

**NORTH ALGONA WILBERFORCE TOWNSHIP
AGENDA
REGULAR MEETING OF COUNCIL
SEPTEMBER 1, 2020
7:00 PM**

NOTE: SUBMISSIONS RECEIVED FROM THE PUBLIC EITHER ORALLY OR IN WRITING MAY BECOME PART OF THE PUBLIC RECORD.

1. CALL TO ORDER
2. MOMENT OF REFLECTION
3. CLOSED SESSION (**Note:** closed session expected to last 30 minutes, residents listening to audio of the meeting will be placed into the waiting room until the closed session is adjourned).
4. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF
5. MAYORS ADDRESS

5.1 September 1, 2020

6. ADOPTION OF MINUTES

6.1 August 18, 2020 Regular Council minutes

6.2 August 18, 2020 Public Meeting minutes

7. DELEGATIONS

8. REPORTS (NEW BUSINESS)

8.1 PW Update

8.2 Mainstreet Grant Residual

8.3 Wilkens Trail Committee

8.4 Correspondence - Letters of support

8.5 COVID update – if required pending new information

9. DEPARTMENTAL UPDATES

10. CORRESPONDENCE - ACTION AND NON-ACTION

Non-Action

10.1 1 – Resident letter

10.1.2 – County Council Report

10.1.3 – County of Renfrew – VTAC

10.1.4 – Community Safety & Well Being Planning

Action

10.2.1 – City of St. Catherine's

10.2.2 – City of Port Colborne

10.2.3 – Eganville Leader fall magazine advertising

11. BY-LAWS

12. MATTERS OF URGENCY

13. NOTICE OF MOTION

14. REPORTS FROM COMMITTEES

15. UPCOMING MEETINGS AND UNFINISHED BUSINESS

15.1 August 18, 2020 finance report questions

Regular Council September 15, 2020 – 7:00 PM.

16. CLOSED SESSION IF REQUIRED

17. CONFIRMATORY BY- LAW

By-Law 2020 – 74 to confirm the proceedings of council.

18. ADJOURNMENT

MAYORS ADDRESS

September 1, 2020

As we move into September we are preparing for our children returning to school. We know that this will be a new experience for all our parents, staff and students, as we navigate challenges that COVID 19 has created. At the same time, we can gain some reassurance, from the fact that Renfrew County has resolved all of our positive COVID cases. We must remain diligent in our efforts to wear masks in public spaces where physical distancing isn't possible, especially as we will soon be entering our flu season.

Once again, on behalf of Council I want to thank our staff and recognize the excellent effort they have demonstrated in their flexibility and cooperation, adapting to their constantly changing workplace requirements, brought on by COVID. While some of the restrictions have been lifted, cleaning, hand washing and masking are becoming the new normal in our daily interactions. In spite of the challenges, our staff has managed to complete their assignments, developing into a cohesive team, to move our Municipality forward.

Council has committed to advancing the development of the Wilkens Trail, engaging in discussions with our neighbouring municipalities on development opportunities and building a relationship with the Algonquins of Pikwakanagan.

Our Strategic Plan is nearing completion and we are looking forward to a presentation by TGT Solutions in September. TGT Solutions has facilitated the demonstration of an Asset Management Software Program, which can integrate with our budget and finance. Staff has finalized a contract for the purchase of a Meeting Management Program that will improve the efficiency of meeting preparation, improve communication and provide easier access to information.

Work is progressing on the renovations and upgrades to our Golden Lake Fire Hall to address the health and safety concerns of our volunteers. This work has been completed by our Fire Department Volunteers who have contributed approximately two-hundred and fifty hours of labour to the project to date , this equates to more than \$5,500.00 in saved labour costs.

SEP 01 2020

5.1

**NORTH ALGONA WILBERFORCE TOWNSHIP
MINUTES
REGULAR MEETING OF COUNCIL
AUGUST 18, 2020
7:00 PM**

PRESENT: Mayor Brose
Councillors: Melvin Berndt, Doug Buckwald, Janet Reiche-Schoenfeldt and Maria Robinson.

Staff: CAO/Clerk Andrew Sprunt, Recording Secretary Laura Griffith

1. CALL TO ORDER

Mayor Brose called the Meeting to order at 7:00 pm.

2. MOMENT OF REFLECTION

Moment of Reflection was held.

3. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Councillor Maria Robinson declared pecuniary interest with item 9.2.7 Maria Robinson on the agenda.

4. MAYORS ADDRESS

It has been a welcome relief to finally receive some much-needed rain as this very hot dry summer has presented some significant challenges for our farmers and market gardeners. Fields, crops, and lawns that were dormant or drying up are beginning to green up showing signs of life.

Renfrew County continues to demonstrate that we are following the Renfrew County District Health Units directions for social distancing and masking. This has resulted in our number of positive COVID cases remaining static at 30.

We just received notification that our municipality will be receiving \$111,900.00 from the Province for COVID related expenses that we have incurred. Any monies that are not spent can be carried forward to offset additional COVID costs in the future.

On Friday August 07, 2020, I was invited to meet with Pat DiSaverio, the new Staff Sargent for Killaloe. We discussed the safety issues at the Golden Lake intersection and the speed limit reduction on Highway 60 at Deacon. We also discussed the reasoning and requirements for the Community Safety and Well Being Plans. I have invited Staff Sargent DiSaverio to our September Council meeting, as a delegate, to deliver a presentation on Community Safety and Well Being Plans for all of Council.

On Wednesday August 12, 2020, Chela Breckon gave Councillors a brief presentation and progress report on our Strategic Plan and stakeholder engagement sessions.

The AMO virtual conference is occurring from August 17, 2020 to August 19, 2020. I am participating in a delegation with Bonnechere Valley, Whitewater, and Admaston Bromley

regarding the Farm Tax Incentive Program. We will be meeting with the Minister of Finance and the Minister of Agriculture, Food and Rural Affairs.

MOVED BY Councillor Robinson

4.1

SECONDED BY Councillor Reiche-Schoenfeldt

THAT Council accepts the Mayors address as presented.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

5. ADOPTION OF MINUTES

5.1 Regular Council meeting June 16, 2020, Special meeting July 10, 2020,
Special meeting July 17, 2020, Special meeting July 24, 2020,
Public Meeting zoning August 11, 2020, Committee of Adjustment August 11, 2020

MOVED BY Councillor Berndt

6.1

SECONDED BY Councillor Robinson

THAT Council accepts the Regular Council meeting June 16, 2020,
Special meeting July 10, 2020, Special meeting July 17, 2020, Special meeting July 24, 2020,
Public Meeting zoning August 11, 2020, Committee of Adjustment August 11, 2020
meeting minutes as presented.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

6. DELEGATIONS

6.1 Chris Hinsperger/ Paul Hamilton – Wilkens Trail
The delegates delivered a presentation on the Wilkens Road Trail.

7. REPORTS (NEW BUSINESS)

7.1 Wilkens Trail Update
A report was presented.

MOVED BY Councillor Buckwald

7.1

SECONDED BY Councillor Robinson

That Council accepts the report as presented.

And that staff be authorized to spend up to \$10,000.00 on the Wilkens Trail project in 2020
along with one week of labour and equipment.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

7.2 Severance B36/20 – Brent McIntyre
A report was presented.

MOVED BY Councillor Berndt

7.2

SECONDED BY Councillor Robinson

That Council recommend the approval of consent application B36/20 for Brent McIntyre to sever a 0.05 ha. Parcel from his 0.34 ha. Holding. The parcel is to be added to the adjoining property owned by Shelley McIntyre. The application meets the Official Plan and Zoning By-Law requirements.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

7.3 OVVRC Board Minutes
A report was presented.

MOVED BY Councillor Buckwald

7.3

SECONDED BY Councillor Robinson

THAT Council accepts the OVVRC Waste Management Board April 29, 2020 minutes as presented.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

7.4 2019 OPP Progress Report
A report was presented.

MOVED BY Councillor Berndt

7.4

SECONDED BY Councillor Buckwald

THAT Council accepts the Ontario Provincial Police Killaloe Detachment Progress Report as information.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

Council directed staff to invite the Killaloe OPP Staff Sergeant as a delegate for the September 15, 2020 Regular Council meeting and to investigate the Township joining one of the groups working on a community safety plan.

7.5 Off Road Vehicle Regulations

A report was presented. Council agreed that the By-Law be amended to clearly state that no tracks, tracks with studs or any vehicles with studded tires will not be allowed on township roads.

MOVED BY Councillor Buckwald

7.5

SECONDED BY Councillor Berndt

THAT Council accepts the Changes to Off Road Vehicle Regulations report as information and directs staff to make the necessary changes to By-Law 2016-05.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

7.6 Year to Date Financial Report

A report was presented.

MOVED BY Councillor Buckwald

7.6

SECONDED BY Councillor Robinson

That Council accepts the financial year to date report as information.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

7.7 Severance B23/20 Ellis

A report was presented.

MOVED BY Councillor Berndt

7.7

SECONDED BY Councillor Buckwald

That Council recommend the County Land Division Committee approve consent application B23/20 to permit the severance of 2 hectares from Donna and Terry Ellis' property in Lot 6 Concession 4, former township of North Algona. This application meets the Township's road requirements.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

7.8 Eganville Legion Branch 353
A report was presented.

MOVED BY Councillor Buckwald
SECONDED BY Councillor Berndt

7.8

That Council donates \$1,000.00 to the Branch 353 Operation Save Our Legion Campaign.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

7.9 Green Space – Point Church Drive
A report was presented.

MOVED BY Councillor Robinson
SECONDED BY Councillor Buckwald

7.9

That Council directs the Chief Administrative Officer to prepare a report to Council that details a plan to create a Community Greenspace between 575-and 603-Point Church Drive, that is available to the public and has a component for private stewardship.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

7.10 Notice of Intent building inspection agreement
A report was presented.

MOVED BY Councillor Berndt
SECONDED BY Councillor Reiche-Schoenfeldt

7.10

That Council accepts the Chief Building Official report as presented.
And further, directs the Chief Administrative Officer to send a formal letter of intent to terminate building inspection services with the Township of Bonnechere Valley.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

7.11 COVID-19 Fall Plan
A report was presented.

MOVED BY Councillor Reiche-Schoenfeldt
SECONDED BY Councillor Berndt

7.11

That Council accepts the COVID-19 Township plan for the remainder of 2020 report as presented.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

7.12 BUPL – May, June, July reports
Reports were presented.

MOVED BY Councillor Berndt

7.12

SECONDED BY Councillor Buckwald

That Council accepts the May, June and July Library report and the May, June, and July BUPL CEO reports as presented.

At 8:39 pm Councillor Buckwald left the meeting and returned at 8:42 pm.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

7.13 Clerk/Treasurer Recruiting
A report was presented.

MOVED BY Councillor Robinson

7.13

SECONDED BY Councillor Berndt

That Council accepts the Clerk Treasurer Recruiting report as presented.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

7.14 Future Development
A report was presented.

MOVED BY Councillor Berndt

7.14

SECONDED BY Councillor Robinson

That Council accepts the large-scale development potential report as presented. And authorizes the Mayor and Chief Administrative Officer to contact The Township Bonnechere Valley and the Algonquins of Pikwakanagan.

Councillor Buckwald	YES
Councillor Berndt	NO
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

8. DEPARTMENTAL UPDATES

8.1 FD Renovation Update
A report was presented.

MOVED BY Councillor Reiche-Schoenfeldt

8.1

SECONDED BY Councillor Buckwald

That Council accepts the Fire Department mid-May to July 20, 2020 update as information.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

8.2 Public Works update
A report was presented.

MOVED BY Councillor Reiche-Schoenfeldt

8.2

SECONDED BY Councillor Buckwald

That Council accepts the Public Works update as information.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

8.3 Strategic Plan Update
A report was presented.

MOVED BY Councillor Robinson

8.3

SECONDED BY Councillor Buckwald

That Council accepts the Strategic Plan update as information.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

8.4 By-Law Enforcement Update
A report was presented.

MOVED BY Councillor Buckwald

8.4

SECONDED BY Councillor Berndt

That Council accepts the By-Law Enforcement update as information.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

9. CORRESPONDENCE

Non-Action

- 9.1.1 Town of Renfrew – **Moved to Action**
- 9.1.2 Township of Puslinch – **Moved to action**
- 9.1.3 Bonnechere Museum Newsletter
- 9.1.4 Service Ontario – land registration service
- 9.1.5 Garrison Petawawa
- 9.1.6 KHR
- 9.1.7 Hockey Helps the homeless
- 9.1.8 Solicitor General – Town of Orangeville
- 9.1.9 Ottawa Valley Business
- 9.1.10 Solicitor General – Thank you to enforcement personnel
- 9.1.11 Lake Dore Property Owners Association
- 9.1.12 MNRF- Forest Management Plan
- 9.1.13 Ontario Barn Preservation
- 9.1.14 Nuclear Waste Management Organization
- 9.1.15 Investing in Canada Infrastructure Program
- 9.1.16 Ministry of Municipal Affairs- COVID-19
- 9.1.17 BRWMP – amendment
- 9.1.18 Golden Lake Property Owners Association
- 9.1.19 OVWRCB – June 25, 2020 meeting summary

MOVED BY Councillor Berndt

9.1.1

SECONDED BY Councillor Buckwald

THAT Council accepts Correspondence items 9.1.3 – 9.1.19 as information and that item 9.1.1 be moved into action as item 9.2.9 and item 9.1.2 be moved into action as item 9.2.10.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

Action

- 9.2.1 City of Sarnia – Conditions in long term care homes

Whereas the Township of North Algona Wilberforce received correspondence from the city of Sarnia with respect to the conditions in Long Term Care homes exposed by the pandemic. BE IT RESOLVED that the Township of North Algona Wilberforce hereby supports their resolution passed on June 22, 2020; and
BE IT FURTHER RESOLVED THAT this resolution be sent to Hon. Doug Ford, Premier of Ontario, MPP John Yakabuski, and the City of Sarnia, city clerks office.

A mover and seconder to the resolution was not called.
The vote was called and the resolution was carried.

Councillor Buckwald	YES	
Councillor Berndt	YES	
Councillor Reiche-Schoenfeldt	YES	
Councillor Robinson	YES	
Mayor Brose	YES	Carried

9.2.2 Town of Kingsville – Rent Assistance Program

MOVED BY Councillor Berndt 9.2.2

SECONDED BY Councillor Buckwald

Whereas the Township of North Algona Wilberforce received correspondence from the town of Kingsville with respect to rent assistance programs to include all businesses with a lease agreement within all “residential-above-commercial” properties without a cap on commercial/residential ratio.

BE IT RESOLVED that the Township of North Algona Wilberforce hereby supports their resolution passed on June 29, 2020; and

BE IT FURTHER RESOLVED THAT this resolution be sent to Hon. Doug Ford, Premier of Ontario, and Rod Philips the Minister of Finance, MPP John Yakabuski and town of Kingsville Director of Corporate Services/Clerk, Jennifer Astrologo.

Councillor Buckwald	YES	
Councillor Berndt	YES	
Councillor Reiche-Schoenfeldt	YES	
Councillor Robinson	YES	
Mayor Brose	YES	Carried

9.2.3 City of Oshawa – COVID -19 relief funding

MOVED BY Councillor Reiche-Schoenfeldt 9.2.3

SECONDED BY Councillor Berndt

Whereas the Township of North Algona Wilberforce received correspondence from the City of Oshawa with respect to the Federal, Provincial and Regional governments help local municipalities assist their local social cultural, service clubs and children/youth minor sporting organization's with clear and definitive relief funding programs through these trying times inflicted by the pandemic.

BE IT RESOLVED that the Township of North Algona Wilberforce hereby supports their resolution passed on June 26, 2020; and

BE IT FURTHER RESOLVED THAT this resolution be sent to the Prime Minister of Canada, the Honourable Doug Ford, Premier of Ontario, MPP John Yakabuski and Debbie Robinson, Warden of Renfrew County and the City of Oshawa city Clerk, Mary Medeiros.

Councillor Buckwald	YES	
Councillor Berndt	YES	
Councillor Reiche-Schoenfeldt	YES	
Councillor Robinson	YES	
Mayor Brose	YES	Carried

9.2.4 Kathryn Stewart – Mayor Brose – wireless technology

MOVED BY Councillor Reiche-Schoenfeldt

9.2.4

SECONDED BY Councillor Robinson

That Council acknowledges the correspondence from Kathryn Stewart to Mayor Brose regarding a petition to stop 5G technology and will forward the petition to the County of Renfrew.

BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to Ms. Stuart and the County of Renfrew.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

9.2.5 Kathryn Stewart – CAO - wireless technology

MOVED BY Councillor Berndt

9.2.5

SECONDED BY Councillor Reiche-Schoenfeldt

That Council acknowledges the correspondence from Kathryn Stewart to the CAO, Andrew Sprunt regarding a petition to stop 5G technology and will forward the petition to the County of Renfrew.

BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to Ms. Stuart and the County of Renfrew.

Councillor Buckwald	NO
Councillor Berndt	NO
Councillor Reiche-Schoenfeldt	NO
Councillor Robinson	NO
Mayor Brose	NO

Defeated

9.2.6 Municipality of Chatham-Kent – Emancipation Day

MOVED BY Councillor Berndt

9.2.6

SECONDED BY Councillor Robinson

Whereas the Township of North Algona Wilberforce received correspondence from the municipality of Chatham-Kent with respect to support the Private Members bill put forward by Majid Jowhari: M-36, Emancipation Day, 43rd Parliament, 1st Session.

BE IT RESOLVED that the Township of North Algona Wilberforce hereby supports their resolution passed on July 20, 2020; and

BE IT FURTHER RESOLVED THAT this resolution be sent to MP Cheryl Gallant and the municipality of Chatham-Kent Clerk, Judy Smith.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

9.2.7 Maria Robinson – Point Church Drive

Councillor Robinson having declared a pecuniary interest to item 9.2.7 excused herself from the meeting at 9:08 pm.

MOVED BY Councillor Berndt

9.2.7

SECONDED BY Councillor Buckwald

That Council directs staff to provide Council with a report to install an entrance along a guard rail in compliance with the OPSS specifications for guide and cable rail construction.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Mayor Brose	YES

Carried

Councillor Robinson returned to the meeting at 9:20 pm.

9.2.8 County of Renfrew – RC VTAC

MOVED BY Councillor Berndt

9.2.8

SECONDED BY Councillor Buckwald

Whereas the Township of North Algona Wilberforce received correspondence from the County of Renfrew, South Algonquin and their health-care partners with respect to supporting their request to meet with the Hon. Christine Elliot, Deputy Premier and Minister of Health to seek government funding to continue the Renfrew County Virtual Triage and Assessment Centre continues beyond the COVID-19 pandemic.

Be it further resolved that a copy of this resolution be sent to the Hon. Christine Elliott, Deputy Premier and Minister of Health, MPP John Yakabuski, County of Renfrew Warden, Debbie Robinson, and the Township of South Algonquin.

Councillor Buckwald	YES
Councillor Berndt	YES
Councillor Reiche-Schoenfeldt	YES
Councillor Robinson	YES
Mayor Brose	YES

Carried

9.2.9 Town of Renfrew – Fast Track ICIP applications

MOVED BY Councillor Buckwald

9.2.9

SECONDED BY Councillor Robinson

Whereas the Township of North Algona Wilberforce received correspondence from the Town of Renfrew with respect to the call upon the Governments of Ontario and Canada to fast track the review of current and previous Investing in Canada Infrastructure Program grant applications.

BE IT RESOLVED that the Township of North Algona Wilberforce hereby supports their resolution passed on June 24, 2020; and

Be it further resolved that a copy of this resolution be sent to the Right Honorable Prime Minister of Canada, MP Cheryl Gallant, MPP John Yakabuski, the Minister of Infrastructure and the Town of Renfrew.

Councillor Buckwald	YES	
Councillor Berndt	YES	
Councillor Reiche-Schoenfeldt	YES	
Councillor Robinson	YES	
Mayor Brose	YES	Carried

9.2 10 Township of Puslinch – revised criteria for aggregate properties

MOVED BY Councillor Berndt 9.2.10

SECONDED BY Councillor Buckwald

Whereas the Township of North Algona Wilberforce received correspondence from the Township of Puslinch with respect to call upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value.

BE IT RESOLVED that the Township of North Algona Wilberforce hereby supports their resolution No. 2020-166 passed on June 17, 2020; and

Be it further resolved that a copy of this resolution be sent to the Minister of Finance, Minister of Municipal Affairs and Housing and the Minister of Natural Resources and Forestry.

Councillor Buckwald	YES	
Councillor Berndt	YES	
Councillor Reiche-Schoenfeldt	YES	
Councillor Robinson	YES	
Mayor Brose	YES	Carried

10. BY-LAWS

MOVED BY Councillor Reiche-Schoenfeldt 10.

SECONDED BY Councillor Robinson

That Council Enact the following Lake Dore Shore Line Road Closing By-laws and Authorize appointments By-Law:

2020-68	Paul Langevin	Part 3 Plan 49R-19126 Shoreline
2020-69	Paul Langevin	Part 3 Plan 49R-19126 – Restricted Covenant
2020-70	By-Law to Authorize Appointments – addition of Communications Committee	
2020-71	Site Specific Zoning Parisien	
2020-72	Site Specific Zoning Jessup	

Councillor Buckwald	YES	
Councillor Berndt	YES	
Councillor Reiche-Schoenfeldt	YES	
Councillor Robinson	YES	
Mayor Brose	YES	Carried

11. MATTERS OF URGENCY

12. NOTICE OF MOTION

13. REPORTS FROM COMMITTEES

14. UPCOMING MEETINGS AND UNFINISHED BUSINESS

Regular Council September 1, 2020 – 7:00 PM.

15. CLOSED SESSION

MOVED BY Councillor Berndt 15.

SECONDED BY Councillor Buckwald

THAT Council go into closed meeting at 9:28 pm pursuant to Section 239 (2) (b) of the Municipal Act for:

5 - personal matters about an identifiable individual, including municipal or local board employees;

Councillor Buckwald YES

Councillor Berndt YES

Councillor Reiche-Schoenfeldt YES

Councillor Robinson YES

Mayor Brose YES

Carried

MOVED BY Councillor Berndt 15.1

SECONDED BY Councillor Reiche-Schoenfeldt

THAT Council comes out of Closed session at 10:32 PM.

Councillor Buckwald YES

Councillor Berndt YES

Councillor Reiche-Schoenfeldt YES

Councillor Robinson YES

Mayor Brose YES

Carried

MOVED BY Councillor Robinson 15.2

SECONDED BY Councillor Buckwald

That all drainage on Island View Drive be withheld until 2021 pending a review of an engineered solution and budgeted funds.

Councillor Buckwald YES

Councillor Berndt YES

Councillor Reiche-Schoenfeldt YES

Councillor Robinson YES

Mayor Brose YES

Carried

16. CONFIRMATORY BY-LAW

MOVED BY Councillor Berndt 16.

SECONDED BY Councillor Buckwald

That By-Law 2020-73 being a by-law to confirm the proceedings of council for August 18, 2020

Be read a first and second time this 18th day of August 2020
Be read a third time and finally passed this 18th day of August 2020.

Councillor Buckwald	YES	
Councillor Berndt	YES	
Councillor Reiche-Schoenfeldt	YES	
Councillor Robinson	YES	
Mayor Brose	YES	Carried

17. ADJOURNMENT

MOVED BY Councillor Berndt 17.
SECONDED BY Councillor Robinson
THAT this meeting of council adjourns at 10:33 pm.

Councillor Buckwald	YES	
Councillor Berndt	YES	
Councillor Reiche-Schoenfeldt	YES	
Councillor Robinson	YES	
Mayor Brose	YES	Carried

Mayor James Brose

CAO/Clerk Andrew Sprunt

**NORTH ALGONA WILBERFORCE TOWNSHIP
MINUTES
PUBLIC MEETING ON SHORE ROAD ALLOWANCE CLOSING
AUGUST 18, 2020
6:50 PM**

There was a Public Meeting held in the North Algona Wilberforce Council Chambers on Tuesday August 18, 2020. Present was Mayor James Brose, Councillor Melvin Berndt, Councillor Doug Buckwald, Councillor Janet Reiche-Schoenfeldt and Councillor Maria Robinson. Staff present was CAO Andrew Sprunt and Recording Secretary Laura Griffith.

3 members of the public were present.

**BEATRICE PARISIEN – Jim Parisien Agent
FOR PROPERTY LOCATED IN FRONT OF 1003 TRAMORE ROAD
CONCESSION 1 LOT 30 IN THE GEOGRAPHIC TOWNSHIP OF
FRASER**

Call to Order

Mayor Brose called the meeting to order at 6:50 pm.

1. Purpose of this Hearing

Mayor Brose stated that the purpose of this Public Hearing is to receive public input into an application by Beatrice Parisien and her agent Jim Parisien to purchase the shore road allowance described as Part 5 Plan 49R-19578 located in front of her property at 1003 Tramore Road. This closure is required as a condition of severance.

2. Declaration of Pecuniary Interest

There was no declaration of Pecuniary Interest expressed by Council Members.

3. Staff's Report on Notices

Andrew Sprunt stated as required by the Planning Act, notices were sent to all property owners within 120 metres (400 feet) of the subject property, resulting in 15 notices being sent, and an ad was placed in the Eganville Leader, 4 weeks prior this public meeting.

4. Reading of Written Comments

No written comments were received.

PRESENTATIONS:

5.1 Presentation by owner

The owner was present but did not make a presentation.

5.2 Presentation by those in support

There were no comments in support.

5.3 Presentation by those opposed

There were no comments in opposition.

6. Comments and Questions from Committee members

There were no comments or questions from Council members.

7. Decision

Moved by Councillor Berndt

Seconded by Councillor Buckwald

That Council accepts the application by Beatrice Parisien and her agent Jim Parisien to purchase the shore road allowance described as Part 5 Plan 49R-19578 located in front of her property at 1003 Tramore Road.

Carried

**JOHN AND JAMES WREN
FOR PROPERTY ACROSS POINT CHURCH DR. FROM PARTS 4&5 PLAN
49R-9729 LOT 5 LAKE DORE RANGE IN THE GEOGRAPHIC TOWNSHIP
OF WILBERFORCE**

8. Purpose of this hearing

Mayor Brose stated that the purpose of this Public Hearing is to receive public input into an application by John Wren and James Wren to purchase the shore road allowance located in front of their two properties described as Part 4 and 5 49R-9729 located between 954 and 972 Point Church Drive.

9. Declaration of Pecuniary Interest

There was no declaration of Pecuniary Interest expressed by Council Members.

10. Staff's Report on Notices

Andrew Sprunt stated as required by the Planning Act, notices were sent to all property owners within 120 metres (400 feet) of the subject property, resulting in 15 notices being sent, and an ad was placed in the Eganville Leader, 4 weeks prior to this public meeting.

11. Reading of Written Comments

No written comments were received.

PRESENTATIONS:

12.1 Presentation by owner

The owner was present but did not make a presentation.

12.2 Presentation by those in support

There were no comments in support.

12.3 Presentation by those opposed

There were no comments in opposition

13. Comments and Questions from Committee members

There were no comments or questions from Council Members.

14. Recommendation

Moved by Councillor Buckwald

Seconded by Councillor Berndt

That Council accepts the application by John and James Wren to purchase the shore road allowance located in front of their two properties described as Part 4 and 5 49R-9729 located between 954- and 972-Point Church Drive.

Carried

15. Adjournment

Moved by Councillor Berndt

Seconded by Councillor Buckwald

That this Public Hearing adjourns at 6:55 pm.

Carried

Mayor James Brose

CAO/Clerk Andrew Sprunt



Township of North Algona Wilberforce COUNCIL / COMMITTEE REPORT

Title: Public Works Report	Date: September 1 st 2020
	Council/Committee: Council
	Author: Andrew Sprunt CAO, Ronnie O'Neil
	Department: Public Works

RECOMMENDATIONS:

That Council accepts the Public Works report.

BACKGROUND:

Staff have determined that the 2005 Sterling truck that was planned to be sold in 2020 is in better condition than the 2006 Sterling that is still in service. There are mechanical issues including a new clutch that is required. Body wise there are issues with fenders, the winter sanding box has holes rotted right through it and the overall condition of the truck is poor. Public Works will place the 2005 back in service for the winter and keep the 2006 as a backup plow truck. Due to COVID conditions and discouraging bidders from traveling to our community it is best to wait until 2021 to surplus the 2006 truck. It needs to be understood that both these trucks are at the end of their life cycle and a new truck will be required as soon as funds are available through budgeting.

Road side cutting is continuing.

Road repair and patching is ongoing.

Sand and salt winter stockpiling are underway.

Staff are working at replacing culverts on various roads as part of regular maintenance.

Washrooms at Golden Lake and Melisa Bishop are remaining open until after Thanksgiving.

One fulltime student will remain in place to accommodate extra COVID cleaning.

SEP 01 2020

8.1

ALTERNATIVES:
FINANCIAL IMPLICATIONS:
ATTACHMENTS:
CONSULTATIONS:

Author: _____
signature

Other: _____
signature

Treasurer _____
signature

C.A.O. _____
signature



Township of North Algona Wilberforce COUNCIL / COMMITTEE REPORT

Title: Mainstreet Grant Residual	Date: September 1st 2020
	Council/Committee: Council
	Author: Andrew Sprunt CAO
	Department: Administration

RECOMMENDATIONS:

That Council authorizes the following projects with a cost not to exceed \$18,000.00

BACKGROUND:

At this time, it is believed there will be between \$12,000- and \$18,000-dollar residual funds remaining in the 2018 Mainstreet Grant. These funds if not spent will be returned to the granter on October 31st 2020. The actual amount of the residual is dependent on private entities that have applied for grants from the Township completing projects.

In an effort to utilize these funds staff have investigated several options.

1. Install an electronic sign already purchased with grant funds on the Golden Lake fire Department Building and install a second sign on a privately owned building near Eganville (yet to be determined). \$7000.00
2. Build deck on top of old bridge abutment at Deacon, (dependent on no labour or engineering costs) \$15,000.00
3. Purchase and install electronic sign on Rankin Culture and Recreation Community Centre (no discussions have taken place). \$10,000.00
4. Beautification facade on Golden Lake Fire Hall \$15,000.00
5. Community Garden at Golden Lake Community Centre \$18,000.00

SEP 01 2020

8.2

The two signs owned by the Township have to be installed by October 31st.

Any project undertaken needs to be complete by October 31st 2020.

ALTERNATIVES:

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

CONSULTATIONS:

Author: _____
signature

Other: _____
signature

Treasurer _____
signature

C.A.O. _____
signature



Township of North Algona Wilberforce COUNCIL / COMMITTEE REPORT

Title: Wilkens Road Trail	Date: September 1 st 2020
	Council/Committee: Council
	Author: Andrew Sprunt CAO
	Department: Administration

RECOMMENDATIONS:

That Council accepts the report and redirects the committee to act as a “project committee” for the purpose of constructing a multi-use inclusive trail between Wilkens Road and Gurlitz Road.

And further the first order of business for the committee is to provide Council with a “moving forward” report.

BACKGROUND:

At the August 18th Council Meeting a report from staff in regard to the Wilkens trail was accepted and passed by Council.

The report outlined proposed work for the fall along with a public works commitment and \$10,000.00 construction.

In December of 2019 Council directed an ad-hoc committee be formed to study the feasibility of the trail. Members were selected and meetings were held along with some preliminary work by public works to improve access to the study area. On August 18th members of the committee brought forward to Council a report on the viability of a multi-purpose all-inclusive trail between Wilkens Road and Gurlitz Road.

The committee as outgrown their purpose. It is recommended that the committee now be directed to act as “project committee” for the purpose of facilitating the building of a multi-user inclusive trail between Wilkens and Gurlitz. The first task of the committee would be to provide Council with a report on moving forward. It is understood that the committee will move forward with direction already established in the August 18th report.

SEP 01 2020

8.3

ALTERNATIVES:

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

August 18 report

August 18 delegation report

December 17 report

CONSULTATIONS:

Author: _____
signature

Other: _____
signature

Treasurer _____
signature

C.A.O. _____
signature



Township of North Algona Wilberforce COUNCIL / COMMITTEE REPORT

Title: Wilkens Road Trail	Date: December 17, 2019
	Council/Committee: Council
	Author: Andrew Sprunt CAO/OM
	Department: Administration

RECOMMENDATIONS:

That Council accepts the report and authorizes staff to proceed with the process of bringing a recommendation listing proposed members of an Ad Hoc committee to the January 7th meeting of Council.

BACKGROUND:

The Township owns a parcel of land at the end of Wilkens Road. The land was purchased by a previous Council in hopes of building a road to join Wilkens and Gurlitz Road. The rational at the time was to provide a short cut and avoid a plowing obstacle in winter maintenance. At present there has been over \$80,000.00 invested in this unbuilt road.

Surveying and brushing were undertaken but no road was ever constructed. Recently Staff were approached by Stephen Martin inquiring about the possibility of revisiting the project or allowing others to build a road through the township owned property.

Stephen through David Hoover arranged a meeting between the CAO, the Mayor and members of the local Mennonite community regarding a possible road. The meeting was productive, it was agreed that the group should meet with council and further that the, Mayor and CAO should go for a buggy ride through a recently constructed bush road.

The Mayor and the CAO met with David Hoover and had a pleasant tour through a winding path wide enough for buggy traffic. The road (trail) was constructed with

minimal disturbance to the natural environment and minimal imported material, it is just a primitive path wide enough for a buggy to travel on.

Mennonites in our area are a community minded society that depend heavily on the ability to travel to each other's homes and businesses. There are several community businesses that serve the residents including a blacksmith and dry goods supplier.

Children daily, frequent the roads of the Township traveling back and forth to school. Having "short cuts" such as a trail from Wilkens to Gurlitz would be a benefit to the whole community providing a safe efficient corridor of travel. One of the biggest safety concerns for the community is the necessity to travel on Highway 60, the corners along the highway are extremely dangerous for horse and buggy traffic. On the strait stretches it is usually possible to move off the road enough to allow vehicular traffic to pass, the corners force the buggy's to be further on the travelled portion of the road. This traps the buggy between the guardrail and the passing motor vehicle traffic often with only a couple of inches to spare.

The Mennonites in our community travel exclusively by horse drawn transportation, a simple 'bush road' would have a huge positive impact on daily life in the community.

On Monday December 9th township staff along with the Mayor and several members of the Mennonite community walked the road allowance and township purchased lands between Wilkens and Gurlitz. The road allowance off Gurlitz Road is very overgrown. There is evidence of a very old narrow roadbed on a portion of it. There are also stone fences through a section of the road allowance that appears to roughly follow the outer edges of the right of way. The end portion of the road allowance has been slightly encroached by a land clearing operation on the abutting property as well as some disturbance of a stream flowing across and out of the road allowance. At the end of the road allowance and on the portion that was purchased by the township there is a beaver meadow that appears to have water to a depth of about 60 centimetres (it was frozen). The meadow is approximately 100 metres across. The rest of the property is relatively easy to traverse with no obstacles. It appears to have been completely cleared of trees within the last ten years. At the Wilkens end there are a couple of private access trails branching off the Township owned property.

At the time of the visit, all survey markers along both sides of the township owned property, with exception of one were located and marked. Along the road allowance a few were found. The lines are somewhat easy to follow as there are remnants of a fence line on both sides. Basically, the path or trail is well established through the land that the Township purchased right to the edge of the beaver meadow. The beaver

meadow is an obstacle that without building infrastructure would make the trail impassible in any season other than winter when the water is frozen. The road allowance area would require extensive brushing and one area of fill to traverse.

To build a winter trail for horse and sleigh would be very possible immediately with very little expense. Horse and sleigh traffic without any work at this time can get through the Township purchased land, across the beaver meadow and only be stopped by the overgrown road allowance.

Generally, the township does not restrict residents from traversing opened road allowances or Township owned property so there is nothing stopping any resident from using the land.

The Township can control the removal of trees and clearing of a road allowance. There are documented cases including one last year where Council has granted permission to a private resident to clear a road allowance.

To build a year-round trail or road a solution to crossing the beaver meadow would be required. This may require an environmental assessment and definitely have a cost to construct the infrastructure.

At this time there is one group that has approached the Township requesting a road for buggy traffic. There are other groups in the community that may also find benefit in a road or trail.

Active transportation is something the province and federal government along with groups in the community are promoting. Recently Council listened to a presentation on active transportation that had a recommendation for Council to form an Ad Hoc committee.

There is a sporting club beside the property that although uses their property for a shooting range may welcome an outdoor wilderness themed active transportation corridor that could see hikers and bird watchers enjoying nature. There would be no danger from stray bullets from the shooting range as it is approved and inspected through a stringent regulation regime. Also, a business close by may be interested in a trail that could accommodate hikers, cyclists and equestrian traffic.

It would be beneficial to bring these groups together through an Ad Hoc committee that could report back to council on the viability, cost, available funding and community interest.

Council in the 2020 budget process asked staff to report on costing of a hard surface on Grist Mill Road. Completing Grist Mill would provide a direct route from Eganville to the trail. The residents of Grist Mill have already commented on how much cycle traffic the road receives.

The Township of Bonnechere Valley would benefit from a trail as it would create a “loop” from Eganville to Fourth Chute and back again for cyclists.

It is recommended that Council at this time forms an Ad Hoc Committee with a mandate to explore the viability, cost, opportunities and community interest in creating a link between Wilkens Road and Gurlitz Road and that the committee be made up of:

- One member of Council
- Two representatives of the Mennonite community
- One representative of the Sportsman Club
- Two members of the business community
- One representative of Bonnechere Valley township
- One member of the community at large
- Township CAO

The committee could meet early in the new year and at their first meeting create a term of reference to be brought back to Council for approval based on the mandate suggested in this report.

ALTERNATIVES:

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

CONSULTATIONS:

Author: _____
signature

Other: _____
signature

Treasurer _____
signature

C.A.O. _____
signature

NAW WILKENS ROAD TRAIL PRESENTATION

COMMITTEE MEMBERS

James Brose
Chris Hinsperger
Paul Hamilton
Brad Wilson
Kevin Clarke

Stephen Martin
David Hoover
Andrew Sprunt
Tim Schison

Description of Trail

- Multi use (Algonquin Trail Model) cycling, buggies, snowmobiles, ATV's, skiing, snowshoeing and more (this is about inclusion)

Meeting community needs

- Safety diverting some Mennonite as well as bicycle traffic off highway
- Families with children live at either end

Community Development

- Different community groups with different needs getting to know each other
- Special interest groups will use the trails.
- Hikers, bird watchers, photographers

Tourism

- The geological features
- Creating a recreational loop (cycling, hiking, running)
- Active transportation a provincial and federal goal

The ask!

- The time is right for a development like this trail in our community
- There will be funding available at this time.
- Community partners will want to get on board with a project like this.
- Urgency ; dry conditions possible funding opportunities, and community win during troubling times
- Need for recreation at this time that permits physical distancing



Township of North Algona Wilberforce COUNCIL / COMMITTEE REPORT

Action Correspondence	Date: September 1, 2020
	Council/Committee: Council
	Author: Laura Griffith, Andrew Sprunt
	Department: Administration

RECOMMENDATIONS:

That, Council accepts the report as presented and directs staff to review all correspondence and only place new and relevant items in the “action” line on the agenda and that requests similar to actions previously taken by Council come to the agenda as “non-action items”.

BACKGROUND:

The Township receives many requests from other municipalities to support actions of their Councils. This is usually in the form of a lengthy resolution. To support the other municipality our council is forced to repeat the resolution and further to send the resolution along with a letter to multiple government elected and nonelected officials. Often the Township receives the same request from other Townships after the initial request is reviewed by Council.

This process for the initial request consumes a considerable amount of Council and staff time. Further requests that are repetitive take up the same amount of time.

Staff is recommending that requests of a similar nature as others that have already been reviewed by Council come to the agenda only as “non-action items”.

SEP 01 2020

8.4

To respond to each item usually requires more than one response and most require many copies to be sent which increases time and costs. The August 18, 2020 Regular meeting contained ten action items to which Council supported and responded to nine. These responses consisted of nine original letters, twenty-one copies and nine copies of the corresponding resolution.

Staff is suggesting that future action correspondence be reviewed by staff and only new and township relevant correspondence be included on the agenda as "action" items.

ALTERNATIVES:

Status quo.

FINANCIAL IMPLICATIONS:

Staff time to respond, costs associated with paper, ink, envelopes, and postage.

ATTACHMENTS:

CONSULTATIONS:

Author: _____
signature

Other: _____
signature

Treasurer _____
signature

C.A.O. _____
signature

County Council Report

Bill 197 which received Royal Assent on July 21, 2020 amends numerous acts such as the Development Charges Act, 1997, Environmental Assessment Act, Planning Act, Justices of the Peace Act, and Municipal Act. Changes to the Municipal Act will allow virtual meetings to occur outside of an emergency.

Our Paramedic Service is working with a palliative care team to incorporate a palliative care program as another way to continue to meet community needs. The intent of the program is to provide patient-centered care that is consistent with the patient's goals of care.

Advantage Ontario Virtual Summer School – Mrs. Shelley Sheedy, Director of long-Term Care was asked to present the “Grow Your Own Personal Support Workers: Regional Adaptations of the Living Classroom in Long-Term Care” based on the Bonnechere Manor partnership with Algonquin College on August 11, 2020.

The Royal Canadian Legion Ontario Command through the Renfrew Legion Branch provided \$8,570.10 to Mrs. Shelley Sheedy in response to a grant request for the Bonnechere Manor resident bed replacement project.

The Renfrew County Economic Task Force Business Recovery Fund was developed to address challenges faced by businesses in Renfrew County by the COVID pandemic. A total of 94 businesses from all sectors are being awarded \$5,000.00 each to help address these challenges.

Additionally, a tourism promotional video was recently launched “To My Home, With Love” which features the Ottawa Valley and Renfrew County on Ottawa Valley Tourist Association (OVTA) social channels. The OVTA has been successful in receiving grant funding of \$19,000.00 for two projects.

- a) The ValleyExplore.com
- b) Tourism Industry and Stakeholder Survey/Consultation and Strategy Development

The County of Renfrew was successful in their RED grant funding application for \$19,000.00 for improvements to the K&P Recreational Trail.

The renovations at Renfrew County Place for the service delivery improvement project started the last week of June and work is progressing as planned.

On July 10, 2020, County representatives met virtually with Minister John Yakabuski, Minister Steve Clark and their senior policy staff to discuss the recent approval of the Official Plan Amendment No.25 (OPA 25), the five-year update to the County's Official Plan. Staff remain confident that we will receive exemption

SEP 01 2020

10.1.2

status, which will further allow us to expedite changes to a new Official Plan Amendment (OPA 31) by Spring 2021.

On August 12, 2020, Renfrew County received a letter from Minister Steve Clarke regarding the Social Services Relief Phase 2 Funding. Renfrew County is eligible to receive an initial planning allocation of \$1,137,918.00, however a business case is required to be submitted to Ministry of Municipal Affairs and Housing by September 11, 2020, outlining how the County will utilize this initial planning allocation. This funding allocation is subject to change and re-allocation across other service areas based on COVID-19 and other public health emergencies. Staff at Renfrew County are proposing the following considerations for the business case submission.

- a) \$500,000 to Renfrew and Area Seniors Home Support Inc. for Community Support Services in the following four areas. 1. Seniors Centers without walls 2. Transportation 3. IPADS 4. Enhanced cleaning in seniors centers
- b) \$603,780.46 for supporting children and families in social and community housing.

Chief Administrative
Officer/Clerk



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-7288
FAX: 613-735-2081
www.countyofrenfrew.on.ca

August 27, 2020

To All Local Municipalities in Renfrew County
And The City of Pembroke

Dear Mayors, Councillors and CAOs:

On August 26, 2020, the Council of the Corporation of the County of Renfrew adopted the following resolution:

"THAT County Council endorse the Virtual Triage and Assessment and Centre (VTAC); AND FURTHER THAT all related documentation be forwarded to the local municipalities and to the City of Pembroke for support."

The Renfrew County Virtual Triage Assessment Centre is an unprecedented collaboration of stakeholders. Recent statistics show that 24,000 people in the County of Renfrew and City of Pembroke do not have a family doctor and an additional three physicians are closing their practice, which will result in many more residents without a doctor. VTAC provides access to healthcare to everyone in need of assistance and must remain a viable option for provision of health services in the County of Renfrew.

Recently, the County of Renfrew met with the Eastern Ontario Wardens' Caucus where they provided unanimous support for the continuation of the Renfrew County Virtual Triage and Assessment Centre (RC VTAC) model.

The Provincial Government has signaled that changes are being contemplated that could put the current RC VTAC service in jeopardy. Key elements of the RC VTAC model are the continuation of funding for Community Paramedics and Medical Receptionists as well as the continuation of Session Fee Codes for Primary Care Physicians. Chief Nolan, Director of Emergency Services is actively participating in numerous Ontario Health Advisory Committees who are planning and recommending options for the Province to consider for implementation in September/October 2020.

Attached is the presentation that was made to the Eastern Ontario Wardens' Caucus, as well as a letter sent by Warden Robinson to the Minister of Health for your information.

Your municipality's support would be appreciated. Thank you.

Sincerely,

Paul V. Moreau
Chief Administrative Officer/Clerk
pmoreau@countyofrenfrew.on.ca
Attachment

SEP 01 2020

10.1.3

Office of the
County Warden



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-7288
FAX: 613-735-2081
www.countyofrenfrew.on.ca

August 12, 2020

Hon. Christine Elliott
Deputy Premier and Minister of Health
5th Floor, 777 Bay Street
Toronto, ON M7A 2J3
Christine.elliott@pc.ola.org

Dear Minister Elliott:

I am sending this letter as a follow up to the letter I sent to MPP John Yakabuski on June 19, 2020, in which you were copied, regarding the County of Renfrew and the Township of South Algonquin's desire to have the Renfrew County Virtual Triage and Assessment Centre (RC VTAC) maintained as a virtual model for primary healthcare for residents who do not have a family doctor or can not access their physician.

RC VTAC was created in response to Premier Ford's directive to create assessment centres to test people with COVID-19 symptoms. In a County, where much of our population resides in rural and remote areas, a stationary centre would not serve our needs. Instead, an unprecedented collaboration between public health, primary care, hospitals, and community paramedics resulted in a virtual centre, staffed by nurse practitioners and family physicians, supported by administrative personnel and community paramedics.

While it met the need of providing access to testing for COVID-19, one of our other objectives was to protect the surge capacity of our hospitals. In our area there are tens of thousands of people who do not have access to primary care. When these folks are ill they crowd into the emergency departments of our local hospitals. Walk-in clinics are nonexistent in Renfrew County.

Within days of RC VTAC expanding its mandate to include people who do not have a family doctor or who could not access their family doctor, emergency room visits began to decline. For example, our Pembroke Regional Hospital dropped from an average of 120 visits per day to 80. People who had no access to a doctor for years, now had episodic care. I have been involved in family physician recruitment for 14 years and I have witnessed what can happen to people who do not have basic healthcare. It is devastating and it is heartbreaking. RC VTAC, in the midst of a pandemic, is meeting the healthcare needs of our community.

While I am the first to acknowledge that RC VTAC is not a replacement for regular primary health care from a family physician, there is no doubt it is offering a service long denied people due to the critical shortage of family doctors within the County of Renfrew.

Population analysis from the 2016 census plus data from IntelliHeath Ontario puts Renfrew County's population at 107,756. Through the dedicated work of a group of primary care physicians who personally contacted their colleagues, the following information has been gleaned. We have 77 active family physicians who in total have rostered 82,450 patients with nurse practitioners rostering another 2,070 for a total of 84,520. We believe these figures are dependable, which means that 23,236 residents are without a family physician or nurse practitioner.

We have also learned, through this exercise, that five physicians plan to leave their practice in the next two years, two others are considering retirement. These seven physicians will impact approximately 10,000 patients. There are another six indicating that they may leave within five years affecting another 5,000 patients. At present in the City of Pembroke, a long-practicing physician is set to abruptly close his practice, leaving between 4,500 and 5,000 patients unattached to primary care. Another Petawawa physician has just given notice this week that he will cease practicing on November 1, 2020. He has 900 patients.

These numbers are daunting, and as the Warden and a physician recruiter, I believe everything possible must be done to at least provide basic healthcare to these people. Failing to do so will be a local health-care crisis of unprecedented proportions. We can prevent this from occurring, in part, if we work together ensuring RC VTAC continues beyond the COVID-19 pandemic.


RC VTAC has a significant role to play in how we address this situation. It can offer care for non-urgent cases in an efficient, cost-effective manner. It can prevent an easily treatable illness from becoming a full-blown emergency and it can offer hope and comfort where none presently exists.

Your government, through VTAC, can protect vulnerable populations in Renfrew County and across the province, where a shortage of family physicians is having a damaging effect on the health and wellbeing of Ontarians. Previous governments have placed physician recruitment at the doorstep of municipalities. The creation of Health Care Connect, did little if anything to deal with this crisis. Communities cannot sit idly by and watch the health of family, friends and neighbours deteriorate without trying to help. I believe no government wants this to happen.

With your support and with government funding VTAC can continue. Emergency rooms will not be clogged by non-emergency patients, and treatable minor illness can be dealt with before they become health issues requiring hospitalization and exacerbating Ontario's ever-increasing hallway medicine epidemic.

Minister, I am respectfully asking you to consider meeting with the County of Renfrew, South Algonquin and their health-care partners in order for us to give you a more comprehensive report on RC VTAC. I look forward to the opportunity and will await what I hope to be a favourable response.

Sincerely,



Warden Debbie Robinson
County of Renfrew

- c: Premier Doug Ford, Province of Ontario
Hon. Merrilee Fullerton, Minister of Long-Term Care
Hon. John Yakabuski, Minister of Natural Resources and Forestry
Association of Municipalities Ontario
Rural Ontario Municipal Association
Dr. Cushman, Medical Officer of Health, Renfrew County and District Health Unit
Eastern Ontario Wardens' Caucus
Eastern Ontario Mayors' Caucus
Mr. Renato Discenza, Transitional Regional Lead, Ontario Health East, LHIN
Dr. Richard Johnson, Pembroke Regional Hospital
Dr. Declan Rowan, Petawawa Centennial Family Health Centre
Dr. Jonathan Fitzsimon, Chief of Medicine, Arnprior Regional Health
County Council
County of Renfrew Local Municipalities
Mayor Michael LeMay, City of Pembroke
Mayor Jane A. Dumas, Township of South Algonquin

RENFREW COUNTY VIRTUAL TRIAGE AND ASSESSMENT CENTRE (RC VTAC) A HEALTH PARTNERS COLLABORATIVE

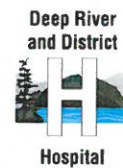


1

RC VTAC PARTNERS



Renfrew County and
District Health Unit



100% funded by
Ontario 

2

BACKGROUND:

- Hospitals, Public Health, Paramedics and Primary Care sites in Renfrew County, supported by Ontario Health East, funded by the Province of Ontario collaborated to establish a Virtual Triage and Assessment Centre for Renfrew County.
- The County of Renfrew, like municipalities across Eastern Ontario are challenged by geography and distributed population settlement patterns. The Township of South Algonquin, in the District of Nippissing has been included in the scope of RC VTAC service delivery.
- This model of a Virtual Triage and Assessment Centre has been developed to meet the challenges of this unique sub-urban and rural geography with an aim of reducing 911 Paramedic Service utilization, reduced Paramedic transportation of persons to hospital and to reduce the incidence of unnecessary/or avoidable presentation to local hospitals.

3

PURPOSE:

TO PROMOTE PRIMARY CARE CAPACITY AND PRACTICE DELIVERY SOLUTIONS IN RESPONSE TO THE COVID-19. PRIMARY HEALTH CARE PROVIDERS ENHANCE VIRTUAL TRIAGE, ASSESSMENT AND TREATMENT OPTIONS FOR SICK PATIENTS.

How is currently works: Where a resident of Renfrew County does not have a primary care provider (i.e., unattached patient) or is unable to reach their primary health care provider RC VTAC has:

1. Established a “virtual centre” promoting the use of a “one number to call” for **virtual triage**, assessment and treatment options from health care practitioners and support staff.
2. Served residents of Renfrew County who have primary care medical needs so that they can be assessed and guided on how to best receive care dependent on their needs.
3. Placed a special emphasis on supporting persons exhibiting symptoms of COVID-19, attached and unattached to a primary care provider, with the goal of safely managing their care needs in the community, triaging their acuity and managing a range of care options.

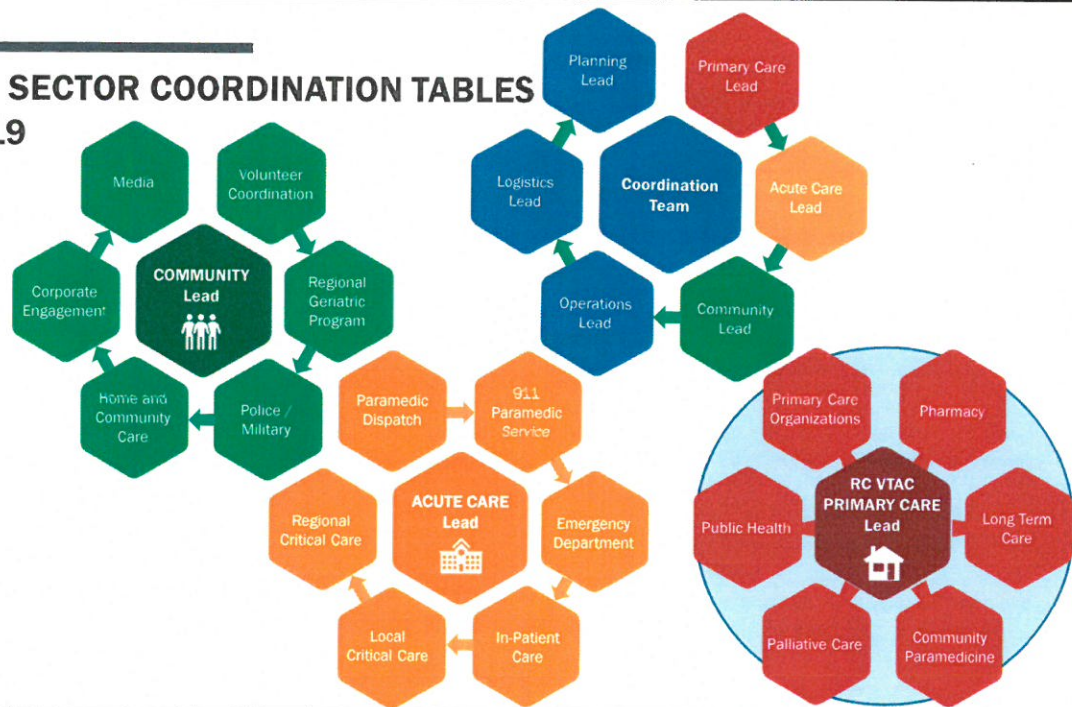
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PROVIDE PRIMARY CARE PHYSICIANS & COMMUNITY PARAMEDICS TO ASSESS PATIENTS USING THE FOLLOWING MODALITIES:

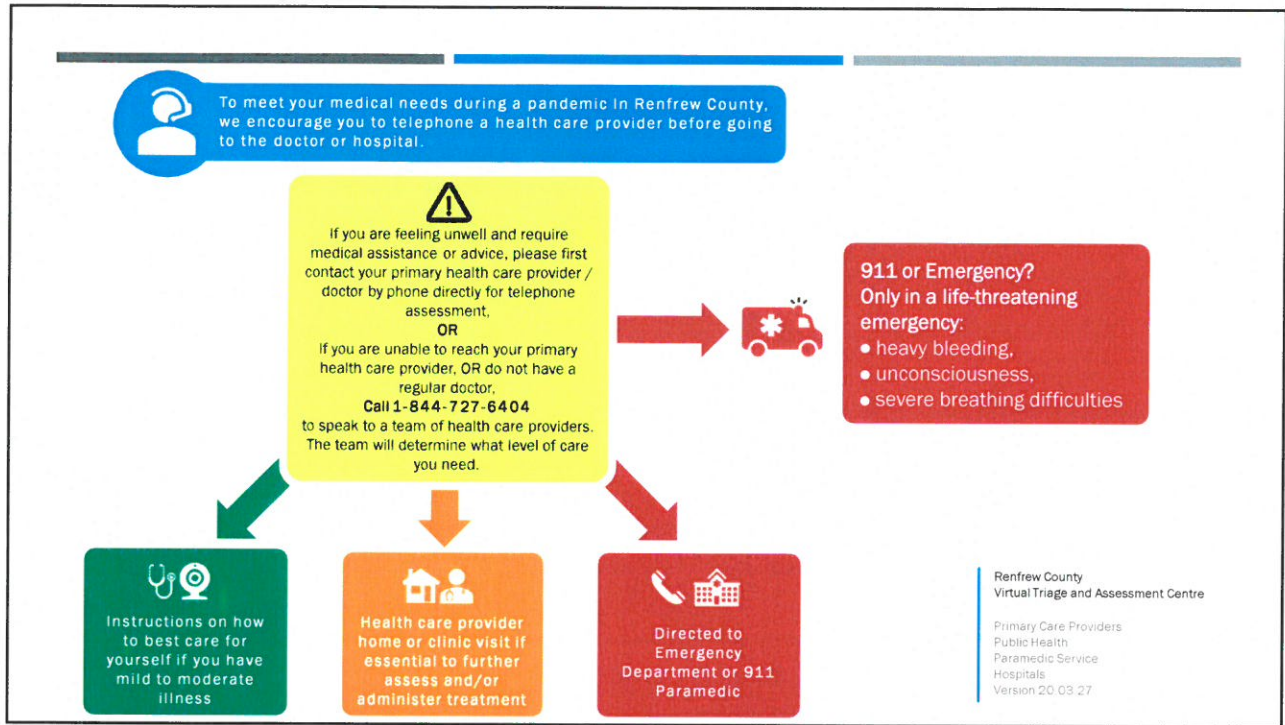
- Patient registration, system navigation and COVID testing requisitions prepared over the phone.
- Phone visit and or video with patient with a Physician and family health team support.
- In-home assessment and diagnostic testing is completed by Community Paramedics for patients who require further interventions and / or ongoing monitoring.
- Remote monitoring and alerting may be established by Community Paramedics for patients who require additional supports to safely remain in the home.
- Referrals may be made to the Acute Primary Care Service of the RC VTAC, Public Health or other community agency as required ie. Family Health Team, Mental Health staff, 211, Nurse Practitioners, Regional Geriatric Program & Palliative Care Team integration.
- Provide a barrier free solution that ensures timely access to primary care for all residents of Renfrew County. This service also provides 24/7 consultation between primary care physicians and paramedics to provide appropriate 911 patients better care options at home.
- Minimizes the use of PPE or swabs in traditional settings such as a static assessment centre while still providing hands on care, assessment and continuous remote monitoring, where warranted.

5

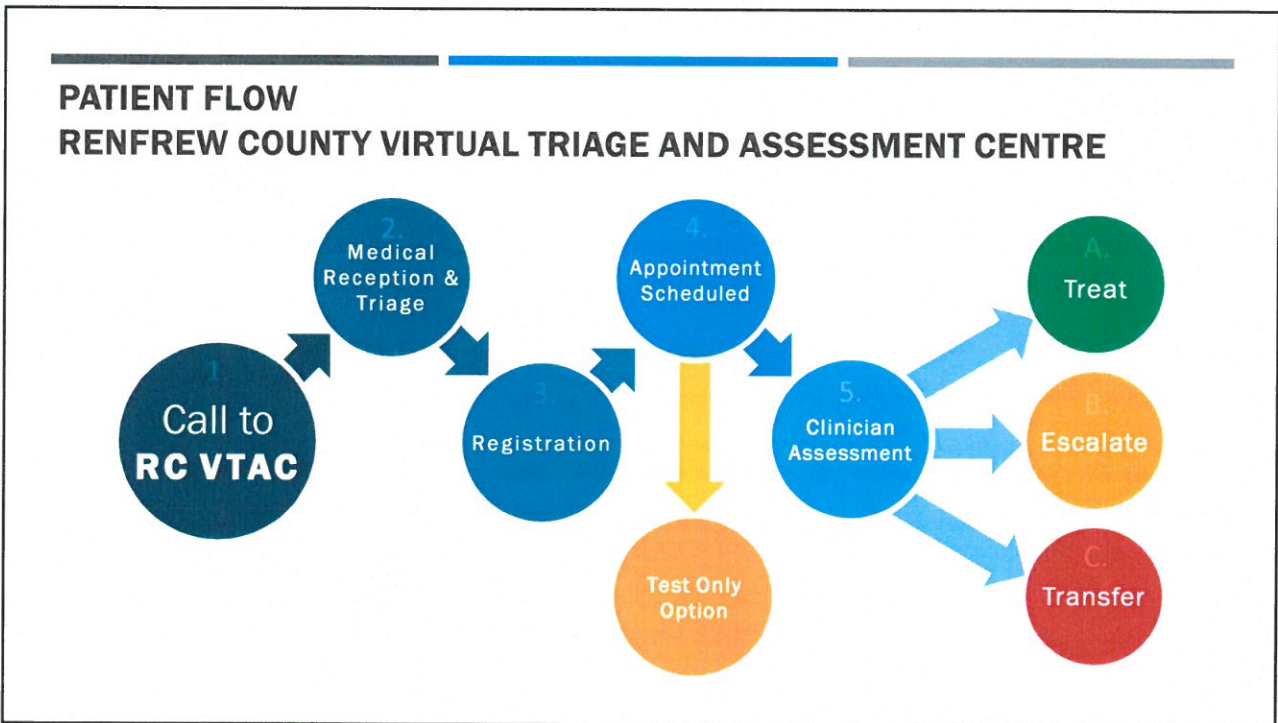
HEALTH SECTOR COORDINATION TABLES COVID 19



6

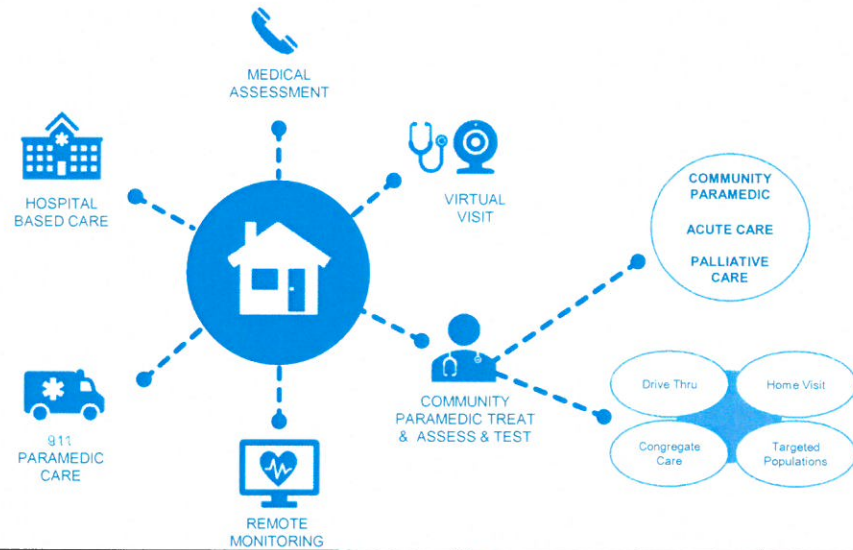


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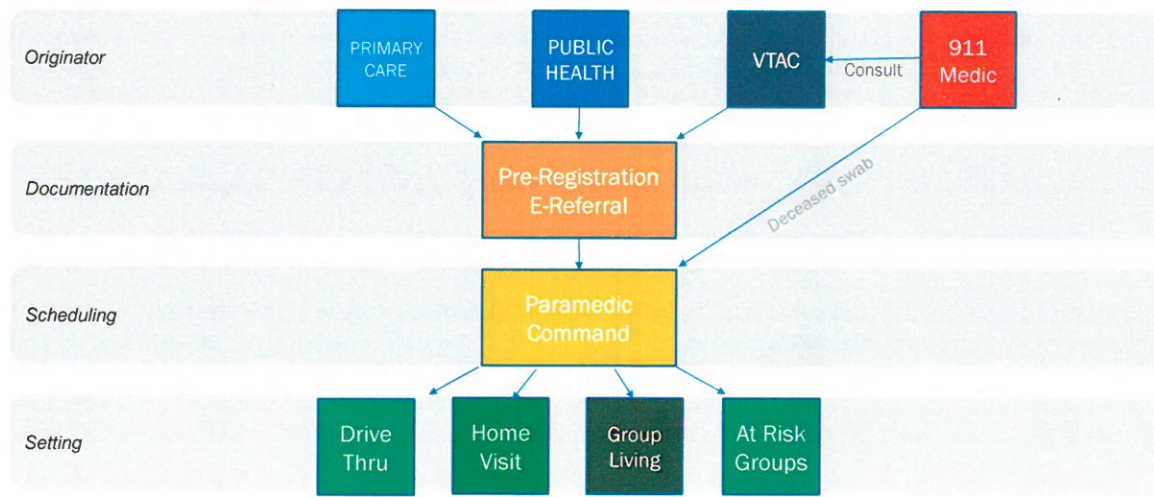
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RENFREW COUNTY VIRTUAL TRIAGE AND ASSESSMENT CENTRE:



9

RC VTAC – COVID19 SWAB REQUEST FLOW ISSUE



10

RESOLUTION:

Whereas COVID-19 has required municipalities to address access to primary health care for all residents (due to either a lack of primary physicians or the closure or reduced hours of family physician offices); ensure testing of asymptomatic and symptomatic people; and protect hospital emergency department's surge capacity;

Whereas the need to meet these priorities in a large rural setting required an innovative solution resulting in a Virtual Triage and Assessment Centre (VTAC) model being adopted rather than a static assessment centre;

Whereas VTAC resulted in a significant reduction in 911 calls, unnecessary emergency room visits, the elimination of hallway medicine, and created access to primary care for thousands of residents without a family doctor – 46 per cent of Canadians who consulted a physician, did so virtually (CMA/Abacus Data Survey);

Whereas the concept of Virtual Triage and Assessment (VTAC) has the potential of addressing the EOWC priority for improved access to Long Term Care for seniors by supporting them to age at home;

Whereas VTAC also supports the EOWC priority to improve broadband services in rural eastern Ontario as an essential component for an improved health-care system;

Therefore be it resolved that the EOWC supports the County of Renfrew in its efforts to establish a permanent Virtual and Triage Assessment Centre AND Further that the EOWC recommends that the Minister of Health make permanent the billing codes that would allow the creation of VTAC in communities across Eastern Ontario. And Further that EOWC send a letter in support for the continuation of VTAC and its potential of addressing the needs of rural residents to the Premier, Minister of Health and Minister of Long Term Care.



North Algona Wilberforce Township

1091 Shaw Woods Road
RR #1 Eganville, Ontario K0J 1T0

Tel: 613-628-2080
Fax: 613-628-3341

August 20, 2020

Honourable Christine Elliot
Deputy Premier and Minister of Health
5th Floor, 777 Bay Street
Toronto, ON
M7A 2J3

Dear Minister Elliot:

RE: Support funding for the Renfrew County Virtual Triage and Assessment Centre (RC VTAC)

The Renfrew County VTAC has played a significant role in addressing the critical shortage of family doctors within the County of Renfrew. North Algona Wilberforce Township supports a letter from Warden Debbie Robinson of the County of Renfrew which calls on the Province to support funding of the RCVTAC to be maintained as a virtual model for primary healthcare for residents who do not have a family doctor or who cannot access their physician to continue beyond the COVID -19 pandemic.

Attached you will find a certified true copy of resolution 9.2.8 passed by Council on August 18, 2020.

Your consideration of this request is appreciated.

Yours Truly,

James Brose, Mayor
Encl.

Cc MPP John Yakabuski
Warden Debbie Robinson, County of Renfrew
Township of South Algonquin

NORTH ALGONA WILBERFORCE TOWNSHIP
AUGUST 18, 2020

MOVED BY

- ☒ Mayor Brose
- ☒ Councillor Buckwald,
- ☒ Councillor Berndt
- ☒ Councillor Reiche-Schoenfeldt
- ☒ Councillor Robinson

SECONDED BY

- ☒ Mayor Brose
- ☒ Councillor Buckwald,
- ☒ Councillor Berndt
- ☒ Councillor Reiche-Schoenfeldt
- ☒ Councillor Robinson

9.2.8

Whereas the Township of North Algona Wilberforce received correspondence from the County of Renfrew, South Algonquin and their health-care partners with respect to supporting their request to meet with the Hon. Christine Elliot, Deputy Premier and Minister of Health to seek government funding to continue the Renfrew County Virtual Triage and Assessment Centre continues beyond the COVID-19 pandemic.

Be it further resolved that a copy of this resolution be sent to the Hon. Christine Elliott, Deputy Premier and Minister of Health, MPP John Yakabuski, County of Renfrew Warden, Debbie Robinson and the Township of South Algonquin.

Carried: <u>✓</u>	Defeated: _____	Withdrawn: _____
Declaration of Interest: _____		Recorded Vote: _____

YES	Voting	NO
<input checked="" type="checkbox"/>	Councillor Doug Buckwald	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Councillor Melvin Berndt	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Councillor Janet Reiche-Schoenfeldt	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Councillor Maria Robinson	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mayor James Brose	<input type="checkbox"/>

Mayor: <u>[Signature]</u>
Clerk: <u>[Signature]</u>

**CERTIFIED TRUE COPY
OF AN ORIGINAL DOCUMENT**
SIGNED [Signature]
DATE Aug 8, 2020
North Algona Wilberforce Township

**Frequently Asked Questions: New Legislative Requirements related to
Mandating Community Safety and Well-Being Planning**

1) What is community safety and well-being (CSWB) planning?

CSWB planning involves taking an integrated approach to service delivery by working across a wide range of sectors, agencies and organizations (including, but not limited to, local government, police services, health/mental health, education, social services, and community and custodial services for children and youth) to proactively develop and implement evidence-based strategies and programs to address local priorities (i.e., risk factors, vulnerable groups, protective factors) related to crime and complex social issues on a sustainable basis.

The goal of CSWB planning is to achieve the ideal state of a sustainable community where everyone is safe, has a sense of belonging, access to services and where individuals and families are able to meet their needs for education, health care, food, housing, income, and social and cultural expression.

2) Why is CSWB planning important for every community?

CSWB planning supports a collaborative approach to addressing local priorities through the implementation of programs/strategies in four planning areas, including social development, prevention, risk intervention and incident response. By engaging in the CSWB planning process, communities will be able to save lives and prevent crime, victimization and suicide.

Further, by taking a holistic approach to CSWB planning it helps to ensure those in need of help receive the right response, at the right time, and by the right service provider. It will also help to improve interactions between police and vulnerable Ontarians by enhancing frontline responses to those in crisis.

To learn more about the benefits of CSWB planning, please see Question #3.

3) What are the benefits of CSWB planning?

CSWB planning has a wide-range of positive impacts for local agencies/organizations and frontline service providers, as well as the broader community, including the general public. A few key benefits are highlighted below:

- Enhanced communication and collaboration among sectors, agencies and organizations;
- Transformation of service delivery, including realignment of resources and responsibilities to better respond to priorities and needs;
- Increased understanding of and focus on local risks and vulnerable groups;
- Ensuring the appropriate services are provided to those individuals with complex needs;
- Increased awareness, coordination of and access to services for community members and vulnerable groups;
- Healthier, more productive individuals that positively contribute to the community; and
- Reducing the financial burden of crime on society through cost-effective approaches with significant return on investments.

4) When will the new legislative requirements related to CSWB planning come into force and how long will municipalities have to develop a plan?

The new legislative requirements related to CSWB planning came into force on January 1, 2019, as an amendment to the *Police Services Act, 1990* (PSA), and municipalities have two years from this date to develop and adopt a plan (i.e., by January 1, 2021). The CSWB planning provisions are outlined in Part XI of the PSA.

This timeframe was based on learnings and feedback from the eight pilot communities that tested components of the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet (see Question #33 for more information on the pilot communities).

In the circumstance of a joint plan, all municipalities involved must follow the same timeline to prepare and adopt their first CSWB plan (see Question #10 for more information on joint plans).

5) What are the main requirements for the CSWB planning process?

A CSWB plan must include the following core information:

- Local priority risk factors that have been identified based on community consultations and multiple sources of data, such as Statistics Canada and local sector-specific data;
- Evidence-based programs and strategies to address those priority risk factors; and
- Measurable outcomes with associated performance measures to ensure that the strategies are effective and outcomes are being achieved.

As part of the planning process, municipalities are required to establish an advisory committee inclusive of, but not limited to, representation from the local police service board, as well as the Local Health Integration Networks or health/mental health services, educational services, community/social services, community services to children/youth and custodial services to children/youth.

Further, municipalities are required to conduct consultations with the advisory committee, members of public, including youth, members of racialized groups and of First Nations, Métis and Inuit communities, as well as community organizations that represent these groups.

To learn more about CSWB planning, please refer to the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet. The booklet contains practical guidance on how to develop a plan, including a sample CSWB plan.

6) Who is responsible for developing a CSWB plan?

As per the PSA, the responsibility to prepare and adopt a CSWB plan applies to:

- Single-tier municipalities;
- Lower-tier municipalities in the County of Oxford and in counties; and
- Regional municipalities, other than the County of Oxford.

First Nations communities are also being encouraged to undertake the CSWB planning process but are not required to do so by the legislation.

7) Are the lower-tier municipalities within a region also required to develop a local CSWB plan?

In the case of regional municipalities, the obligation to prepare and adopt a CSWB plan applies to the regional municipality, not the lower-tier municipalities within the region. Further, the lower-tier municipalities are not required to formally adopt the regional plan (i.e., by resolution from their municipal council).

However, there is nothing that would prohibit any of the lower-tier municipalities within a region from developing and adopting their own CSWB plan, if they choose, but it would be outside the legislative requirements outlined in the PSA.

8) Why is the Government of Ontario mandating CSWB planning to the municipality?

CSWB planning is being mandated to municipalities to ensure a proactive and integrated approach to address local crime and complex social issues on a sustainable basis. Municipalities will have a leadership role in identifying their local priority risks in the community and addressing these risks through evidence-based programs and strategies, focusing on social development, prevention and risk intervention.

It is important to remember that while the municipality is designated the lead of CSWB planning, developing and implementing a CSWB plan requires engagement from all sectors.

9) If a band council decides to prepare a CSWB plan, do they have to follow all the steps outlined in legislation (e.g., establish an advisory body, conduct engagement sessions, publish, etc.)?

First Nations communities may choose to follow the process outlined in legislation regarding CSWB planning but are not required to do so.

10) Can municipalities create joint plans?

Yes, municipalities can create a joint plan with other municipalities and/or First Nation band councils. The same planning process must be followed when municipalities are developing a joint plan.

11) What is the benefit of creating a joint plan (i.e., more than one municipal council and/or band council) versus one plan per municipality?

It may be of value to collaborate with other municipalities and/or First Nations communities to create the most effective CSWB plan that meets the needs of the area. For example, if many frontline service providers deliver services across neighbouring municipalities or if limited resources are available within a municipality to complete the planning process, then municipalities may want to consider partnering to create a joint plan that will address the unique needs of their area. Additionally, it may be beneficial for smaller municipalities to work together with other municipal councils to more effectively monitor, evaluate and report on the impact of the plan.

12) When creating a joint plan, do all municipalities involved need to formally adopt the plan (i.e., resolution by council)?

Yes, as prescribed in legislation, every municipal council shall prepare, and by resolution, adopt a CSWB plan. The same process must be followed for a joint CSWB plan (i.e., every municipality involved must pass a resolution to adopt the joint plan).

13) What are the responsibilities of an advisory committee?

The main role of the advisory committee is to bring various sectors' perspectives together to provide strategic advice and direction to the municipality on the development and implementation of their CSWB plan.

Multi-sectoral collaboration is a key factor to successful CSWB planning, as it ensures an integrated approach to identifying and addressing local priorities. An ideal committee member should have enough knowledge about their respective sector to identify where potential gaps or duplication in services exist and where linkages could occur with other sectors. The committee member(s) should have knowledge and understanding of the other agencies and organizations within their sector, and be able to leverage their expertise if required.

14) Who is required to participate on the advisory committee?

As prescribed in legislation, an advisory committee, at a minimum, must include the following members:

- A person who represents
 - the local health integration network, or
 - an entity that provides physical or mental health services
- A person who represents an entity that provides educational services;
- A person who represents an entity that provides community or social services in the municipality, if there is such an entity;
- A person who represents an entity that provides community or social services to children or youth in the municipality, if there is such an entity;
- A person who represents an entity that provides custodial services to children or youth in the municipality, if there is such an entity;
- An employee of the municipality or a member of municipal council
- A representative of a police service board or, if there is no police service board, a detachment commander of the Ontario Provincial Police (or delegate)

As this is the minimum requirement, municipalities have the discretion to include additional representatives from key agencies/organizations on the advisory committee if needed. Consideration must also be given to the diversity of the population in the municipality to ensure the advisory committee is reflective of the community.

As a first step to establishing the advisory committee, a municipality may want to explore leveraging existing committees or groups with similar multi-sectoral representation and mandates to develop the advisory committee or assist in the selection process.

15) Why isn't a representative of the police service required to participate on the advisory committee?

The requirement for a representative of the police service board to be part of the advisory committee is to ensure accountability and decision-making authority in regards to CSWB planning. However, under the legislation a police service board/detachment commander would have the local discretion to delegate a representative of the police service to take part in the advisory committee on their behalf.

In addition, the legislation outlines the minimum requirement for the membership of the advisory committee and therefore it is at the local discretion of the municipality to include additional members, such as police service representatives, should they decide.

16) What is meant by a representative of an entity that provides custodial services to children or youth?

In order to satisfy the requirement for membership on the advisory committee, the representative must be from an organization that directly provides custodial services to children/youth as defined under the *Youth Criminal Justice Act* (YCJA). The definition of youth custody facility in the YCJA is as follows:

- *A facility designated under subsection 85(2) for the placement of young persons and, if so designated, includes a facility for the secure restraint of young persons, a community residential centre, a group home, a child care institution and a forest or wilderness camp. (lieu de garde)*

The member must represent the entity that operates the youth custodial facility, not just provide support services to youth who might be in custody.

It is also important to note that, under the legislation, if a municipality determines that there is no such entity within their jurisdiction, the requirement does not apply.

17) How does a member of the advisory committee get selected?

The municipal council is responsible for establishing the process to identify membership for the advisory committee and has discretion to determine what type of process they would like to follow to do so.

18) In creating a joint plan, do you need to establish more than one advisory committee?

No, regardless of whether the CSWB plan is being developed by one or more municipal councils/band councils, there should only be one corresponding advisory committee.

At a minimum, the advisory committee must include representation as prescribed in legislation (refer to Question #14 for more detail). In terms of creating a joint CSWB plan, it is up to the participating municipal councils and/or First Nation band councils to determine whether they want additional members on the advisory committee, including more than one representative from the prescribed sectors.

19) Who does a municipality have to consult with in the development of a CSWB plan? What sources of data do municipalities need to utilize to develop a CSWB plan?

In preparing a CSWB plan, municipal council(s) must, at a minimum, consult with the advisory committee and members of the public, including youth, members of racialized groups, First Nations, Inuit and Métis communities and community organizations that represent these groups.

To learn more about community engagement, refer to the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet which includes a tool on engaging the community. The booklet also includes resources which help to guide municipalities in their engagement with seniors, youth and Indigenous partners, as these groups are often identified as vulnerable.

In addition to community engagement sessions, data from Statistics Canada and local sector-specific data (e.g., police data, hospital data, education data, etc.) should also be utilized to assist in identifying local priorities. Municipalities and planning partners are encouraged to leverage resources that already exist in the community, including data from their multi-sectoral partners or existing local plans, strategies or initiatives that could inform their CSWB plan (e.g., Neighbourhood Studies, Community Vital Signs Reports, Public Safety Canada's Crime Prevention Inventory, etc.).

Further, the Ministry of Community Safety and Correctional Services also offers the Risk-driven Tracking Database free of charge to communities that have implemented multi-sectoral risk intervention models, such as Situation Tables. The Risk-driven Tracking Database provides a standardized means to collect data about local priorities and evolving trends, which can be used to help inform the CSWB planning process. To learn more about the Risk-driven Tracking Database, please contact SafetyPlanning@Ontario.ca.

20) What is the best way to get members of your community involved in the CSWB planning process?

There are a variety of ways community members can become involved in the planning process, including:

- Attending meetings to learn about CSWB planning and service delivery;
- Volunteering to support local initiatives that improve safety and well-being;
- Talking to family, friends and neighbours about how to make the community a better place;
- Sharing information with CSWB planners about risks that you have experienced, or are aware of in the community;
- Thinking about existing services and organizations that you know about in the community, and whether they are successfully providing for your/the community's needs;
- Identifying how your needs are being met by existing services, and letting CSWB planners know where there are gaps or opportunities for improvement;
- Sharing your awareness of available services, supports and resources with family, friends and neighbours to make sure people know where they can turn if they need help; and
- Thinking about the results you want to see in your community in the longer-term and sharing them with CSWB planners so they understand community priorities and expectations.

21) What happens if some sectors or agencies/organizations don't want to get involved?

Given that the advisory committee is comprised of multi-sectoral partners, as a first step, you may want to leverage their connections to different community agencies/organizations and service providers.

It is also important that local government and other senior public officials champion the cause and create awareness of the importance of undertaking the planning process to identify and address local priority risks.

Lastly, if after multiple unsuccessful attempts, it may be of value to reach out to ministry staff for suggestions or assistance at: SafetyPlanning@ontario.ca.

22) Are there requirements for municipalities to publish their CSWB plan?

The PSA includes regulatory requirements for municipalities related to the publication of their CSWB plans. These requirements include:

- Publishing a community safety and well-being plan on the Internet within 30 days after adopting it.
- Making a printed copy of the CSWB plan available for review by anyone who requests it.
- Publishing the plan in any other manner or form the municipality desires.

23) How often do municipalities need to review and update their CSWB plan?

A municipal council should review and, if necessary, update their plan to ensure that the plan continues to be reflective of the needs of the community. This will allow municipalities to assess the long-term outcomes and impacts of their strategies as well as effectiveness of the overall plan as a whole. Municipalities are encouraged to align their review of the plan with relevant local planning cycles and any other local plans (e.g., municipal strategic plans, police services' Strategic Plan, etc.). Requirements related to the reviewing and updating of CSWB plans may be outlined in regulation in the future.

24) How will municipalities know if their CSWB plan is effective?

As part of the CSWB planning process, municipalities must identify measurable outcomes that can be tracked throughout the duration of the plan. Short, intermediate and longer-term performance measures need to be identified and collected in order to evaluate how effective the plan has been in addressing the priority risks, and creating positive changes in the community.

In the planning stage, it is important to identify the intended outcomes of activities in order to measure progress towards addressing those pre-determined priority risks. This can be done through the development of a logic model and performance measurement framework. Some outcomes will be evident immediately after activities are implemented and some will take more time to achieve. The *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet provides a resource on performance measurement, including how to develop a logic model.

Municipalities are required to regularly monitor and update their plan, as needed, in order to ensure it continues to be reflective of local needs and it is meeting the intended outcomes.

25) How will the ministry monitor the progress of a local CSWB plan?

New legislation identifies that a municipality is required to provide the Minister of Community Safety and Correctional Services with any prescribed information related to (upon request):

- The municipality's CSWB plan, including preparation, adoption or implementation of the plan;
- Any outcomes from the municipality's CSWB plan; and
- Any other prescribed matter related to the CSWB plan.

Additional requirements related to monitoring CSWB plans may be outlined in regulation in the future.

26) How does a municipality get started?

To get the CSWB planning process started, it is suggested that communities begin by following the steps outlined below:

a) Demonstrate Commitment at the Highest Level

- Demonstrate commitment from local government, senior public officials, and, leadership within multi-sectoral agencies/organizations to help champion the process (i.e., through council resolution, assigning a CSWB planning coordinator, realigning resources, etc.).
- Establish a multi-sector advisory committee with, but not limited to, representation from the sectors prescribed by the legislation.
- Leverage existing partnerships, bodies and strategies within the community.

b) Establish Buy-In from Multi-sector Partners

- Develop targeted communication materials (e.g., email distribution, flyers, memos, etc.) to inform agencies/organizations and the broader public about the legislative requirement to develop a CSWB plan and the planning process, and to keep community partners engaged.
- Engage with partnering agencies/organizations to ensure that all partners understand their role in making the community a safe and healthy place to live.
- Distribute the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet to all those involved and interested in the planning process.

Once the advisory committee has been established and there is local buy-in, municipalities should begin engaging in community consultations and collecting multi-sectoral data to identify local priority risks. For more information on the CSWB planning process, please refer to the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet.

27) What happens if a municipality does not develop a CSWB plan?

Where a municipality intentionally and repeatedly fails to comply with its CSWB obligations under the legislation, the Minister of Community Safety and Correctional Services may appoint a CSWB planner at the expense of the municipality. The appointed planner has the right to exercise any powers of the municipal council that are required to prepare a CSWB plan that the municipality must adopt.

This measure will help ensure that local priorities are identified so that municipalities can begin addressing risks and create long-term positive changes in the community.

28) What if municipalities don't have the resources to undertake this exercise?

Where capacity and resources are limited, municipalities have the discretion and flexibility to create joint plans with other municipalities and First Nation band councils. By leveraging the assets and strengths across neighbouring municipalities/First Nations communities, municipalities can ensure the most effective CSWB plan is developed to meet the needs of the area.

CSWB planning is not about reinventing the wheel – but rather recognizing the work already being made within individual agencies and organizations and build from their progress. Specifically, CSWB planning is about utilizing existing resources in a more innovative, effective and efficient way. Municipalities are encouraged to use collaboration to do more with existing resources, experience and expertise. The *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet provides a resource on asset mapping to help communities identify existing strengths and resources that could be leverage during the planning process.

In addition, the ministry offers a number of different grant programs that are mostly available to police services to support crime prevention and CSWB initiatives. Please visit the ministry's website for additional information on available grant programs:

<http://www.mcscs.jus.gov.on.ca/english/Policing/ProgramDevelopment/PSDGrantsandInitiatives.html>

Funding programs are also offered by the federal government's Public Safety department. For more information on their programs and eligibility, please visit <https://www.publicsafety.gc.ca/cnt/cntrng-crm/crm-prvntn/fndng-prgrms/index-en.aspx>.

29) How will the ministry support municipalities and First Nation band councils with CSWB planning?

As part of the work to develop a modernized approach to CSWB, the ministry has developed a series of booklets to share information and better support municipalities, First Nations communities and their partners with their local CSWB efforts.

Specifically, the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet consists of the CSWB Planning Framework as well as a toolkit of practical guidance documents to support communities and their partners in developing and implementing local plans. The booklet also includes resources that can guide municipalities on their engagement with vulnerable groups such as seniors, youth and Indigenous partners. This booklet can be accessed online at: <https://www.mcscs.jus.gov.on.ca/english/Publications/MCSCSSOPanningFramework.html>.

The other two booklets developed as part of the series includes:

- **Crime Prevention in Ontario: A Framework for Action** – this booklet sets the stage for effective crime prevention and CSWB efforts through evidence and research – <http://www.mcscs.jus.gov.on.ca/sites/default/files/content/mcscs/docs/ec157730.pdf>.
- **Community Safety and Well-Being in Ontario: A Snapshot of Local Voices** – this booklet shares learnings about CSWB challenges and promising practices from several communities across Ontario – <http://www.mcscs.jus.gov.on.ca/sites/default/files/content/mcscs/docs/ec167634.pdf>.

Another resource that communities can utilize is the *Guidance on Information Sharing in Multi-sectoral Risk Intervention Models* document (available on the ministry website - <http://www.mcscs.jus.gov.on.ca/english/Publications/PSDGuidanceInformationSharingMultisectoralRiskInterventionModels.html>). This document was developed by the ministry and supports the CSWB Planning Framework by outlining best practices for professionals sharing information in multi-sectoral risk intervention models (e.g., Situation Tables).

Further, the ministry also offers the Risk-driven Tracking Database which provides a standardized means of gathering de-identified information on situations of elevated risk for communities implementing multi-sectoral risk intervention models, such as Situation Tables. It is one tool that can help communities collect data about local priorities and evolving trends to assist with the CSWB planning process.

Lastly, ministry staff are also available to provide direct support to communities in navigating the new legislation related to CSWB planning through interactive presentations and webinars. For more information on arranging CSWB planning presentations and webinars, please contact SafetyPlanning@ontario.ca.

For information on funding supports, please see Question #31.

30) What is the ministry doing to support Indigenous communities with CSWB planning?

Although First Nations communities are not required by legislation to develop CSWB plans, the ministry continues to encourage these communities to engage in this type of planning.

Recognizing the unique perspectives and needs of Indigenous communities, the ministry has worked with its Indigenous and community partners to develop an additional resource to assist municipalities in engaging with local Indigenous partners as part of their municipally-led CSWB planning process (refer to Appendix D of the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet).

The ministry is also continuing to work with First Nations community partners to identify opportunities to better support First Nations communities in developing and implementing their own CSWB plans.

31) Will any provincial funding be made available to support local CSWB planning?

The ministry currently offers different grant programs that are mostly available to police services, in collaboration with community partners, which could be leveraged for implementing programs and strategies identified in a local CSWB plan.

The Government of Ontario is currently in the process of reviewing expenditures to inform service delivery planning as part of the multi-year planning process. In support of this work, the ministry is reviewing its grant programs to focus on outcomes-based initiatives that better address local CSWB needs, and provide municipalities, community and policing partners with the necessary tools and resources to ensure the safety of Ontario communities.

The ministry will continue to update municipal, community and policing partners regarding any changes to our grant programs.

32) What is Ontario's modernized approach to CSWB?

Over the past several years, the ministry has been working with its inter-ministerial, community and policing partners to develop a modernized approach to CSWB that addresses crime and complex social issues on a more sustainable basis. This process involved the following phases:

- Phase 1 – raising awareness, creating dialogue and promoting the benefits of CSWB to Ontario communities through the development of the ***Crime Prevention in Ontario: A Framework for Action*** booklet, which was released broadly in 2012. The booklet is available on the ministry's website: <http://www.mcscs.jus.gov.on.ca/sites/default/files/content/mcscs/docs/ec157730.pdf>
- Phase 2 – the strategic engagement of various stakeholders across the province, including the public. This phase concluded in November 2014, with the release of the ***Community Safety and Well-Being in Ontario: A Snapshot of Local Voices*** booklet. This booklet highlights feedback from the engagement sessions regarding locally-identified CSWB challenges and promising practices. The Snapshot of Local Voices is also available on the ministry's website: <http://www.mcscs.jus.gov.on.ca/sites/default/files/content/mcscs/docs/ec167634.pdf>
- Phase 3 – the development of the third booklet entitled ***Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario***, which was released in November 2017. The booklet consists of the Community Safety and Well-Being Planning Framework (Framework) and toolkit of practical guidance documents to assist communities in developing and implementing local CSWB plans. The Framework encourages communities to work collaboratively across sectors to identify local priority risks to safety and well-being and implement evidence-based strategies to address these risks, with a focus on social development, prevention and risk intervention. The Framework also encourages communities to move towards preventative planning and making investments into social development, prevention and risk intervention in order to reduce the need for and investment in and sole reliance on emergency/incident response. This booklet is available on the ministry's website: <https://www.mcscs.jus.gov.on.ca/english/Publications/MCSCSSOPlanningFramework.html>.

33) Was the CSWB planning process tested in advance of provincial release?

The *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet was developed using evidence-based research, as well as practical feedback from the eight pilot communities that tested components of the Framework and toolkit prior to public release. Further, learnings from on-going community engagement sessions with various urban, rural, remote and Indigenous communities have also been incorporated. The booklet was also reviewed by the ministry's Inter-ministerial CSWB Working Group, which consists of 10 Ontario ministries and Public Safety Canada, to further incorporate multi-sectoral input and perspectives. As a result, this process helped to ensure that the booklet is a useful tool that can support communities as they move through the CSWB planning process.

34) What is a risk factor?

Risk factors are negative characteristics and/or conditions present in individuals, families, communities, or society that may increase social disorder, crime or fear of crime, or the likelihood of harm or victimization to persons or property in a community.

A few examples of risk factors include:

- Risk Factor: Missing School – truancy
 - Definition: has unexcused absences from school without parental knowledge
- Risk Factor: Poverty – person living in less than adequate financial situation
 - Definition: current financial situation makes meeting the day-to-day housing, clothing or nutritional needs, significantly difficult
- Risk Factor: Sexual Violence – person victim of sexual violence
 - Definition: has been the victim of sexual harassment, humiliation, exploitation, touching or forced sexual acts

Municipalities and First Nations communities have local discretion to address the risks that are most prevalent in their communities as part of their CSWB plans, which should be identified through consultation with the community and by utilizing/leveraging multiple sources of data.

The *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet includes a list of risk factors and their associated definitions to assist communities in identifying and prioritizing their local priority risks.



August 17, 2020

Ulli S. Watkiss
City Clerk
City of Toronto
100 Queen St. W.
Toronto, ON M5H 2N2

Sent via email: clerk@toronto.ca

**Re: Support to the City of Toronto in their Legal Challenge of the Amendments
made under Bill 184, Section 83
Our File 35.2.2**

Dear Ms. Watkiss,

At its meeting held on August 10, 2020, St. Catharines City Council approved the following motion:

WHEREAS the COVID-19 pandemic has caused much financial strain to residents of St. Catharines; and

WHEREAS many residents without income supports face the reality of evictions under the July 26, 2020 amendment of Provincial Bill 184 Section 83; and

WHEREAS Section 83 of Bill 184 states:

"Refusal for certain arrears of rent"

If a hearing is held in respect of an application under section 69 for an order evicting a tenant based on arrears of rent arising in whole or in part during the period beginning on March 17, 2020 and ending on the prescribed date, in determining whether to exercise its powers under subsection the Board shall consider whether the landlord has attempted to negotiate an agreement with the tenant including terms of payment for the tenant's arrears; and

WHEREAS the City Council of Toronto voted 22-2 in support of a legal challenge of Bill 184 Section 83;

THEREFORE BE IT RESOLVED that the City of St. Catharines, City Council show support to the City of Toronto in their legal challenge of the amendments made under Bill 184, Section 83; and

BE IT FURTHER RESOLVED that this resolution be provided to the Premier's Office; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; and Niagara MPPs and MPs; and

BE IT FURTHER RESOLVED that a copy of this resolution be circulated to all Ontario municipalities requesting their support.

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:em

Cc. Premier Doug Ford, doug.fordco@pc.ola.org
Honourable Steve Clark, Minister of Municipal Affairs and Housing, steve.clark@pc.ola.org
Chris Bittle, MP - St. Catharines, Chris.Bittle@parl.gc.ca
Dean Allison, MP - Niagara West, Dean.Allison@parl.gc.ca
Vance Badawey, MP - Niagara Centre, Vance.Badawey@parl.gc.ca
Tony Baldinelli, MP - Niagara Falls, Tony.Baldinelli@parl.gc.ca
Jennifer Stevens, MPP - St. Catharines, JStevens-CO@ndp.on.ca
Jeff Burch, MPP - Niagara Centre, JBurch-QP@ndp.on.ca
Wayne Gates, MPP - Niagara Falls, wqates-co@ndp.on.ca
Sam Oosterhoff, MPP - Niagara West-Glanbrook, sam.oosterhoff@pc.ola.org
Ontario Municipalities



CITY OF PORT COLBORNE

Municipal Offices
66 Charlotte Street
Port Colborne, Ontario
L3K 3C8
www.portcolborne.ca

Corporate Services Department, Clerk's Division

August 18, 2020

Honourable Doug Ford, Premier
Legislative Building, Queen's Park
Toronto, ON M7A 1Y7

Dear Premier Ford:

Re: Endorsement of Bill 164 – Protecting Vulnerable Persons in Supportive Living Accommodation Act, 2019

Please be advised that, at its meeting of January 27, 2020, the Council of The Corporation of the City of Port Colborne resolved as follows:

WHEREAS Niagara Centre MPP, Jeff Burch, introduced Private Member's Bill 164: Protecting Vulnerable Persons in Supportive Living Accommodation Act, 2019 (the "Bill") at the Legislative Assembly of Ontario;

AND WHEREAS the Province of Ontario regulates matters under the following statutes:

- a) Child, Youth and Family Services Act, 2017;
- b) Homes for Special Care Act;
- c) Long-Term Care Homes Act, 2007;
- d) Private Hospitals Act;
- e) Public Hospitals Act;
- f) Retirement Homes Act, 2010;
- g) Residential Tenancies Act, 2006;
- h) Services and Supports to Promote the Social Inclusion of Persons with Developmental Disabilities Act, 2008.

AND WHEREAS there is a need for regulating private supportive living accommodations to protect individuals requiring special care;

NOW THEREFORE the City of Port Colborne endorses the Bill and will complete the following:

...2

1. Send a letter to the Premier, the Minister of Government and Consumer Services; the Minister of Health; the Minister of Children, Community, and Social Services; the Minister of Long-Term Care, and carbon copy the Association of Municipalities of Ontario stating the endorsement of the Bill and reasons for its support no later than one (1) month's time from the passing of this resolution; and,
2. Circulate the resolution endorsing the Bill to all municipalities in Ontario.

Your favourable consideration of this request is respectfully requested.

Sincerely,



Amber LaPointe
City Clerk

cc: Hon. Christine Elliott, Deputy Premier
Hon. Lisa Thompson, Minister of Government and Consumer Services
Hon. Steve Clark, Minister of Municipal Affairs and Housing
Hon. Todd Smith, Minister of Children, Community and Social Services
Hon. Merrilee Fullerton, Minister of Long-Term Care
Andrea Horwath, Leader of the New Democratic Party
Association of Municipalities of Ontario (AMO)
Local Area Municipalities
Local Area MPPs

The Eganville Leader will be publishing its *Discover The Valley this Fall magazine*

Its purpose is two-fold: to encourage people to shop local and support businesses in your municipality, and, to encourage Renfrew County residents to discover their own backyard, one of the most beautiful areas in Canada.

Municipalities can be a part of the magazine by purchasing ad space to promote your businesses, your municipal services and what, if any, attractions, events might be available this fall during COVID-19.

Our July Summer edition was a huge success and 8,000 copies disappeared quickly.

With fewer people around in the fall, we will print 8,000 copies, distribute 5,000 in the September 16 edition of The Leader and circulate the remaining copies through West and Central Renfrew County.

Ad rates for the Fall publication are:

Gloss cover: Inside front cover or inside back cover: \$595; back page - \$695 – ***sold on a first-come basis.***

Inside gloss pages: \$495

Hibrite newsprint: Full page - \$395 Half Page - \$275; Quarter Page - \$175.

If you have any questions, please do not hesitate to contact us.

Thank you

Gerald Tracey, Publisher,
Judy Handke, Graphic Artist
The Eganville Leader
150 John Street, P.O. Box 310
Eganville, Ontario
K0J 1T0
Ph: 613-628-2332

SEP 01 2020

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		2020 Budget	Q2 Actual	2020 Projection	
REVENUE	TAXATION REVENUE	COMMERCIAL	(128,900)	(128,521)	(128,500)
		COMMERCIAL VAC L/VAC BLDG	(400)	(356)	(400)
		FARMLAND	(51,900)	(52,279)	(52,300)
		INDUSTRIAL	(27,200)	(22,640)	(22,700)
		INDUSTRIAL VAC L/VAC BLDG	(100)	(98)	(100)
		MANAGED FORESTS	(11,100)	(11,100)	(11,100)
		PAYMENT IN LIEU	(20,500)	(10,172)	(25,800)
		RESIDENTIAL & FARM	(2,883,500)	(2,881,121)	(2,881,200)
		TAXATION REVENUES Total	(3,123,600)	(3,106,287)	(3,122,100)
	FUNDING & GRANTS	ACCESSIBILITY GRANT	(22,000)	0	(22,000)
		CANADA DAY GRANT	(1,300)	(1,600)	(1,600)
		CANADA INFRASTRUCTURE GRANT	(943,000)	0	(943,000)
		GAS TAX REBATE	(88,400)	(88,430)	(88,400)
		ONTARIO MUNICIPAL PARTNERSHIP FUND	(599,700)	(299,850)	(599,700)
		RED GRANT	0	(9,753)	(9,800)
		SUMMER JOBS SERVICE GRANT	(4,000)	0	(4,000)
		TRANSPORTATION - ROADWAYS	(199,000)	(65,962)	(199,000)
		FUNDING & GRANTS Total	(1,857,400)	(465,595)	(1,867,500)
	OTHER INCOME	9-1-1 SIGNS	(500)	(150)	(500)
		BANK INTEREST	(8,000)	(1,944)	(5,000)
		BUILDING PERMITS	(25,000)	(4,192)	(25,000)
		BY LAW ENFORCEMENT	(1,000)	0	0
		DOG TAGS	(2,000)	(1,423)	(2,000)
		FIRE DEPT FIRES	(2,000)	(1,804)	(2,000)
		FOOD VENDOR PERMITS	(1,500)	(500)	(500)
		GENERAL GOVERNMENT	(10,000)	(9,986)	(15,000)
		GL COMM CENTRE RENTALS	(500)	(176)	(300)
		GL POST OFFICE RENTALS	(6,800)	(4,252)	(6,800)
		LOTTERY LICENCE FEE	(100)	0	0
		MAPS/COPIES/FAX	0	(118)	(200)
		OTHER PROGRAMS	(3,000)	0	0
		PENALTIES & INTEREST ON TAXES	(85,000)	(37,565)	(70,000)
		PLANNING FEES - O.P. & ZONING	(2,000)	(1,540)	(2,000)
		SALE OF EQUIPMENT/LAND	(80,000)	0	(80,000)
		SEWAGE SYSTEM PERMITS	(10,000)	(1,322)	(5,000)
		SWIM REGISTRATION FEES	(3,500)	0	0
		TAX CERTIFICATES	(5,000)	(2,880)	(5,000)
		TRANSPORTATION SERVICES	(3,500)	0	(3,500)
		TWP BALL DIAMOND RENTALS	(300)	0	0
		TWP COTTAGE RENTALS	(2,000)	(900)	(1,000)
		RANKIN SUPPORT GROUP	0	(7,300)	(7,300)
		TIPPING FEES	(80,000)	(21,191)	(45,000)
		OTHER INCOME Total	(331,700)	(97,243)	(276,100)
		RESERVE WITHDRAW	(751,800)	0	(751,800)
		RESERVE WITHDRAW Total	(751,800)	0	(751,800)
REVENUE Total			(6,064,500)	(3,669,125)	(6,017,500)
EXPENSE	COUNCIL	COUNCIL - CONFERENCES/MEETINGS	12,000	3,371	12,000
		COUNCIL - EXPENSES	10,000	1,980	10,000
		COUNCIL - MEMBERSHIPS	2,000	0	2,000
		COUNCIL - PUBLIC RELATIONS	5,500	625	3,000
		COUNCIL - SALARIES & BENEFITS	85,200	47,545	85,200
		COUNCIL - SPECIALIZED TRAINING	5,000	0	5,000
		Donations - COUNCIL	0	2,500	2,500
		ELECTION - MATERIALS/SUPPLIES	1,300	1,221	1,300
		COUNCIL Total	121,000	57,243	121,000
	ADMIN	ADMIN - ACCOUNTING/AUDIT	22,000	0	22,000
		ADMIN - ADVERTISING	4,000	2,422	4,000
		ADMIN - COMPUTER EXPENSE	20,000	11,788	20,000
		ADMIN - CONFERENCES	3,000	813	3,000
		ADMIN - CONTRACTS	51,000	29,226	51,000
		ADMIN - LEGAL FEES	55,000	24,808	55,000
		ADMIN - MAINTENANCE/COPIER	5,000	857	5,000
		ADMIN - MEMBERSHIPS	3,000	2,019	3,000
		ADMIN - OFFICE SUPPLIES	8,000	4,161	8,000
		ADMIN - POSTAGE	6,500	3,512	6,500
		ADMIN - TELEPHONE	3,200	3,246	6,500
		ADMIN - WAGES & BENEFITS	434,100	315,624	459,100
		ADMIN - CAPITAL EXPENDITURES	30,000	26,068	26,100
		ADMIN. MILEAGE/EXPENSES	1,500	1,033	1,500
		EFFICIENCY REVIEW, STAT PLAN, REBRAND	155,000	5,405	155,000
		FINANCIAL CHARGES	2,500	730	2,500

SEP 01 2020

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EXPENSE			2020 Budget	Q2 Actual	2020 Projection	
ADMIN	ADMIN	MUNICIPAL HALL - EXPENSE	5,000	8,131	10,000	
		MUNICIPAL HALL - HYDRO	4,000	2,930	4,000	
		MUNICIPAL HALL - INSURANCE	26,000	26,986	27,000	
		SAFE WATER	1,000	321	1,000	
		SHORELINE EXPENSES	0	5,962	4,000	
		TAX REGISTRATION/LEGAL	500	0	500	
		TAXES - ARB'S WRITEOFFS	10,000	435	100	
		VALLEY EMPLOYEE & FAMILY ASSISTANCE	5,000	2,083	5,000	
		ZONING BYLAW UPDATE	15,000	750	15,000	
	ADMIN Total		870,300	479,311	894,800	
	BYLAW	BYLAW SUPPLIES	10,000	2,906	10,000	
		BYLAW TRAINING	10,000	2,748	10,000	
		BYLAW WAGES & BENEFITS	14,700	6,542	14,700	(4)
	BYLAW Total		34,700	12,196	34,700	
	FIRE	DOUGLAS FIRE DEPT - FIRES	4,500	1,140	4,500	
		DOUGLAS FIRE DEP'T ANNUAL FEE/EXP	7,500	0	7,500	
		EGANVILLE EXTRICATION	5,000	1,000	5,000	
		FIRE DEPT - BUILDING EXP	3,500	227	3,500	
		FIRE DEPT - CAPITAL	100,500	16,727	100,500	(7)
		FIRE DEPT - CERTIFICATION	4,000	604	4,000	
		FIRE DEPT - CONFERENCES	3,000	76	3,000	
		FIRE DEPT - EQUIP/TOOL EXP	10,000	9,536	10,000	
		FIRE DEPT - FIRE PREVENTION	15,000	1,601	15,000	(4)
		FIRE DEPT - FURNACE FUEL	7,000	5,285	7,000	
		FIRE DEPT - HYDRO	8,000	1,011	5,000	
		FIRE DEPT - INSURANCE	25,000	23,580	23,600	
		FIRE DEPT - MAINTENANCE	3,000	3,480	5,000	
		FIRE DEPT - MILEAGE & MEAL EXP	1,500	397	1,500	
		FIRE DEPT - OFFICE SUPPLIES	2,000	3,222	3,500	
		FIRE DEPT - PROTECTIVE GEAR EXP	12,000	2,206	12,000	
		FIRE DEPT - RADIO/PAGER	6,000	1,855	6,000	
		FIRE DEPT - SCBA EXP	8,000	2,874	8,000	
		FIRE DEPT - TRAINING	4,000	1,530	4,000	(4)
		FIRE DEPT - UNIFORMS (CASUAL)	1,000	1,379	1,400	
		FIRE DEPT - VEHICLE FUEL	6,000	2,316	6,000	
		FIRE DEPT - VEHICLE MAINT	25,000	9,932	25,000	
		FIRE DEPT - WAGES & BENEFITS	130,700	64,685	130,700	
		FIRE TRUCK INTEREST LOAN EXP	60,000	21,650	60,000	(8)
		FIRE-TELEPHONE/CELL/INTERNET	5,000	2,167	5,000	
		MNR FIRE AGREEMENT	1,000	0	1,000	
		NAW FIRE DEPT MEMBERSHIPS	1,200	359	1,200	
		SPEC. FIRE VILL. OF EGAN. FIRES	5,000	2,324	5,000	
	FIRE Total		464,400	181,162	463,900	
BUILDING, OTHER	BUILDING, OTHER	ANIMAL CONTROL EXP	2,000	2,010	2,010	
		ANIMAL CONTROL RETAINERS	3,500	0	3,500	
		BUILDING INSPECTOR 50% SHARE WAGES	50,000	24,698	50,000	
		BUILDING INSPECTOR MILEAGE/EXPENSE	500	1,525	2,000	
		CEMC - WAGES & BENEFITS	14,300	8,302	14,300	
		CEMC MILEAGE & EXPENSE	1,800	1,120	1,800	
		DOG TAG EXPENSE	300	0	300	
		EMERGENCY PLAN EXERCISE	500	0	500	(4)
		EMERGENCY PLAN EXP	2,000	369	2,000	
		EOC COMMUNICATIONS	4,700	1,258	4,700	
		LINE FENCE/WEED EXP	100	0	100	
		LIVESTOCK CLAIMS	0	3,518	3,600	
		LIVESTOCK EVALUATOR BENEFITS	300	0	300	
		LIVESTOCK EVALUATOR WAGES	3,700	0	3,700	
		LIVESTOCK MILEAGE/CELL	1,000	255	1,000	
		PROT. INSP. - VETERINARY	300	280	300	
		PUBLIC EDUCATION TRAINING	300	0	300	
		RADIO TOWER ANNUAL FEE	1,200	0	1,200	
	BUILDING, OTHER, CEMC Total		86,500	43,335	91,610	
	POLICE	CPAC OPERATING	100	0	100	
		POLICING	532,600	218,691	532,600	
	POLICE Total		532,700	218,691	532,700	
PUBLIC WORKS	PUBLIC WORKS	ADVERTISING	800	0	800	
		BEAVERS - CONTRACTS	5,000	0	5,000	
		BEAVERS - MATERIALS/SUPPLIES	500	0	500	
		BOAT LAUNCHES	1,000	0	1,000	
		BRIDGES & CULVERTS	10,000	(514)	10,000	
		CAPITAL EXPENDITURES	70,700	0	70,700	(9)

EXPENSE			2020 Budget	Q2 Actual	2020 Projection	
	PUBLIC WORKS	CELL TELEPHONE/PAGERS	3,000	0	0	
		CIVIC ADDRESSING/9-1-1 EXPENSE	500	154	500	
		CONFERENCES/WORKSHOPS	12,000	45	5,000	(4)
		DIESEL	56,000	24,466	56,000	
		DITCHING - MATERIALS/SUPPLIES	400	0	400	
		DUST CONTROL - MATERIALS/SUPPLIES	24,000	12,574	24,000	
		GAS	16,000	5,134	16,000	
		GRADING - MATERIALS/SUPPLIES	3,000	23	3,000	
		GRAVEL - CONTRACTS	75,000	67,985	75,000	
		HEATING FUEL	11,000	5,921	11,000	
		HYDRO	4,300	0	0	
		INSURANCE	32,000	35,163	35,200	
		INTERSECTION SIGNS	300	6,631	7,000	
		LICENSES	9,000	51	9,000	
		MATERIALS/SUPPLIES	12,000	8,032	14,200	
		MEMBERSHIPS	1,500	1,054	1,500	
		PATCHING/RESURFACE - MATERIALS/SUPPLIES	30,000	7,901	30,000	
		PLOWING - MATERIALS/SUPPLIES	6,500	512	6,500	
		RADIO	1,000	2,740	3,000	
		SAFETY EQUIPMENT - CONTRACTS	4,000	1,512	4,000	
		SAFETY EQUIPMENT - MATERIALS/SUPPLIES	10,000	3,260	10,000	
		SANDING/SALTING - MATERIALS/SUPPLIES	80,000	15,255	80,000	
		SHOULDER MTCE - CONTRACTS	2,000	0	2,000	
		STREET LIGHTS NA/WIL - CONTRACT	5,000	437	5,000	
		STREET LIGHTS NA/WIL - HYDRO	10,000	3,662	10,000	
		SWEEPING - CONTRACTS	5,000	3,867	5,000	
		TELEPHONE	3,000	573	3,000	
		WAGES & BENEFITS	478,100	281,397	498,100	(10)
	PUBLIC WORKS Total		982,600	487,834	1,002,400	
	ROLLING STOCK	1999 INTERNATIONAL- REPAIR PARTS	4,000	431	4,000	
		2004 FORD – replaced in 2019	0	365	400	
		2007 STERLING (2)- REPAIRS PARTS	10,000	2,809	10,000	
		2012 JD TRACTOR- REPAIR PARTS	5,000	1,029	5,000	
		2013 GMC 3500- REPAIR PARTS	5,000	4,604	5,000	
		2018 CHEV- REPAIRS & MAINT	3,000	2,127	3,000	
		2018 WESTERN STAR- REPAIRS PARTS	10,000	304	10,000	
		2019 CHEV	3,000	0	3,000	
		3/4T CHEV- REPAIR PARTS	3,000	1,192	3,000	
		FLOAT- REPAIR PARTS	1,000	0	1,000	
		GR2 GRADER - REPAIR PARTS	10,000	7,343	10,000	
		IMPLIMENTS - REPAIRS PARTS	12,100	905	12,100	
		KIOTO TRACTOR- REPAIR PARTS	3,000	0	3,000	
		KOMATSU- REPAIRS PARTS	3,000	1,067	3,000	
		PARKS TRAILER	1,000	592	1,000	
		TR3 2007 STERLING (1) - REPAIRS PARTS	10,000	6,779	10,000	
		VOLVO BACKHOE- REPAIR PARTS	5,000	779	5,000	
		VOLVO EXCAVATOR- REPAIR PARTS	10,500	892	10,500	
		WESTERN STAR 2016 - REPAIR PARTS	10,000	1,588	10,000	
	ROLLING STOCK Total		108,600	32,805	109,000	
	LANDFILL & RECYCLING	BERNDT RD SITE - CONTRACTS HAULAGE TO OV	12,000	4,200	12,000	
		BERNDT RD SITE - HYDRO	1,500	871	1,500	
		BERNDT RD SITE - MATERIALS/SUPPLIES	4,000	58	4,100	
		BERNDT RD SITE - REPAIRS & MAINTENANCE	4,500	526	4,700	
		BERNDT RD SITE WAGES & BENEFITS	23,500	10,629	23,500	
		CONSULTANTS	15,000	8,878	15,000	
		LAURENTIAN VALLEY ROYALTY FEES	15,000	7,027	15,000	
		OVWRC CONTRIBUTION	16,000	0	0	(11)
		OVWRC DEBENTURE	42,300	39,683	42,300	
		OVWRC TIPPING FEES	50,000	22,735	50,000	
		SHAW WOODS – CAPITAL	20,000	0	20,000	(12)
		SHAW WOODS - CONTRACTS HAULAGE	15,000	5,800	15,000	
		SHAW WOODS - MATERIALS/SUPPLIES	4,000	173	4,000	
		SHAW WOODS – WAGES & BENEFITS	16,900	9,794	16,900	
	LANDFILL & RECYCLING Total		239,700	110,374	224,000	
	RECREATION	BIEDERMAN PARK - REPAIRS/MAINT	1,200	0	1,200	
		BONNECHERE UNION PUBLIC LIBRARY	80,000	40,000	80,000	
		CANADA DAY 150	5,000	51	1,600	(4)
		CANTEEN	500	0	0	
		DOCTOR RECRUITMENT DONATION	15,000	0	15,000	
		EGANVILLE SENIORS NEDS	5,000	5,000	5,000	
		GL COMM CENTRE - FURNACE FUEL	3,200	1,485	3,200	

EXPENSE	RECREATION	2020 Budget	Q2 Actual	2020 Projection	
	GL COMM CENTRE - HYDRO	1,500	844	1,500	
	GL COMM CENTRE - REPAIRS/MAINT	4,000	733	4,000	
	GL POST OFFICE - REPAIRS/MAINT	500	0	500	
	HUB EXPENSES	5,000	140	200	
	MELLISA BISHOP PARK REC - REPAIRS/MAINT	3,000	751	3,000	
	MELLISA BISHOP PARK RECREATION - HYDRO	1,000	123	1,000	
	MUSEUM/TOURIST	2,000	2,000	2,000	
	RANKIN COMMUNITY CENTRE	3,000	6,000	6,000	
	REC - INSURANCE	5,700	6,322	6,400	(13)
	REC - PARK CAPITAL	46,000	11,084	46,000	(10)
	REC - WAGES & BENEFITS	33,900	8,302	10,000	
	SPORTS USER FEES	20,000	0	20,000	
	SWIM - EXP	2,000	1,100	1,100	
	SWIM - INSURANCE	1,100	1,102	1,100	
	SWIM SCHOLARSHIP	1,000	0	1,000	
	TWP COTTAGE - HYDRO	500	303	500	
	TWP PARK - REPAIRS/MAINT	0	51	100	
	TWP PROGRAMS - ADVERTISING	2,000	169	200	
	TWP PROGRAMS - EXP	3,000	88	100	
	RECREATION Total	245,100	85,649	210,700	
	ROAD CONSTRUCTION				
	BLACK CREEK RD	170,000	127,311	130,000	
	GRIST MILL	350,000	436,637	440,000	
	ISLAND VIEW DR	160,000	157,125	160,000	
	LETTS CEMETERY ROAD - CONTRACTS	1,010,400	657	1,010,400	
	MCMILLAN RD/GOLDFINCH DR	65,000	53,817	55,000	
	MINK LAKE ROAD - MATERIAL/SUPPLIES	30,000	54,045	55,000	
	ROAD CONSTRUCTION RESERVE	313,500	0	313,500	
	ROYAL PINES	280,000	0	280,000	
	TRAMORE RD	0	6,443	6,500	
	ROAD CONSTRUCTION Total	2,378,900	836,034	2,450,400	
EXPENSE Total		6,064,500	2,544,633	6,135,210	
Grand Total		0	(1,124,491)	117,710	

Notes:

- 1) Due to COVID-19, a number of revenue sources are expected to be below budget, particularly garbage bag fees, interest on taxes, and the fees for rentals and recreation programs
- 2) Sale of Land/Equipment is budgeted as the sale of land owned by the Township in Golden Lake, one surplus plow truck and two surplus pick-up trucks
- 3) Reserve withdrawals were budgeted as \$93,500 from the fire reserves, \$205,000 from the modernization reserves, and \$453,300 from the working capital reserve. Per council resolution, \$65,000 of the fire reserve withdraw (which was for a portable office building) will now be withdrawn from the modernization reserve (funds now being spent on renovations as no portable office could be found)
- 4) Due to COVID-19 it is unclear if the Township will spend all of its training/conferences budgets as most travel and course have been cancelled. No adjustment has been made in the projections, however, there is a strong possibility these expenses will be significantly under budget
- 5) Admin capital is the hardware and software upgrade of the computer system. This is complete and approximately \$4,000 under budget
- 6) Efficiency review, rebrand, strategic plan is ongoing. It is funded by withdraws from the modernization reserve.
- 7) Fire department capital purchases budget consists of \$3,500 for a roof repair at GL, \$9,000 in racking gear, \$8,000 in bunker gear, \$3,000 in breathing apparatus, \$4,000 in a washer extractor, \$8,000 in first aid training equipment, and \$65,000 for showers and a change room. To date capital expenses have been \$3,104 for breathing apparatus, \$8,426 in bunker gear, \$700 in roof repair, and \$4,498 in a washer extractor
- 8) The last payment of the 2015 fire truck loan is complete and the plan is to finance the new fire truck on order
- 9) Capital purchases for public works are budgeted at \$5,700 for a pressure washer, \$7,000 for a sander, \$33,000 for a grader compactor implement, and \$25,000 for a used pick up truck
- 10) Summer students usually employed in teaching the swim program have been redeployed to public works, resulting in expected increases in public works wages and decreases in recreation wages
- 11) the expected contribution to landfill gas well expansion at the OVWRC has been cancelled, the OVWRC will complete this project with it's own operational funds
- 12) Capital purchases at Shaw Woods transfer site are budgeted as the replacement of two roll off bins
- 13) Recreation capital is budgeted as \$22,000 for accessibility upgrades at the GL community centre, \$19,000 for improvements to the cottage, and \$5,000 for a storage shed for the swim program. To date expenditures are \$11,084 for cottage improvements