school age children, primarily teens and pre-teens. Suggestions were astrology, climate action or computers.
3. The library column in the Eganville Leader has been well received and is filled with useful tips for patrons and the community as a whole.
4. The Financial Reports were reviewed and are all on track relative to the library's budget. The auditors 2019 report and the lottery report have been received. Budget meetings continue to be our primary focus. A joint meeting of North Algona Wilberforce and Bonnechere Valley Councils was held at North Algona Wilberforce Council Chamber. Budget discussions are ongoing with the Township of Bonnechere Valley.
5. Human Resources – overall discussion and related staffing distribution to meet current and growing community. The Technical Services Coordinator position has been filled.
6. The Strategic Plan process-ONGOING-continues. We will be re-assessing some of the key areas within the library as well as partnerships within the community.
7. Friends of the Library Charitable status- ONGOING . This is an ongoing initiative to assume the Bingo. The Chair and Finance Chair will assist in this process.

MAY 05 2020

7.3

8. We continue to review the policies according to schedule. Amendments have been made to the Sexual Harassment Policy and Workplace Violence and Harassment Policy. The Accessibility policy remains unchanged.
9. The Eganville Rotary Club has approved funding for the Maker Space project through to June of this year.
10. All Libraries are closed as was determined by the province. As with other sectors we suspended all our programs and fundraising activities which will have to be re-assessed as the decision to re-open takes place.
11. A virtual meeting is planned for the month of May 2020.

Respectfully submitted

Author: Maria Robinson
signature

CEO Report – February 2020 Board Meeting

December usage	Jan. 2020	Jan. 2019
Circulation, Reference Services, Programming	5,779	2,253
Internet Usage (<i>databases, Overdrive, WiFi, public computers</i>) & Online engagement (<i>social media, website</i>)	2,535	1,653
Grand total of all usage	8,314	11,123

Total patrons	Jan. 2020*	Jan. 2019*
New patrons	15	11
Active patrons	1,882	2,006
BV	1,264	1,337
NAW	525	557
Killaloe	27	30
Admaston/Bromley	8	6
Non-resident	21	29

* Figures based on system-generated (Apollo Biblionix) statistics, rather than last year's CEO Report.

1. COLLECTIONS DEVELOPMENT

- Materials catalogued, processed and shelved in January = \$1,652.59 (108 items)
 - ▶ Adult fiction: \$437.95
 - ▶ Adult nonfiction: \$82.79
 - ▶ Audiobook: \$0
 - ▶ Board books: \$23.10
 - ▶ DVDs (all): \$221.87
 - ▶ Easy readers: \$10.95
 - ▶ French material: \$197
 - ▶ Graphic novels: \$28.32
 - ▶ Junior fiction: \$54.81
 - ▶ Juvenile non-fiction: \$0
 - ▶ Large print: \$105.99
 - ▶ Magazines: \$134.33
 - ▶ Music CDs: \$32.83
 - ▶ Picture books: \$235.19
 - ▶ Pre-teen fiction: \$41.74
 - ▶ Video games: \$15
 - ▶ Young adult fiction: \$30.72
 - ▶ Young adult non-fiction: \$0

2. MAKE THE LIBRARY EVEN MORE WELCOMING AND ACCESSIBLE

- The new display table and other collection aids have been placed amongst the collection and are aiding in the findability of BUPL materials. More are on their way, such as new signs for the shelves.
- We laid out two new carpets in the library, which replaced our two, stained and worn beige carpets near the coffee station sitting area and the newspaper sitting area.
- Both BUPL bathrooms are usable once again! The washroom sinks that were leaking were fixed by the Bonnechere Valley works department. Other issues were identified and communicated to the department, including the painting of the plywood installed behind the sinks that now help hold them to the wall. These issues be solved at a later date.
- The BUPL team completed another cleaning of the library, removing old and broken equipment and materials and bringing them to the local landfill. More storage room, alas!

3. CONTRIBUTE TO THE COMMUNITY THROUGH PROACTIVE OUTREACH AND ENGAGEMENT WITH COMMUNITY PARTNERS

- Nikolina presented to the Rotary Club of Eganville a partnership proposal that would allow BUPL to keep the Makerspace relevant and incorporate more STEAM and gamification in our programming. Rotary's decision will be made in February.
- Tyreman and Daughters is aiding in supplementing training for our new Technical Services Assistant! Thank you, once again, for all your help!
- The first BIAK session was held the morning of January 17th and we had thirteen people attend! We are all excited to have BIAK back in March!

4. ENHANCE UNDERSTANDING OF BUPL AND WHAT IT OFFERS TO PATRONS, THE COMMUNITY AT LARGE, AND OUR TWO COUNCILS

- The Bonnechere Union Public Library Board and CEO have been hard at work completing the library's budget for 2020. The budget will be presented to the two councils in February.
- BUPL has been invited to join Bonnechere Valley Townships Joint Health and Safety Committee. A BUPL staff member attended a meeting on the 24th to help decide as to whether the BUPL staff find the initiative to be useful for their health and safety needs.

5. STRENGTHEN OUR PEOPLE AND ORGANIZATION

- The search for a full-time Technical Services Assistant position is complete. The new candidate will be joining the team in February.
- The Canada Summer Jobs grant application opened on January 30, 2020. I will be applying.
- Brittany Stillar and Nikolina Likarevic's presentation, *Youth on Board: Young Representative in the Library*, was very well received. Over twenty-five people attended the workshop and were inspired to follow in our lead. Champions of the presentation included multiple Ontario public library board members, the president of the Ontario Library Board Association, and the former president of the Ontario Library Association. BUPL remains an innovator amongst Ontario public library's in maintaining a successful youth group and including youth in board meetings and activities. We hope to bring this presentation to another conference in October.
- The ILL rebate and SOLS Connectivity Fund from SOLS arrived in January.

CEO Report – March 2020 Board Meeting

December usage	Feb. 2020	Feb. 2019
Circulation, Reference Services, Programming	4,384	1,937
Internet Usage (<i>databases, Overdrive, WiFi, public computers</i>) & Online engagement (<i>social media, website</i>)	2,154	937
Grand total of all usage	6,538**	unknown

Total patrons	Feb. 2020*	Feb. 2019*
New patrons	9	11
Active patrons	1885	1999
BV	1257	1318
NAW	527	557
Killaloe	28	30
Admaston/Bromley	11	6
Non-resident	55	65

* Figures based on system-generated (Apollo Biblionix) statistics, rather than last year's CEO Report.

** The library closed earlier one evening and the following day due to the winter storm.

1. COLLECTIONS DEVELOPMENT

Materials by date added (Feb. 1 – 29, 2020). Total added: 91. Total value: \$1,754.17.

Material Type	Items Added	Value Added (\$)
ADULT Fiction	20	\$550.84
ADULT Non-Fiction	14	\$399.82
AUDIOBOOK	1	\$9.99
DVD MOVIE	16	\$252.00
GRAPHIC NOVEL	3	\$50.00
JUNIOR Fiction	2	\$25.49
JUVENILE Non-Fiction	2	\$52.99
MAGAZINES	19	\$161.99
MUSIC CD	1	\$15.11
PICTURE BOOK	2	\$19.98
PRE-TEEN FICTION	1	\$7.99
VIDEO GAME	3	\$45.00
YOUNG ADULT Fiction	7	\$162.97

2. MAKE THE LIBRARY EVEN MORE WELCOMING AND ACCESSIBLE

- The BUPL team spent February updating BUPL e-resources and they are all live. The following databases were purchased/renewed: Ancestry, AtoZ World Food, AtoZ World Travel, the Health and Wellness Resource Center, Kids Infobits, MasterFILE Premier, NoveList Plus, NoveList K-8 Plus, Mango languages, Little Pim, Small Business Builder, STEM Village and Overdrive/Libby.
- An employee of the BV Works department visited the library and saw to some maintenance needs. One of which was a fluorescent tube that needed replacing—let there be light!
- The BUPL team has begun a couple of collection maintenance projects to enhance the collection. Two of which are: re-labelling our Easy Readers by theme and replacing the labels on our shelves with ones that have a stronger adhesive (our current labels unstick every few weeks).

3. CONTRIBUTE TO THE COMMUNITY THROUGH PROACTIVE OUTREACH AND ENGAGEMENT WITH COMMUNITY PARTNERS

- The potential partnership with the Rotary Club of Eganville is still underway. The BUPL CEO has completed a second, more in-depth, report that will be reviewed in March.
- Tyreman and Daughters subsidy for training our new Technical Services Coordinator ends in March. Thank you!
- The Horticultural Society and BUPL will be working together once again! The partnership will involve expanding the community gardens that were built last summer (a project approved by BV Township).

4. ENHANCE UNDERSTANDING OF BUPL AND WHAT IT OFFERS TO PATRONS, THE COMMUNITY AT LARGE, AND OUR TWO COUNCILS

- Judy Sauve and Nikolina Likarevic presented to both municipal councils in February. First, an overview of the 2019 budget and goals for 2020. Then, a draft of the 2020 library budget.
- BUPL will join the Bonnechere Valley Townships Joint Health and Safety Committee. A BUPL staff member will act as a liaison.

5. STRENGTHEN OUR PEOPLE AND ORGANIZATION

- The new Technical Services Coordinator has been undergoing extensive training. When you have a moment, stop in and say hello!
- The Canada Summer Jobs grant application has been completed and submitted. The waiting begins for the funding for our much-needed summer assistant.
- Former president of the Ontario Library Association, Kerry Badgley, addressed a

letter to BV Township expressing how impressed he was with Brittany Stillar and Nikolina Likarevic's presentation, *Youth on Board: Young Representative in the Library* in January. A longtime champion of BUPL, Badgley looks forward to what BUPL will accomplish in coming years.



Township of North Algona Wilberforce COUNCIL / COMMITTEE REPORT

Title: Resolution on Transition to Full Producer Responsibility for Recycling	Date: May 5, 2020
	Council/Committee: Council
	Author: Andrew Sprunt
	Department: Administration

RECOMMENDATIONS:

That Council support the following resolution:

WHEREAS the amount of single-use plastics leaking into our lakes, rivers, waterways is a growing area of public concern;

AND WHEREAS reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce GHGs significantly;

AND WHEREAS the transition to full producer responsibility for packaging, paper and paper products is critical to reducing waste, improving recycling and driving better economic and environmental outcomes;

AND WHEREAS the move to a circular economy is a global movement, and that the transition of Blue Box programs would go a long way toward this outcome;

AND WHEREAS North Algona Wilberforce Township is supportive of a timely, seamless and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper products;

AND WHEREAS the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility;

THEREFORE BE IT RESOLVED:

THAT North Algona Wilberforce Township would like to transition their Blue Box program to full producer responsibility January 1, 2024.

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AND THAT this decision is based on the following rationale:

1. The current recycling contract expires December 31, 2023

AND THAT the resolution be forwarded to the Association of Municipalities of Ontario and the Ontario Ministry of the Environment, Conservation and Parks.

BACKGROUND:

AMO has requested municipalities pass a resolution outlining the Township's preferred date to transition your Blue Box program to full producer responsibility. The Township may be provided an opportunity to self-determine the time between January 1, 2023 and December 31, 2025. AMO also requested Council pass a resolution to be sent to AMO and the Ontario Ministry of Environment Conservation and Parks.

As you are aware, the Township is a partner with the Ottawa Valley Waste Recovery who is responsible for recycling in the township. Even so, AMO acknowledges this but still requests a local resolution.

I have contacted OVWRC to ask them their preferred date. Sue McCrae advised that date to be January 1, 2024. The rationale is that one year will have passed, so any bumps in the process will be worked out, and the current contract with Miller Waste expires December 31, 2023.

ALTERNATIVES:

Nil

FINANCIAL IMPLICATIONS:

Once full producer responsibility is in effect, the budget for recycling will be eliminated.

ATTACHMENTS:

Information from AMO, entitled Attachment 1: Background on Transition to Full Producer Responsibility.

CONSULTATIONS:

Spoke with OVWRC.

Author: _____
signature

Other: _____
signature

Treasurer _____
signature

C.A.O. _____
signature

Attachment 1: Background on Transition to Full Producer Responsibility

Municipal governments have been advocating for over a decade for producers to have full fiscal and operational responsibility for end of life management of their packaging, printed paper and paper products. Producers are best positioned to reduce waste, increase the resources that are recovered and reincorporated into the economy and enable a consistent province-wide system that makes recycling easier and more accessible.

In August 2019, Minister Yurek announced that municipal Blue Box programs will be transitioned to full producer responsibility over a three-year period based on the recommendations from the Special Advisor's report titled, "Renewing the Blue Box: Final report on the blue box mediation process." Municipal governments played a key role in helping to develop the recommendations within this report. These recommendations broadly reflected the positions advocated by AMO and there was also a great deal of alignment with producers on how the Blue Box should be transitioned.

The municipal transition is proposed to occur between 2023 and the end of 2025, as shown in the table below:

Date	Description
Sept. 2019 → Dec. 2020	Blue Box wind-up plan developed for Stewardship Ontario
	Development of a Regulation under the <i>Resource Recovery and Circular Economy Act, 2016</i>
Jan. 2021 → Dec. 2022	Producers prepare to assume control and operation of system and work with municipal governments and service providers
Jan. 1, 2023 → Dec. 31, 2025	Transition of individual municipal Blue Box programs to full producer responsibility. Occurs in phases over three years with a rolling total of up to one-third of the Provincial program transitioning annually

The Minister wants to ensure that the transitioned Blue Box system is affordable for producers, workable for the waste processing sector, and effective and accessible for residents. AMO and municipal representatives are involved in the consultation process to develop a new regulation for the Blue Box. The Province's intent is to finalize a Regulation by the end of 2020.

AMO staff held in-person workshops on the Blue Box transition across the Province through October and November 2019 to discuss this topic with municipal waste management staff. Over 165 staff and elected officials attended the sessions in Vaughan, London, Smiths Falls, North Bay and Dryden. The workshops provided an opportunity to engage directly with our sector to build understanding about this transition process and the level of engagement from attendees was excellent.

We also began the discussion about what municipal governments should take into consideration about how to prepare for this change and what factors might be considered as to when a Council might want to transition.

HOW YOUR RESOLUTION WILL HELP INFORM THE DISCUSSION:

The resolutions will be used to map out an ideal transition timeline, and determine whether there are years that are over or under subscribed, as it has been dictated that a rolling total of up to one-third of Blue Box programs can transition each year. This information will also allow AMO and the Province to better understand whether there are conflicts. If there are too many conflicts, the Province may still need to retain a third-party expert to develop a methodology as to how municipal Blue Box programs will transition.

However, rather than deferring to the Province to retain an expert immediately, we think this information would provide a good basis for a more informed decision to be made.

<u>Property Class</u>	<u>2019</u> <u>Tax Rates</u>	<u>2020</u> <u>Tax Rates</u>
Residential	0.00363878	0.00366001
Residential - FAD (Phase I)	0.00127357	0.00128100
Multi-Residential	0.00707234	0.00711359
New Multi-Residential	0.00363878	0.00366001
Commercial - Occupied	0.00660330	0.00664181
Commercial - Vacant	0.00660330	0.00664181
Commercial - FAD (Phase I)	0.00127357	0.00128100
Industrial - Occupied	0.01029569	0.01030778
Industrial - Vacant	0.01029569	0.01030778
Large Industrial - Occupied	0.01284461	0.01285969
Large Industrial – Vacant	0.01284461	0.01285969
Landfill	0.00486405	0.00435199
Pipelines	0.00484977	0.00487806
Farmland	0.00090970	0.00091500
Managed Forest	0.00090970	0.00091500

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Ottawa Valley Waste Recovery

Performance Guarantee

- A. The SAGR design (provided by the system supplier) shall provide treated water (SAGR effluent) meeting the following limits, based on the design flow and SAGR influent characteristics described below.

1. Design Flow
 - a. Annual Average Design Flow: 319 m³/day
 - b. Design Maximum Month Flow: 638 m³/day
2. Lagoon Influent Characteristics
 - a. Minimum and maximum sustained loading rates

Parameter	Minimum Design Load (kg/day)	Maximum Design Load (kg/day)	Maximum Design Concentration (mg/L)
BOD5		15	47
TSS		65.1	204
TP*	*		
Ammonia-N	6.4	18.5	58
TKN		18.5	58
Iron		16.9	53

*Phosphorus addition may be required for the reaction to occur. Minimum 0.01 mg of available phosphorus per mg of BOD, and an additional 0.002 mg of available phosphorus per mg of ammonia to be nitrified is required.

- b. Minimum water temperature for the SAGR influent is 0.5°C
 - c. Remaining influent water quality parameters to remain at or below the design criteria in the attached water quality list.
3. SAGR Effluent Characteristics, monthly average based on weekly samples
 - a. cBOD 5 <10 mg/L
 - b. TSS <10 mg/L
 - c. Total Ammonia- N <1 mg/l Summer / 5 mg/L Winter
 - d. Dissolved Oxygen >5.0 mg.L

1.2 "MAKE GOOD" PERFORMANCE TESTING AND GUARANTEE

- A. Contractor shall provide performance testing of the SAGR that includes sampling of the lagoon influent, lagoon effluent, and SAGR effluent, as well as third party testing once per month for a period of 1-year following final completion. Samples shall be collected in the presence of the system's operator. At the contractor's

option, he may choose to forgo this sampling and testing requirement and rely solely on the monthly sampling and testing completed by the system's operator to ensure the SAGR meets the performance criteria.

- B. The SAGR system supplier shall provide a 1 year "make good" performance guarantee (from substantial completion date) with the following conditions:
1. SAGR influent flow and water quality must conform within design parameters shown above.
 2. Water quality results from third-party testing laboratories (lab fees paid by others) as well as any in-house testing performed by the operator shall be submitted to supplier within 3 days after results become available.
 3. Operation and maintenance of the equipment must be in accordance with operation and maintenance schedules and manuals provided, including a water quality sampling regime that may exceed the minimum permit sampling requirements.
 4. System service and operation records shall be submitted quarterly to supplier for the duration of the period. It is recommended that records continue to be submitted beyond the period to aid supplier in providing long term system support.
 5. Supplier cannot be held liable for poor performance or malfunctions caused by the fault or negligence of the owner or any third party either during construction or operation; including failure to perform the required start-up and step feed procedure.
 6. The owner shall give prompt written notice of any observed defects to Nexom Inc. Notice may be submitted by email to info@nexom.com.
- C. In the event that the SAGR fails to conform with the effluent ammonia parameters listed above (monthly average based on weekly samples), the following action will be taken:
1. Supplier will review the performance and operational data to determine the cause of the system non-compliance.
 2. If supplier determines that additional water quality sampling or other system parameter testing other than testing listed above is required by the operator, supplier will cover the cost of lab fees.
 3. If required, supplier personnel will visit the site to determine the best course of corrective action.
 4. Supplier will provide updated operational instructions to the SAGR system to bring it back into compliance.
 5. Supplier liability will be limited to the value of the SAGR equipment supply only as per the scope of work provided to the contractor at bid time.

1.3 WARRANTY

1. Provide a manufacturer's warranty for a period of 2-year warrantee from date of start-up or 30 months from ship date, whichever occurs first for all supplied materials

2021 Leachate Expansion
SAGR System costing

		low estimate	high estimate
Nexcom supply of proprietary design, aeration system, construction of blowers, piping, controls, 2020 prices		\$ 561,000.00	\$ 670,000.00
Construction of new base for new cells, to be tendered per Nexcom specifications		\$ 307,000.00	\$ 312,000.00
Media material for new cell, to be tendered per Nexcom specifications		\$ 70,000.00	\$ 137,000.00
Shed/building for blowers and equipment		\$ 40,000.00	\$ 169,000.00
Expansion of hydro service to the leachate system		\$ 15,000.00	\$ 25,000.00
Construction of new mixing pond, to be tendered per Nexcom specifications		\$ 202,000.00	\$ 205,000.00
Expansion of leachate interceptor trench		\$ 450,000.00	\$ 550,000.00
Bonding & insurance		\$ 24,000.00	\$ 30,000.00
Engineering & construction management and contingency		\$ 100,000.00	\$ 375,000.00
		<u>\$ 1,769,000.00</u>	<u>\$ 2,473,000.00</u>
Estimated apportionment split			
Pembroke	28%	\$ 495,320.00	\$ 692,440.00
Petawawa	41%	\$ 725,290.00	\$ 1,013,930.00
Laurentian Valley	23%	\$ 406,870.00	\$ 568,790.00
North Algona Wilberforce	8%	\$ 141,520.00	\$ 197,840.00

CORPORATION OF NORTH ALGONA WILBERFORCE TOWNSHIP

BY-LAW 2020-49

Nuisance Noise

Being a By-Law to Regulate Nuisance Noise within North Algona Wilberforce Township.

WHEREAS section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS section 128(1) of the Municipal Act, 2001 provides that, without limiting sections 9,10 and 11 a local municipality may prohibit and regulate with respect to public nuisances, including matters that, in the opinion of Council are or could become public nuisances;

AND WHEREAS section 129 of the Municipal Act, 2001 provides that, without limiting sections 9, 10 and 11 of the Act, a local municipality may: (a) prohibit and regulate with respect to noise, vibration, odour, dust and outdoor illumination, including indoor lighting that can be seen outdoors;

And WHEREAS section 425 of the Act, a municipality may pass bylaws providing that a person who contravenes a by-law of the municipality passed under this Act is guilty of an offence;

And WHEREAS section 426 of the Act, no person shall hinder or obstruct, or attempt to hinder or obstruct any person who is exercising a power or performing a duty under a by-law passed under this Act;

And WHEREAS section 429 of the Act, a municipality may establish a system of fines for offences under a by-law of the municipality passed under this Act;

And WHEREAS section 436 of the Act, a municipality has the power to pass by-laws providing that the municipality may enter on land at any reasonable time for the purpose of carrying out an inspection to determine whether a by-law of the municipality passed under the Act is being complied with;

And WHEREAS it is in the public interest to ensure and maintain moderate noise levels within North Algona Wilberforce Township consistent with its character, so as to preserve, protect and promote the public health, safety, welfare and peace and quiet of the residents of the said Township and to regulate and control public nuisances:

NOW THEREFORE, the Council of the Corporation of North Algona Wilberforce Township hereby enacts as follows:

1.0 DEFINITIONS

- a) **"Agricultural operation"** means and includes agricultural, aqua cultural, horticultural or silviculture operations that are carried on in the expectation of gain or monetary reward;
- b) **"Construction"** means, but is not limited to, erection, alteration, repair, dismantling, demolition, structural maintenance, painting, moving, land clearing, earth moving, grading, excavating, the laying of pipe and conduit, whether above or below ground level, street and highway building, application of concrete, equipment installation and alteration and the structural installation of construction components and materials, in any form or for any purpose, and includes any work in connection with construction;

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- c) **"Construction equipment"** means any equipment or device designed and intended for use in construction or material handling, including, but not limited to, hand tools, power tools, air compressors, pile drivers, pneumatic or hydraulic tools, bulldozers, tractors, excavators, trenchers, cranes, derricks, loaders, scrapers, pavers, generators, off-highway haulers or trucks, ditchers, compactors and rollers, pumps, concrete mixers, graders or other material handling equipment;
- d) **"Conveyance"** includes a vehicle and any other device employed to transport a person or persons
- e) **"Emergency"** means an urgent matter relating to the immediate health, safety, or welfare of the residents of the Township or the operator of the Vehicle.
- f) **"Excessive Noise"** includes any sound which, in the opinion of a municipal law enforcement officer, police officer, or any other person appointed to carry out enforcement of this bylaw, is of such loud volume, excessive, alarming, or unusual, or is continuous in duration that it creates a nuisance, is likely to disturb the inhabitants of any dwelling and without limiting the generality of the foregoing.
- g) **"Fireworks"** means a device containing combustibles or explosives that, when ignited, produce a brilliant display of light and/or a loud noise.
- h) **"Highway"** includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct, or trestle designed and intended for, or used by, the general public for the passage of vehicles.
- i) **"Motor vehicle"** means an automobile, motorcycle, motor assisted bicycle and any other vehicles propelled or driven other than by muscular power.
- j) **"Motorized conveyance"** means a conveyance propelled or driven by other than muscular, gravitational or wind power and includes a motor vehicle.
- k) **"Municipal Law Enforcement Officer"** means a Municipal Law Enforcement Officer for North Algona Wilberforce Township.
- l) **"Noise"** means unwanted sound.
- m) **"Owner"** means an assessed owner, tenant, occupant, or any person having an interest whether equitable or legal, in the land.
- n) **"Persistence"** means continuing to exist or endure over a prolonged period of time, continuously or intermittently for an aggregate period of at least 20 minutes out of any 60-minute period.
- o) **"Point of Emission"** means any place, point, person, animal, object, or otherwise, from which a sound is emitted.
- p) **"Point of Reception"** means any point on the premises of a person where noise originating from other than those premises is received.
- q) **"Power Device"** Means any power device used in the servicing, maintenance or repair of any premises including without limitations, chain saws, power tools, lawnmowers, leaf blowers, edge trimmers, line trimmers, rototillers, pressure washers and carpet cleaning equipment and specifically excluding devices driven by muscular power and snow blowers.

- r) **"Public Nuisance"** means any noise that is artificially created on a property that, by reason of volume or intensity is out of character with the surrounding environment, causes, or might reasonably be expected to cause, interference with or loss of the reasonable use and enjoyment of another property by the owner or occupant of that property;
- s) **"Premises"** means the area within the boundaries of any legal parcel of land and any building or structure situated within such boundaries, provided however that where a building or structure contains more than one unit of commercial, industrial or residential occupancy, each unit, the common areas of the building or structure, and the land within the boundaries of the lot, shall be deemed to be separate premises.
- t) **"Residents"** means one or more persons who reside permanently or transiently in the Township.

2.0 PROHIBITIONS

- 2.1 No owner shall emit, cause or permit the creation, presence or existence of any excessive noise or unusual sound that disturbs or are likely to disturb any inhabitant of North Algona Wilberforce Township as outlined in Schedule "A" attached;
- 2.2 Section 2.1 does not apply to the exceptions or circumstances as outlined in Schedule "B" attached.

3.0 FACTORS FOR THE DETERMINATION OF EXCESSIVE NOISE

- 3.1 Factors for determining whether a noise is unreasonably loud or excessive include, but are not limited to the following:
 - a) The land use, nature, and zoning of the area from which the noise emanates and the area where it is received or perceived.
 - b) The time of day or night that the noise occurs.
 - c) The duration and volume of the noise.
 - d) The nature of the noise.
 - e) Whether the noise is recurrent, intermittent, or constant.
 - f) The nature of the event or activity from which the noise emanates.
- 3.2 The determination of whether a sound or noise is excessive shall be determined by Municipal Law enforcement Officer, police officer, or any other person appointed to carry out enforcement of this bylaw.

4.0 EXEMPTIONS

- 4.1 This By-Law shall not bind North Algona Wilberforce Township or any local board of the Township, the Province of Ontario, the Government of Canada or any of its respective agents.
- 4.2 Despite other provisions of this By-Law, this By-Law shall not apply to a person who emits or causes or permits the emission of noise, sound or vibration in connection with any activities listed in Schedule "B"; or any situation where it can be clearly shown that reasonable efforts to address, ameliorate, or otherwise deal with a situation have been

taken and that the shutting off or termination of the source of the noise would cause a situation affecting the health or safety of an individual.

5.0 EXTENSION OF HOURS FOR OUTDOOR EVENTS

- 5.1 The Township may, upon written application, grant permission to extend the hours during which amplification equipment may be used at an outdoor public or private event.
- 5.2 The Township in exercising its authority pursuant to subsection (5.1), the Township may grant its permission with or without conditions.

6.0 RIGHT OF ENTRY

- 6.1 An officer may at any reasonable time, enter onto land to determine whether this By-law is being complied with.
- 6.2 Every owner shall permit the Officer to inspect any land for the purposes of determining compliance with this By-law.
- 6.3 Notwithstanding any provision of this By-law, an Officer shall not enter or remain in any room or place actually being used as a dwelling, unless;
 - a) the consent of the occupier is obtained, the occupier first having been informed that the right of entry may be refused and, if refused, may only be made under the authority of a warrant issued under the Provincial Offences Act, R.S.O. 1990, as amended.

7.0 OBSTRUCTION

- 7.1 No person shall hinder or obstruct, or attempt to hinder or obstruct, any Officer exercising a power or performing a duty under this By-law.
- 7.2 Any person who has been alleged to have contravened any of the provisions of the By-law, shall identify themselves to the Officer upon request, failure to do so shall be deemed to have obstructed or hindered the Officer in the execution of his or her duties.

8.0 APPLICATION OF STRICTEST STANDARD

- 8.1 Where a source of noise is subject to more than one provision of this By-Law, the most restrictive provision shall prevail.

9.0 PENALTY

- 9.1 Every person who fails to comply with a notice made under this By-law is guilty of an offence.
- 9.2 It shall be an offence for a person to hinder or obstruct, or attempt to hinder or obstruct, an Officer who is exercising a power or performing a duty under the Municipal Act, 2001, as amended, or under a by-law passed under the Municipal Act, 2001, as amended.
- 9.3 Any person who has been alleged to have contravened any of the provisions of a by-law passed under the Municipal Act, 2001, as amended shall identify themselves to the

Officer upon request. Failure to do so shall be deemed to have obstructed or hindered the Officer in the execution of the Officer's duties.

9.4 Every person who contravenes any section of this by-law is guilty of an offence, and upon conviction shall be liable to a fine as provided for in the Provincial Offences Act, R.S.O 1990, Chapter P.33, as amended.

9.5 Upon conviction any penalty imposed under this By-law may be collected under the authority of the Provincial Offences Act, R.S.O. 1990, Chapter P.33, as amended.

10.0 SEVERABILITY

10.1 Each clause of this By-Law is an independent clause and the holding of any clause or part of any clause to be void or ineffective for any cause shall not be deemed to affect the validity of any other clause of parts of any clause.

11.0 REPEALS

11.1 that by-law 2007-24 be repealed in its entirety.

12.0 EFFECTIVE DATE

12.1 This By-Law shall come into force and take effect immediately upon the passing thereof by the Council of the Corporation of North Algona Wilberforce Township.

READ A FIRST AND SECOND TIME THIS 05th DAY OF May 2020.

MAYOR James Brose

CAO/ACTING CLERK Andrew Sprunt

READ A THIRD TIME AND PASSED THIS 05th DAY OF May 2020.

MAYOR James Brose

CAO/ACTING CLERK Andrew Sprunt

NORTH ALGONA WILBEFORCE TOWNSHIP

Schedule "A" To By-Law No. 2020-49

Being a By-Law to Regulate Nuisance Noise

Without limiting the generality of Section 2.1, the following are deemed to be noises that will disturb or are likely to disturb an inhabitant of North Algona Wilberforce Township.

- a. The operation of any auditory signaling device, including but not limited to the ringing of bells or gongs, blowing, or sounding of horns or sirens or whistles, or the production, reproduction, or amplification of any similar sound.
- b. The noise made by persistent yelling, shouting, screaming, hooting, whistling, or singing.
- c. The noise or sound made or created by any electronic device or group of connected electronic devices, incorporating one or more loudspeakers or other electro-mechanical transducers, and intended for the production, reproduction, or amplification of music, speech, or other sounds which may include but is not limited to, radios, phonographs, stereos, televisions, public address systems, sound equipment, loud speakers, musical or a sound producing instruments or device of any kind which disturbs the peace, quiet, comfort or repose of the resident of the community and which noise is clearly audible at a point of reception.
- d. The noise created from crowd-related noise emanating from a gathering of individuals on a property or premise, including without limitation, parties, music festivals, concerts, weddings, and other privately hosted events.
- e. Fireworks or any similar devices, outside of the permitted-on weekends and statutory holidays from dusk until 11:00pm.
- f. The operation of any electrical or combustion engine which is, or is intended for the use in any toy or a model or replica which has no function other than that of amusement and which is not a conveyance, including but not limited to remote control vehicles, boats, planes and drones.
- g. Persistent barking, calling, whining, crowing, cries, or other such noises made by domestic pet or any other animal kept or used for any purpose other than agriculture. The owner or person having the bird or animal under their control when the noise was generated is liable for the noise causing the disturbance.
- h. Excessive noise from a motor vehicle, which includes the revving of engines, honking of horns, banging of doors, or squealing of tires.
- i. Racing of any motorized conveyance other than in a racing event regulated by law.
- j. The operation of a motor vehicle where there is a modified exhaust system in place, or no exhaust system, to create excessive noise.
- k. The operation of a motor vehicle where the trailer hitch creates a banging, clanking, squealing, or other like sound due to an improperly secured load, equipment, or inadequate maintenance.
- l. The operation of an engine or motor in, or on any motorized conveyance or item of attached auxiliary equipment to idle for a period exceeding 15 minutes while such vehicle is stationary, unless:

- i) The original manufacturer specifically recommends a longer idling period for normal and efficient operation, for which the recommended period shall not be exceeded; or
 - ii) The operation of such engine or motor is essential to the basic function of the vehicle equipment including, but not limited to, operation of ready mixed concrete trucks, lift platforms, refuse compactors, heat exchange systems; or
 - iii) Weather conditions justify the use of heating or refrigerating systems powered by the motor or engine for the safety and welfare of the operator, passengers, or animals, or for the preservation of perishable cargo.
 - iv) Idling is necessary for the purpose of cleaning and flushing the radiator and associated circulation system for the seasonal change of antifreeze, cleaning of the fuel system, carburetor or the like, when such work is performed other than for profit.
 - v) Prevailing low temperatures make longer idling periods necessary, immediately after starting the motor or engine.
- m. The operation of any construction vehicle or construction equipment in connection with the demolition or restoration of any building, structure, highway, motor vehicle, steam boiler, or other engine or machine, within 150 meters of an occupied dwelling house on any day between the hours of 10:00pm and 7:00am the next day, except Sundays, when no noise shall be created before the hour of 9:00am and no such noise shall be made after 8:00pm.
- n. Noise from the use of any lawn maintenance equipment or power equipment such as chainsaws, leaf blowers, power tools or other similar devices where the noise tends to disturb the inhabitants of the neighborhood or persons in the vicinity, between the hours of 9:00pm and 8:00am the next day.
- o. Any unwanted or meaningless sound that in the opinion of the Municipal Law Enforcement Officer is likely to disturb the inhabitants of North Algona Wilberforce Township.

NORTH ALGONA WILBEFORCE TOWNSHIP

Schedule "B" To By-Law No. 2020-49

Being a By-Law to Regulate Nuisance Noise

EXEMPTIONS

The following activities are exempt from all sections of this By-Law:

- (1) Operation of authorized emergency vehicles including but not limited to police vehicles, fire trucks, and ambulances.
- (2) Operation of Municipal, County or Provincial service vehicles and related equipment performing snow removal or public maintenance.
- (3) Snow removal equipment.
- (4) Agricultural operations, agricultural processing activities, forestry operations and the operation of sawmills.
- (5) The ringing of fire or burglar alarms.
- (6) Noise emanating from a fuel powered generator being operated in case of an emergency or power outage.

NORTH ALGONA WILBEFORCE TOWNSHIP

Part I Provincial Offences Act

By-Law No. 2020-49 By-Law to Regulate Nuisance Noise

Schedule "C" – Set Fines

Item Number	Column 1 – Short Form Wording	Column 2- Provision Creating or Defining Offence	Column 3 – Set Fines
1.	Create excessive noise using auditory signaling devices	Section 2.1 Schedule A (a)	\$85.00
2.	Yell/whistling /cause excessive noise to disturb a person	Section 2.1 Schedule A (b)	\$85.00
3.	Create excessive noise from electrical devices, radio, television etc.	Section 2.1 Schedule A (c)	\$85.00
4.	Create excessive crowd related noise	Section 2.1 Schedule A (d)	\$85.00
5.	Noise from detonating or discharging a firework, or any other similar device after 11:00pm	Section 2.1 Schedule A (e)	\$300.00
6.	Noise from the Operation an electrical or combustion engine toy or model during prohibited times	Section 2.1 Schedule A (f)	\$85.00
7.	Permit excessive noise created by a domestic animal	Section 2.1 Schedule A (g)	\$85.00
8.	Create excessive noise from a motor vehicle	Section 2.1 Schedule A (h)	\$85.00
9.	Noise from racing a motor conveyance	Section 2.1 Schedule A (i)	\$300.00
10.	Operate a motor vehicle where there is a modified exhaust system/no exhaust system to create excessive noise	Section 2.1 Schedule A (j)	\$250.00
11.	Operate a motor vehicle where the trailer hitch creates banging/clanking or squealing noise	Section 2.1 Schedule A (k)	\$85.00
12.	Noise from idling a motor conveyance for more than fifteen (15) minutes	Section 2.1 Schedule A (l)	\$85.00
13.	Noise from operation any construction equipment/vehicle during restricted hours	Section 2.1 Schedule A (m)	\$85.00

14.	Create excessive noise from the operation of lawn maintenance or power equipment during restrictive hours	Section 2.1 Schedule A (n)	\$85.00
15.	Emit/cause noise likely to disturb inhabitants of North Algona Wilberforce Township	Section 2.1 Schedule A (o)	\$85.00
16.	Hinder or obstruct, or attempt to hinder or obstruct, any Officer	Section 7.1	\$300.00

Note: The penalty provision(s) for the offenses indicated above is Section 9.4 of By-law 2020-?? a certified Copy of which has been filed and s.61 of the Provincial Offences Act, R.S.O. 1990, c. P.33

THE CORPORATION OF NORTH ALGONA WILBERFORCE TOWNSHIP

BY-LAW NO. 2020-47

Being a By-law to establish the Communications Committee
and to direct Communication to a Committee of Council

WHEREAS Council is responsible, pursuant to section 224 of the *Municipal Act, 2001*, S. O. 2001. c. 25, to represent the public and to consider the well-being and interests of the municipality, to develop and evaluate the policies and programs of the municipality, to determine which services the municipality provides, and to maintain the financial integrity of the municipality;

AND WHEREAS communications from certain persons and groups of ratepayers are causing unplanned direction of staff time and therefore unbudgeted expenditure of public funds;

AND WHEREAS ratepayers have a right to communicate with the municipality, but that where this right adversely affects municipal operations, Council may implement parameters around the communication to ensure that municipal operations can proceed without obstruction;

AND WHEREAS Council has passed and implemented By-Law 2020-31 Unreasonable Behaviour in an effort to deal with, in part, communication that has an adverse effect on operations

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of North Algona Wilberforce Township HEREBY ENACTS AS FOLLOWS:

1. That Council establish a **Communications Committee** with terms of reference to receive and vet communications from certain ratepayers and groups and to make recommendations to Council about how those communications should be responded to. A copy of the Terms of Reference is attached as Appendix "A";
2. That the following members of Council will constitute the **Communications Committee**:

Mayor James Brose,
Councillor Melvin Berndt
Councillor Doug Buckwald
Councillor Maria Robinson, and
Councillor Janet Reiche-Schoenfeldt
3. That the **Communications Committee** will be in place until the end of this term of Council;
4. That Council will, after consideration of the recommendations of the **Communications Committee** in a closed session of Council pursuant to section 239(2)(b) of the *Municipal Act, 2001*, direct that a notification letter be sent to certain ratepayers or groups advising them that their future communication is to go to the **Communications Committee** and provide a process for how that communication is to be transmitted. A copy of the Notification Form letter is attached as Appendix "B";
5. That Council will, after a decision is made to notify a ratepayer or group, direct the CAO to advise staff who receive communications that communication from the subject individual or group is to be forwarded to the **Communications Committee**, and that staff or council members will not communicate with the individual or group until receiving direction from Council;

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6. That the correspondence and communications from the ratepayers or groups identified by Council shall go directly to the **Communications Committee**;
7. That the **Communications Committee** will review the correspondence and communications from the above noted ratepayers and groups and will make recommendations to Council about how the correspondence should be dealt with;
8. That Council will receive the recommendations from the **Communication Committee** and will decide what action should be taken in responding to the communication;
9. That until Council directs staff, by resolution, to answer or otherwise act on the communication, that Staff are hereby directed not to respond to communication from the notified ratepayers and groups other than to acknowledge receipt and advise that it will be forwarded to the **Communications Committee** for consideration and Council thereafter for direction.
10. That ratepayers or groups who receive notification that they are required to communicate with the Municipality by communicating through the **Communications Committee** may appeal that decision to Council in writing within thirty (30) days of the date shown on the notification letter.
11. That ratepayers or groups who are notified that they must communicate with the Municipality through the **Communications Committee** may apply to Council in writing for their names to be removed from this process any time after a period of six (6) months after the date shown on the notification letter. A decision to remove ratepayers or groups from the **Communications Committee** process will be at the discretion of Council and will consider the submission of the ratepayer or group, the communications dealt with by the **Communications Committee** over that time period, and the recommendations of the **Communications Committee**.

That this By-law shall come into force and take effect April 27, 2020.

Read a First and Second Time this 27 day of April, 2020.

Read a Third Time and Passed this 27 day of April, 2020.

Mayor James Brose

CAO/Clerk Andrew Sprunt